Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **2024 Bond Program Development – Definition of "Citywide" Projects**

Background
As the Office of Bond and Construction Management (BCM) has been developing the 2024 Bond Program, questions have been posed as to the definition of "Citywide" projects. The definition of Citywide projects becomes significant when discussing how to allocate funds for a bond program as this allows bond funds to be distributed among 15 districts (14 City Council Districts and a Citywide district) rather than individual council districts absorbing large scale projects and skewing district bond allocations.

Given the background on this issue, the purpose of this memorandum is to define and document the uses of Citywide projects for the 2024 Bond Program and future bond initiatives.

Definition of Citywide Bond Projects
Understanding the background of this memorandum, BCM has reviewed previous bond programs as historical references to determine the types of projects that have previously been considered as Citywide bond projects. Modifying the definition used in the 2017 Bond Program, a Citywide project is a system-wide project that has a regional impact (e.g., city service centers, arterial roadways, etc.), draws patrons citywide, has project costs too high for one district to solely absorb, borders 2 or more Council Districts, and/or a specific site that is undetermined.

For the 2024 Bond Program and future bond programs, Citywide projects will contain some or all the following attributes:
- Regional impact,
- Large parks or cultural institutions,
- Major roadways,
- Higher costs,
- Projects or programs that serve multiple districts,
- Citywide programs,
- Specific site that is undetermined.

Considering the Citywide attributes listed above, examples of Citywide Projects will include:
- Pump stations,
- Major thoroughfares or arterial streets,
- Street reconstruction projects inside the Central Business District,
- Linear trail networks,

- Central Library,
- Cultural facilities such as the Dallas Museum of Art, the Majestic Theater, and the Meyerson Symphony Center,
- City service centers and City Hall,
- Fire/Police headquarters or training facilities
- Regional parks such as White Rock Lake Park, the Dallas Arboretum
- Dallas Zoo and Fair Park
- 50/50 Sidewalk Program

In general, the Citywide classification will only be used for infrastructure or facilities serving more than the residents living in the immediate Council District, serving as a regional attraction, and serving City operations only. While bond projects may be classified as Citywide projects, Council Members may choose to fund a Citywide project using respective district allocations.

As this memorandum has defined and documented Citywide projects for the 2024 Bond Program and future bond programs, should there be any questions, please contact Jenny Nicewander, P.E., Interim Director of the Office of Bond and Construction Management, by email at Jennifer.Nicewander@dallas,gov.

Robert M. Perez, Ph.D.
Assistant City Manager

c: T.C. Broadnax, City Manager   Majed A. Al-Ghafry, Assistant City Manager
    Tammy Palomino, Interim City Attorney   M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
    Mark Swann, City Auditor   Carl Simpson, Assistant City Manager
    Bilierae Johnson, City Secretary   Jack Ireland, Chief Financial Officer
    Preston Robinson, Administrative Judge   Genesis D. Gavino, Chief of Staff to the City Manager
    Kimberly Bizor Tolbert, Deputy City Manager   Directors and Assistant Directors
    Jon Fortune, Deputy City Manager

Memorandum

CITY OF DALLAS

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Budget Accountability Report – February 2023**

Please find attached the February Budget Accountability Report (BAR) based on information through February 28, 2023. You may view all published reports on the Financial Transparency website. The monthly BAR provides financial forecast for all operating funds, update on General Obligation Bond spending, economic indicators, status of Dallas 365, updates for highlighted budget initiatives, and status of active process improvement projects.

If you have any questions, please contact Janette Weedon, Director of Budget & Management Services.

Jack Ireland
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
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Dr. Robert Perez, Assistant City Manager
Carl Simpson, Assistant City Manager
Genesis D. Gavino, Chief of Staff to the City Manager
Directors and Assistant Directors

BUDGET ACCOUNTABILITY REPORT

As of February 28, 2023

Cover Photo Credit: City of Dallas - Mural by Daniel Yanez, "No Space for Hate"

EXECUTIVE SUMMARY
Financial Forecast Report

Operating Fund	Year-End Forecast vs. Budget	
	Revenues	*Expenses*
General Fund	✓	✓
Aviation	✓	✓
Convention and Event Services	✓	✓
Development Services	✓	✓
Municipal Radio	10% over budget	10% over budget
Sanitation Services	✓	✓
Storm Drainage Management	✓	✓
Dallas Water Utilities	✓	✓
Bond and Construction Management	✓	✓
Equipment and Fleet Management	✓	✓
Express Business Center	28% over budget	18% under budget
Information Technology	✓	✓
Radio Services	✓	✓
9-1-1 System Operations	7% over budget	✓
Debt Service	✓	✓

✓ YE forecast within 5% of budget

Dallas 365

Year-to-Date

✓ 22
On Target

! 6
Near Target

✗ 7
Not on Target

Year-End Forecast

✓ 35
On Target

! 0
Near Target

✗ 0
Not on Target

Budget Initiative Tracker

● 3
Complete

! 1
At Risk

✓ 31
On Track

✗ 0
Canceled

FINANCIAL FORECAST REPORT

The Financial Forecast Report (FFR) provides a summary of financial activity through February 28, 2023, for the General Fund and other annual operating funds of the City. The Adopted Budget column reflects the budget adopted by City Council on September 28, 2022, effective October 1, 2022, through September 30, 2023. The Amended Budget column reflects City Council-approved transfers between funds and programs, department-initiated transfers between expense objects, approved use of contingency, and other amendments supported by revenue or fund balance.

Year-to-date (YTD) actual amounts represent revenue or expenses/encumbrances that have occurred through the end of the most recent accounting period. Departments provide the year-end (YE) forecast, which projects anticipated revenues and expenditures as of September 30, 2023. The variance is the difference between the FY 2022-23 amended budget and the YE forecast. Variance notes are provided when the YE forecast is +/- five percent of the amended budget and/or if YE expenditures are forecast to exceed the amended budget.

General Fund Overview

The General Fund overview provides a summary of financial activity through February 28, 2023.

	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Beginning Fund Balance	$308,405,349	$308,405,349		$322,248,566	$13,843,217
Revenues	1,706,814,187	1,706,814,187	1,212,302,518	1,731,314,790	24,500,603
Expenditures	1,706,814,187	1,706,814,187	704,037,473	1,717,814,009	10,999,821
Ending Fund Balance	$308,405,349	$308,405,349		$335,749,347	$27,343,999

Fund Balance. Through September 30, 2022, the audited unassigned ending fund balance for FY 2021-22 is $329,048,566 and includes FY 2021-22 YE savings. As of February 28, 2023, the beginning fund balance for YE forecast reflects the FY 2021-22 audited unassigned ending fund balance and usage of Contingency Reserve in the amount of $6,800,000 as approved by the City Council on December 14, 2022. This allocation from Contingency Reserve was used to establish the 2022 Severe Weather and Flooding Fund to facilitate repair of insured city facilities.

Revenues. Through February 28, 2023, General Fund revenues are projected to be $24,501,000 over budget. Sales tax revenue is projected to be $15,518,000 over budget based on actual collection trends five months into the fiscal year.

Expenditures. Through February 28, 2023, General Fund expenditures are projected to be $11,000,000 over budget primarily due to uniform overtime expenses, temporary staffing costs, and capital expenditures. These expenses are partially offset by salary savings from vacant uniform and non-uniform positions across all General Fund departments.

FY 2022-23 Financial Forecast Report
GENERAL FUND REVENUE

	Revenue Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
1	Property Tax	$961,502,880	$961,502,880	$928,610,544	$961,955,998	$453,118
2	Sales Tax	417,232,383	417,232,383	174,789,694	432,750,269	15,517,886
3	Franchise and Other	127,865,821	127,865,821	47,484,973	127,865,821	0
4	Charges for Services	115,554,550	115,554,550	29,516,690	114,692,961	(861,589)
5	Fines and Forfeitures	23,776,847	23,776,847	11,634,676	27,194,652	3,417,805
6	Operating Transfers In	28,185,836	28,185,836	4,490,081	28,185,836	0
7	Intergovernmental	13,161,563	13,161,563	1,128,920	18,003,654	4,842,091
8	Miscellaneous	7,967,394	7,967,394	6,748,172	9,081,379	1,113,985
9	Licenses and Permits	5,616,913	5,616,913	1,517,765	5,634,220	17,307
10	Interest	5,950,000	5,950,000	6,381,001	5,950,000	0
	Total Revenue	$1,706,814,187	$1,706,814,187	$1,212,302,518	$1,731,314,790	$24,500,603

VARIANCE NOTES

General Fund revenue variance notes are provided below for revenue categories with YE forecast variances of +/- five percent and revenue with an amended budget.

2 Sales Tax. Sales tax revenue is projected to be $15,518,000 over budget based on actual collection trends five months into the fiscal year.

5 Fines and Forfeitures. Fines and Forfeiture revenue is projected to be over budget by $3,418,000 primarily due to incoming revenue from bankruptcy settlements and the close-out of the SafeLight Auto Red Light Running fund ($1,532,000), and increased wrecker fee collections at the Dallas Auto Pound ($2,606,000).

7 Intergovernmental. Intergovernmental revenue is projected to be $4,842,000 over budget primarily due to higher than budgeted payments through the DFW Airport Interlocal revenue-sharing agreements.

8 Miscellaneous. Miscellaneous revenue is projected to be $1,114,000 over budget primarily due to increased collections from Dallas Auto Pound auction sales.

FY 2022-23 Financial Forecast Report
GENERAL FUND EXPENDITURES

	Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
	Non-uniform Pay	$285,227,838	$285,168,289	$99,679,360	$271,960,460	($13,206,605)
	Non-uniform Overtime	8,144,953	8,154,053	6,300,355	11,986,611	3,832,558
	Non-uniform Pension	40,352,092	40,344,739	14,342,056	38,821,653	(1,523,086)
	Uniform Pay	527,979,958	527,979,959	205,709,709	500,669,366	(27,310,593)
	Uniform Overtime	39,791,958	50,642,015	37,819,183	86,691,093	36,049,078
	Uniform Pension	182,727,572	182,727,571	70,434,194	182,318,074	(409,497)
	Health Benefits	79,837,068	79,834,065	21,260,539	79,834,065	0
	Workers Comp	11,152,531	11,152,531	11,152,531	11,152,531	0
	Other Personnel Services	13,091,916	13,224,812	5,026,736	13,402,904	180,092
1	Total Personnel Services	$1,188,305,887	$1,199,228,034	$471,724,662	$1,196,836,757	($2,388,053)
2	Supplies	84,389,204	82,738,170	35,624,573	83,847,598	1,131,453
3	Contractual Services	507,274,125	502,541,530	194,147,490	509,402,574	6,835,795
4	Capital Outlay	16,465,953	22,933,662	12,469,521	26,250,771	3,317,109
5	Reimbursements	(89,620,981)	(100,627,209)	(9,928,773)	(98,523,691)	2,103,518
	Total Expenditures	$1,706,814,187	$1,706,814,187	$704,037,473	$1,717,814,009	$10,999,822

VARIANCE NOTES

General Fund expenditure variance notes are provided below for expenditure categories with YE forecast variances of +/- five percent. The Amended Budget column reflects department-initiated transfers between expense objects.

1 Personnel Services. Personnel services are projected to be $2,388,000 under budget primarily due to salary savings associated with vacant uniform and non-uniform positions across General Fund departments, partially offset by uniform overtime expenses in Dallas Fire-Rescue ($19,486,000), Dallas Police Department ($16,563,000), and non-uniform overtime expenses. DPD overtime expenses are due in part to elevated attrition in FY 2021-22, consistent demand for police services (P1 call volume), focused support for 911 ($2.0 million) and the speeding/racing initiative ($1.8 million), as well as increased response/deployment to "hot spots". DPD uniform overtime expenses are partially offset by a budgeted American Rescue Plan Act (ARPA) reimbursement. DFR uniform overtime expenses are due to higher than anticipated attrition requiring backfill to meet minimum staffing standards.

4 Capital Outlay. Capital outlay is projected to be $3,317,000 over budget primarily due to PKR expenses related to unbudgeted preventive security and safety measures at recreational facilities, parks, and trails ($2,349,000) and higher than budgeted CCS equipment and trucks for nuisance abatement, Pro-Active, and HART teams ($640,000).

FY 2022-23 Financial Forecast Report
GENERAL FUND EXPENDITURES

#	Expenditure by Department	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
1	Budget & Management Services	$4,277,919	$4,277,919	$1,520,773	$4,243,237	($34,682)
2	Building Services	30,390,891	30,390,891	13,399,297	30,390,891	0
3	City Attorney's Office	20,971,242	20,971,242	7,878,419	21,213,425	242,183
4	City Auditor's Office	3,163,255	3,163,255	1,056,464	2,987,805	(175,450)
5	City Controller's Office	8,567,559	8,567,559	3,651,524	8,567,559	0
6	Independent Audit	755,000	755,000	0	755,000	0
7	City Manager's Office	3,205,072	3,205,072	1,221,433	3,131,066	(74,006)
8	City Secretary's Office	3,141,520	3,141,520	1,225,708	3,198,032	56,512
9	Elections	2,022,829	2,022,829	904,086	2,022,829	0
10	Civil Service	3,064,698	3,064,698	967,034	2,823,822	(240,876)
11	Code Compliance	41,342,433	41,342,433	16,020,085	41,232,933	(109,500)
12	Court & Detention Services	26,923,902	26,923,902	10,053,059	25,825,546	(1,098,356)
13	Jail Contract	8,344,443	8,344,443	2,781,481	8,344,443	0
14	Dallas Animal Services	17,725,448	17,725,448	6,992,241	17,521,172	(204,276)
15	Dallas Fire-Rescue	369,069,665	369,069,665	159,879,584	380,475,715	11,406,050
16	Dallas Police Department	611,908,283	611,908,283	247,120,551	611,767,929	(140,354)
17	Data Analytics & Business Intelligence	5,281,114	5,281,114	1,301,832	4,501,745	(779,369)
18	Housing & Neighborhood Revitalization	4,639,881	4,639,881	1,455,700	4,327,547	(312,334)
19	Human Resources	8,140,152	8,140,152	4,003,834	8,337,152	197,000
20	Judiciary	4,273,646	4,273,646	1,658,960	4,178,303	(95,343)
21	Library	37,544,060	37,544,060	13,153,992	36,873,854	(670,206)
	Management Services					
22	311 Customer Service Center	5,850,487	5,850,487	3,249,650	5,531,354	(319,133)
23	Communications, Outreach, & Marketing	3,699,446	3,699,446	1,037,631	3,277,148	(422,298)
24	Office of Community Care	9,365,486	9,365,486	2,565,476	9,365,486	0
25	Office of Community Police Oversight	811,382	811,382	199,517	676,700	(134,682)
26	Office of Emergency Management	1,344,664	1,344,664	496,345	1,295,974	(48,690)
27	Office of Environmental Quality & Sustainability	6,898,850	6,898,850	3,970,388	6,347,022	(551,828)
28	Office of Equity & Inclusion	3,809,929	3,809,929	946,981	3,551,223	(258,706)
29	Office of Government Affairs	956,162	956,162	447,065	1,003,681	47,519
30	Office of Historic Preservation	1,341,076	1,341,076	253,535	1,283,851	(57,225)
31	Office of Homeless Solutions	15,197,632	15,197,632	8,456,482	16,832,982	1,635,350
32	Office of Integrated Public Safety Solutions	5,630,099	5,630,099	1,093,627	5,269,241	(360,858)
33	Small Business Center	3,746,673	3,746,673	889,421	3,413,530	(333,143)
34	Mayor & City Council	6,645,643	6,645,643	2,140,435	6,666,402	20,759
35	Non-Departmental	135,306,683	135,306,683	26,885,899	134,399,491	(907,192)
36	Office of Arts & Culture	22,496,061	22,496,061	18,544,091	22,491,554	(4,507)
37	Office of Economic Development	3,918,798	3,918,798	1,872,393	3,918,798	0
38	Park & Recreation	106,863,878	106,863,878	50,151,517	110,564,065	3,700,187
39	Planning & Urban Design	5,150,852	5,150,852	2,190,185	4,870,994	(279,858)
40	Procurement Services	3,014,089	3,014,089	1,047,446	3,014,089	0
41	Public Works	89,209,383	89,209,383	58,735,603	89,209,383	0
42	Transportation	51,984,903	51,984,903	22,617,730	53,292,037	1,307,134
	Total Departments	$1,697,995,188	$1,697,995,188	$704,037,473	$1,708,995,010	$10,999,821
43	Financial Reserves	0	0	0	0	0
44	Liability/Claims Fund Transfer	3,501,999	3,501,999	0	3,501,999	0
45	Salary and Benefit Stabilization	5,317,000	5,317,000	0	5,317,000	0
	Total Expenditures	$1,706,814,187	$1,706,814,187	$704,037,473	$1,717,814,009	$10,999,821

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

3 City Attorney's Office. ATT is projected to be $242,000 over budget due primarily due to termination payouts for four retiring employees.

8 City Secretary Office. SEC is projected to be $57,000 over budget primarily due to a City Council approved equity adjustment.

10 Civil Service. CVS is projected to be $241,000 under budget primarily due to salary savings associated with nine vacant positions.

12 Court & Detention Services. CTS is projected to be $1,098,000 under budget primarily due to salary savings associated with 78 vacant positions.

15 Dallas Fire-Rescue. DFR is projected to be $11,406,000 over budget primarily due to uniform overtime expenses ($19,236,000 over budget) as a result of higher than anticipated attrition requiring backfill to meet minimum staffing standards. This is partially offset by salary savings as a result of vacant uniform positions and a reimbursement from the American Rescue Plan Act (ARPA) for eligible uniform salary expenses ($2,500,000 for paramedic training) initially budgeted in FY 2021-22. The department is working to implement additional recruiting strategies that will positively impact headcount levels in the field.

17 Data Analytics & Business Intelligence. DBI is projected to be $779,000 under budget primarily due to salary savings associated with 24 vacant positions.

18 Housing & Neighborhood Revitalization. HOU is projected to be $312,000 under budget primarily due to salary savings associated with six vacant positions.

19 Human Resources. HR is projected to be $197,000 over budget primarily due to personnel costs associated with organizational changes. Funding in the amount of $196,550 to support positions moved to HR will be reallocated at FY 2022-23 mid-year.

21 Library. LIB is projected to be $670,000 under budget primarily due to salary savings associated with 24 vacant positions, partially offset by various facility upgrades including new carpeting, cabinetry for rare materials, painting, and a forklift for the Delivery and Receiving division.

22 311 Customer Service Center. 311 is projected to be $319,000 under budget primarily due to salary savings associated with 22 vacant positions, partially offset by capital improvement costs for an office reconfiguration.

23 Communications, Outreach, & Marketing. COM is projected to be $422,000 under budget primarily due to salary savings associated with nine vacant positions.

25 Office of Community Police Oversight. OCPO is projected to be $135,000 under budget primarily due to salary savings associated with three vacant positions.

27 Office of Environmental Quality & Sustainability. OEQS is projected to be $552,000 under budget primarily due to salary savings and reduced forecasts for supplies and personnel development costs associated with 19 vacant positions.

VARIANCE NOTES

General Fund variance notes are provided below for departments with YE forecast variances of +/- five percent, amended budgets, or YE forecasts projected to exceed budget.

28 Office of Equity and Inclusion. OEI is projected to be $259,000 under budget primarily due to salary savings associated with seven vacant positions.

29 Office of Government Affairs. OGA is projected to be $48,000 over budget primarily due to temporary staffing costs for an executive assistant and other costs associated with the Texas State Legislature session.

31 Office of Homeless Solutions. OHS is projected to be $1,635,000 over budget due to an emergency procurement for non-congregate temporary housing of 94 individuals from an encampment decommissioned by the Dallas R.E.A.L. Time Rapid Rehousing Initiative (DRTRR) in January. The expense includes up to 90 days of lodging, food, and hygeine products for the clients ($923,000); security services ($216,000); and staff to monitor the shelter ($497,000).

32 Office of Integrated Public Safety Solutions. IPSS is projected to be $361,000 under budget primarily due to salary savings associated with 15 vacant positions and program savings related to the Metrocare services contract.

33 Small Business Center. SBC is projected to be $333,000 under budget primarily due to salary savings associated with nine vacant positions.

34 Mayor & City Council. MCC is projected to be $21,000 over budget primarily due to personnel costs associated with organizational changes, partially offset by salary savings associated with 10 vacant positions. Funding to support positions moved to MCC will be reallocated from COM at FY 2022-23 mid-year.

35 Non-Departmental. Non-D is projected to be $907,000 under budget primarily due to savings associated with reduced interest costs for Master Lease drawdowns.

38 Park & Recreation. PKR is projected to be $3,700,000 over budget primarily due to unbudgeted preventive security and safety measures at recreational facilities and trails including cameras, lighting, and staff ($2,500,000); high inflationary costs for supplies and services affecting park maintenance, repair, and cleanup ($1,000,000); deferred maintenance ($1,500,000); overtime and temporary staffing ($2,628,000); and costs associated with the 2023 Southwest Showcase Televised Golf Tournament ($100,000). These costs are partially offset by salary savings associated with vacant positions ($4,152,000).

39 Planning & Urban Design. PNV is projected to be $280,000 under budget primarily due to salary savings associated with 19 vacant positions, partially offset by unbudgeted costs for professional planning and zoning services to assist with the workload of processing and reviewing zoning applications.

42 Transportation. TRN is projected to be $1,307,000 over budget primarily due to unbudgeted costs to replace parking meters ($810,000); expenses related to Grant Matches and the Bike Plan Supplemental Agreement originally budgeted in FY 2021-22 ($270,000); overages in materials and supplies for street lighting and signal systems ($407,000); expenses for cell phone actuals, event supplies, and disposal services ($10,000); ReadyKey and Safety Skills Subscriptions ($92,000); partially offset by salary savings ($767,000) and savings in rental costs due to not moving Parking Enforcement offices this fiscal year ($120,000).

FY 2022-23 Financial Forecast Report

INTERNAL SERVICE FUNDS

Department	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
8 BOND & CONSTRUCTION MANAGEMENT					
Beginning Fund Balance	($14,768)	($14,768)		($1,400,504)	($1,385,736)
Total Revenues	23,087,146	23,087,146	1,693,096	23,548,355	461,209
Total Expenditures	23,087,146	23,087,146	6,144,035	22,147,851	(939,295)
Ending Fund Balance	($14,768)	($14,768)		$0	$14,768
9 EQUIPMENT & FLEET MANAGEMENT					
Beginning Fund Balance	$10,783,384	$10,783,384		$11,008,909	$225,525
Total Revenues	61,259,566	61,259,566	10,744,897	64,191,526	2,931,960
Total Expenditures	66,600,148	66,600,148	21,552,556	69,531,067	2,930,919
Ending Fund Balance	$5,442,802	$5,442,802		$5,669,368	$226,566
10 EXPRESS BUSINESS CENTER					
Beginning Fund Balance	$5,684,817	$5,684,817		$5,940,355	$255,538
Total Revenues	2,593,790	2,593,790	1,191,807	3,329,444	735,654
Total Expenditures	2,361,983	2,361,983	713,090	1,925,839	(436,144)
Ending Fund Balance	$5,916,624	$5,916,624		$7,343,960	$1,427,336
11 INFORMATION TECHNOLOGY					
Beginning Fund Balance	$9,119,837	$9,119,837		$20,013,158	$10,893,321
Total Revenues	108,985,933	108,985,933	44,486,647	108,985,933	0
Total Expenditures	110,191,357	110,191,357	59,640,620	109,964,954	(226,403)
Ending Fund Balance	$7,914,413	$7,914,413		$19,034,137	$11,119,724
12 RADIO SERVICES					
Beginning Fund Balance	$1,139,315	$1,139,315		$2,712,126	$1,572,811
Total Revenues	16,863,428	16,863,428	6,276,644	16,863,428	0
Total Expenditures	16,867,557	16,867,557	5,182,450	16,867,557	0
Ending Fund Balance	$1,135,186	$1,135,186		$2,707,997	$1,572,811

FY 2022-23 Financial Forecast Report
OTHER FUNDS

Department	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
13 9-1-1 SYSTEM OPERATIONS					
Beginning Fund Balance	$4,180,269	$4,180,269		$6,626,869	$2,446,600
Total Revenues	12,017,444	12,017,444	4,469,439	12,916,189	898,745
Total Expenditures	14,212,742	14,212,742	5,934,688	14,025,901	(186,841)
Ending Fund Balance	$1,984,971	$1,984,971		$5,517,157	$3,532,186
14 DEBT SERVICE					
Beginning Fund Balance	$66,867,697	$66,867,697		$69,564,897	$2,697,200
Total Revenues	408,298,161	408,298,161	362,924,657	408,298,161	0
Total Expenditures	412,314,869	412,314,869	0	474,288,998	0
Ending Fund Balance	$62,850,989	$62,850,989		$3,574,060	$2,697,200
15 EMPLOYEE BENEFITS					
City Contributions	$108,965,789	$108,965,789	$30,061,596	$109,353,954	$388,165
Employee Contributions	44,675,798	44,675,798	18,284,170	45,403,470	727,672
Retiree	26,927,732	26,927,732	4,075,609	25,212,693	(1,715,039)
Other	0	0	171,594	171,594	171,594
Total Revenues	180,569,319	180,569,319	52,592,970	180,141,711	(427,608)
Total Expenditures	$189,583,785	$189,583,785	$37,207,796	$195,636,756	$6,052,971

Note: FY 2022-23 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects incurred but not reported (IBNR) claims.

Department	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
16 RISK MANAGEMENT					
Worker's Compensation	$16,041,001	$16,041,001	$15,999,385	$16,041,001	$0
Third Party Liability	10,033,670	10,033,670	10,850,818	10,033,670	0
Purchased Insurance	13,445,548	13,445,548	13,447,476	13,445,548	0
Interest and Other	0	0	370,321	370,321	370,321
Total Revenues	39,520,219	39,520,219	40,667,998	39,890,540	370,321
Total Expenditures	$57,449,878	$57,449,878	$16,708,897	$46,516,611	($10,933,267)

Note: FY 2022-23 YE forecast reflects claim expenses expected to occur in the fiscal year. Fund balance (not included) reflects the total current liability for Risk Management (worker's compensation/liability/property insurance).

VARIANCE NOTES

The Enterprise, Internal Service, and Other Funds summaries include the beginning fund balance with the YE revenue and expenditure forecasts. As of February 28, 2023, the beginning fund balance for the adopted and amended budgets and YE forecast represents the FY 2021-22 audited ending fund balance and includes FY 2021-22 YE savings. Variance notes are provided below for funds with a YE forecast variance of +/- five percent, YE forecast projected to exceed budget, or projected use of fund balance.

1 Aviation. AVI revenues are projected to be $3,780,000 over budget due to higher concession sales for food and beverages than budgeted.

2 Convention and Event Services. CCT revenues are projected to be over budget $2,459,000 due to a higher number of events than budgeted. CCT expenses are projected to be over budget $2,459,000 due to an increase in capital transfer. Excess revenue will be transferred to the CCT capital fund.

3 Development Services. DEV revenues are projecting to be over budget by $74,000 due to the Rapid Single-Family VIP program. City Council increased DEV's expense budget by $5,000,000 on November 9 by resolution 22-1676 for construction services at 7800 N Stemmons and by $5,708,508 on February 22 by resolution 23-0317 for a service contract with Accela, Inc. for the purchase of initial licenses and implementation, maintenance, and support of a building permitting and land management solution.

4 Municipal Radio. OCA revenues are expected to be $104,000 over budget due to higher than budgeted reimbursements from KERA. OCA expenses are projected to be $97,000 over budget due to a contract buy-out that creates savings on the Nielsen contract.

8 Bond & Construction Management. BCM revenues are expected to be $461,000 over budget due to the reimbursement of prior year projects that were not expensed before the end of FY 2021-22. BCM expenses are projected to be $939,000 under budget primarily due to salary savings associated with 48 vacant positions. BCM charges each capital project budget for project implementation costs. Savings in actual implementation expenses result in fewer charges to the capital project.

9 Equipment and Fleet Management. EFM revenues are projected to be $2,932,000 over budget due to additional maintenance costs as a result of extending the maintenance schedules for Sanitation from four to five days, revised routes resulting in additional chargebacks, and higher fuel costs. The FY 2022-23 Adopted Budget reflects planned use of fund balance. EFM expenses are projected to be $2,931,000 over budget primarily due to contracted labor and temporary staffing, and higher fuel costs.

10 Express Business Center. Express Business Center revenues are projected to be $735,000 over budget due to an increase in auto pound sales. Express Business Center expenses are projected to be $436,000 under budget due to salary savings associated with vacant positions.

13 9-1-1 System Operations. 911 System Operations revenues are projected to be $899,000 over budget due to an increase in 911 fee collections for both wireless and wireline phones based on year-to-date receipts.

15 Employee Benefits. Employee Benefits expenses are projected to be $6,053,000 over budget primarily due to the increased cost of inpatient and outpatient medical and pharmacy claims, which have increased 10 percent on a per-enrollee basis compared to the historical cost increase of seven percent.

16 Risk Management. ORM expenses are projected to be $10,933,000 under budget primarily due to a delay in anticipated claims expenses from FY 2022-23 to FY 2023-24.

FY 2022-23 Financial Forecast Report
GENERAL OBLIGATION BONDS

2017 Bond Program

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
A	Street and Transportation	$533,981,000	$533,981,000	$232,989,377	$182,600,491	$118,391,132
B	Park and Recreation Facilities	261,807,000	261,291,060	170,391,032	11,784,563	79,115,465
C	Fair Park	50,000,000	50,000,000	30,879,491	2,562,399	16,558,110
D	Flood Protection and Storm Drainage	48,750,000	48,688,152	13,518,797	11,269,905	23,961,299
E	Library Facilities	15,589,000	15,589,000	14,865,298	228,772	494,930
F	Cultural and Performing Arts Facilities	14,235,000	14,235,000	12,899,749	498,333	836,918
G	Public Safety Facilities	32,081,000	32,081,000	26,312,810	243,388	5,524,739
H	City Facilities	18,157,000	18,157,000	2,398,488	63,480	15,695,032
I	Economic Development	55,400,000	55,400,000	19,796,461	9,484,187	26,119,353
J	Homeless Assistance Facilities	20,000,000	20,000,000	15,171,837	1,891,092	2,937,071
Total		$1,050,000,000	$1,049,422,212	$539,223,339	$220,626,609	$289,634,048

2012 Bond Program

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
1	Street and Transportation Improvements	$260,625,000	$266,938,887	$257,582,429	$5,419,377	$3,937,081
2	Flood Protection and Storm Drainage Facilities	326,375,000	326,375,000	242,018,135	58,900,258	25,456,607
3	Economic Development	55,000,000	55,000,000	37,827,528	4,607,345	12,565,127
Total		$642,000,000	$648,313,887	$537,428,092	$68,926,980	$41,958,815

2006 Bond Program

Proposition		Authorized by Voters	ITD Appropriations	ITD Expenditures	Current Encumbered	Unencumbered
1	Street and Transportation Improvements	$390,420,000	$406,490,554	$393,558,032	$8,310,910	$4,621,612
2	Flood Protection and Storm Drainage Facilities	334,315,000	342,757,166	298,130,605	14,654,410	29,972,151
3	Park and Recreation Facilities	343,230,000	353,343,060	347,718,200	1,372,937	4,251,923
4	Library Facilities	46,200,000	48,318,600	47,669,994	10,521	638,084
5	Cultural Arts Facilities	60,855,000	63,821,447	63,151,488	398	669,561
6	City Hall, City Service and Maintenance Facilities	34,750,000	36,216,478	32,163,825	392,598	3,660,055
7	Land Acquisition Under Land Bank Program	1,500,000	1,500,000	1,474,169	0	25,831
8	Economic Development	41,495,000	45,060,053	42,405,945	922,500	1,731,608
9	Farmers Market Improvements	6,635,000	6,933,754	6,584,013	0	349,741
10	Land Acquisition in the Cadillac Heights Area	22,550,000	22,727,451	11,590,606	237,544	10,899,301
11	Court Facilities	7,945,000	8,146,606	7,869,762	120	276,724
12	Public Safety Facilities and Warning Systems	63,625,000	66,072,938	65,323,005	4,737	745,196
Total		$1,353,520,000	$1,401,388,107	$1,317,639,646	$25,906,674	$57,841,787

Note: The tables above reflect expenditures and encumbrances recorded in the City's financial system of record. They do not include commitments that have not yet been recorded in the system, such as amounts recently approved by City Council.
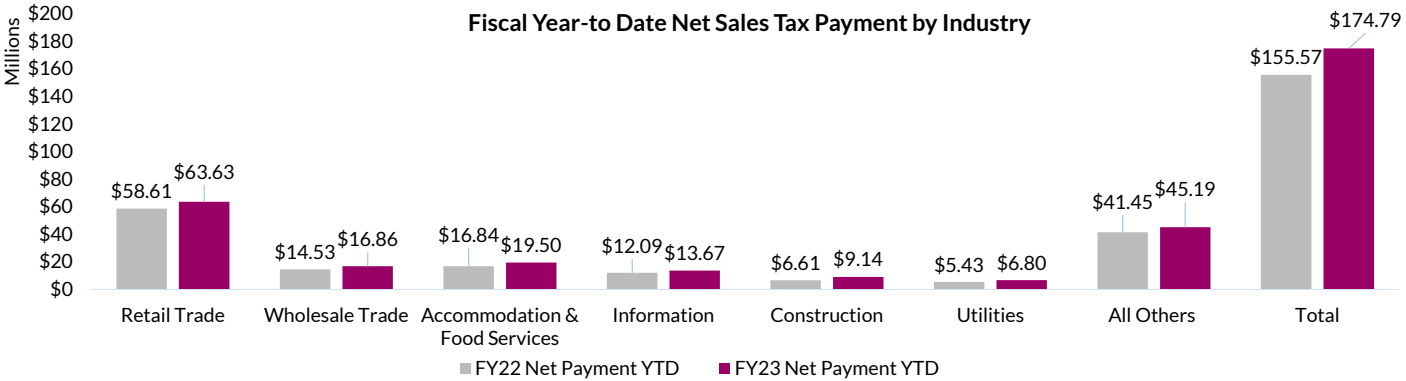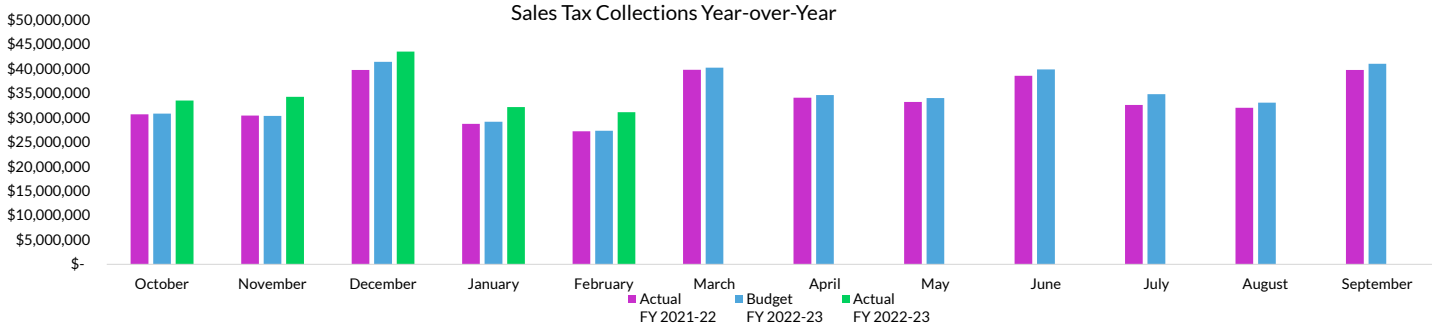
FY 2022-23 Financial Forecast Report
ECONOMIC INDICATORS
Sales Tax

The current sales tax rate is 8.25 percent - 6.25 percent goes to the state, one percent to the City, and one percent to DART. In FY 2022-23, Sales Tax Budget is $417,232,383. As of February 28, 2023, the sales tax forecast is $432,750,269. We will update the forecast throughout the year as additional information becomes available. The charts in this section provide more information about sales tax collections.

Sales Tax Collections Year-over-Year

Legend: ■ Actual FY 2021-22 ■ Budget FY 2022-23 ■ Actual FY 2022-23

Fiscal Year-to Date Net Sales Tax Payment by Industry

Industry	FY22 Net Payment YTD	FY23 Net Payment YTD
Retail Trade	$58.61	$63.63
Wholesale Trade	$14.53	$16.86
Accommodation & Food Services	$16.84	$19.50
Information	$12.09	$13.67
Construction	$6.61	$9.14
Utilities	$5.43	$6.80
All Others	$41.45	$45.19
Total	$155.57	$174.79

Legend: ■ FY22 Net Payment YTD ■ FY23 Net Payment YTD

FY 2022-23 Financial Forecast Report
ECONOMIC INDICATORS

Year-over-Year Change in Sales Tax Collections		
Industry	February FY23 over February FY22	FYTD23 over FYTD22
Retail Trade	10%	9%
Wholesale Trade	13%	16%
Accommodation and Food Services	22%	16%
Information	6%	13%
Construction	21%	38%
Utilities	22%	25%
All Others	18%	9%
Total Collections	14%	12%

Retail Trade. Includes establishments engaged in selling (retailing) merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. The retailing process is the final step in the distribution of merchandise, so retailers are organized to sell merchandise in small quantities to the general public.

Wholesale Trade. Includes establishments engaged in wholesaling merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. Wholesalers are organized to sell or arrange the purchase or sale of (a) goods for resale to other wholesalers or retailers, (b) capital or durable nonconsumer goods, and (c) raw and intermediate materials and supplies used in production.

Accommodation and Food Services. Includes establishments providing customers with lodging and/or preparing meals, snacks, and beverages for immediate consumption.

Information. Includes establishments engaged in (a) producing and distributing information and cultural products, (b) providing the means to transmit or distribute these products as well as data or communications, and (c) processing data.

Construction. Includes establishments primarily engaged in the construction of buildings or engineering projects (e.g., highways and utility systems). Establishments primarily engaged in the preparation of sites for new construction or in subdividing land for sale as building sites are also included in this sector.

Utilities. Includes establishments providing electric power, natural gas, steam supply, water supply, and sewage removal.

All Others. Includes but is not limited to manufacturing, professional and business services, financial activities, education and health services, and natural resources and mining.

FY 2022-23 Financial Forecast Report
ECONOMIC INDICATORS
Hotel Occupancy Tax

The City collects hotel occupancy taxes (HOT) on hotel, motel, bed and breakfast, and short-term rentals in the city limits. The HOT rate in Dallas is 15 percent of the cost of the room (not including food served or personal services not related to cleaning and readying the space for the guest)—six percent goes to the state, and nine percent goes to the City. Of the nine percent to the city, two percent is to be used for the Convention Center Expansion and the Fair Park Facilities Venue Projects and seven percent is allocated for Visit Dallas, Office of Arts and Culture, and Kay Bailey Hutchison Convention Center Dallas. HOT is the largest single revenue source for the Kay Bailey Hutchison Convention Center, and data is typically updated every two months.

HOT Collections

.... 6 Month Moving Average

Year-over-Year Change in HOT Collections
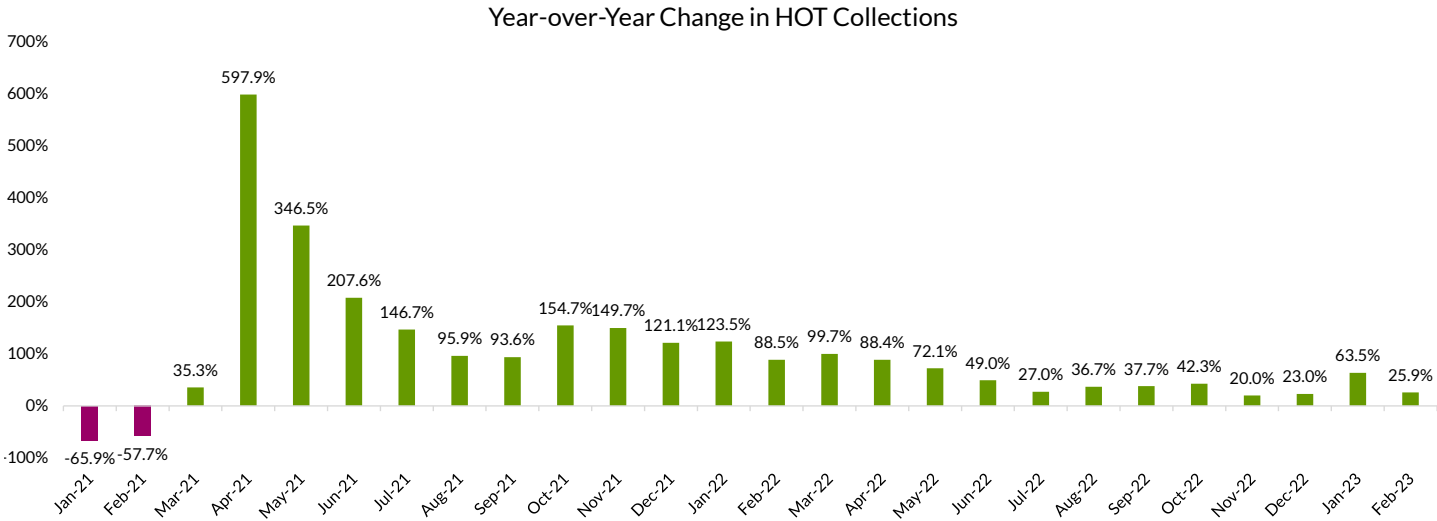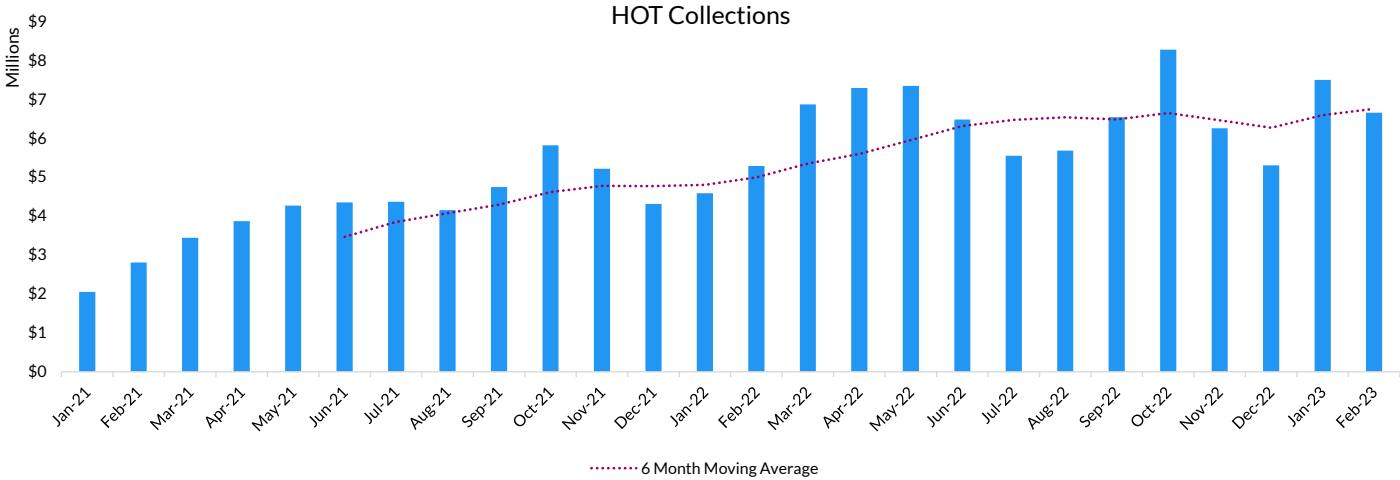
FY 2022-23 Financial Forecast Report
ECONOMIC INDICATORS
Convention Center Event Bookings

The table below lists the number of actual, planned, and forecast events at the KBHCCD for the last three fiscal years. Please note if no event takes place, it results in an equal reduction in revenue and expenses.

	FY21 Actual	FY22 Actual	FY23 Planned	FY23 Actual/Forecast*
October	3	6	10	10
November	1	5	2	2
December	2	9	11	12
January	1	4	7	5
February	0	10	9	14
March	2	13	7	7
April	1	8	5	5
May	6	6	9	9
June	7	11	9	9
July	7	4	10	10
August	4	8	5	5
September	5	10	4	4
Total	**39**	**94**	**88**	**92**

* Due to shifts in cancellations and rescheduling, FY23 actuals for prior months may be updated.

Love Field Enplanements

An enplanement is when a revenue-generating passenger boards an aircraft. Enplanements are the most important air traffic metric because enplaned passengers directly or indirectly generate 80 percent of Aviation revenues. Typically, Aviation generates only 20 percent of total operating revenues from non-passenger-related activities.

Enplanements
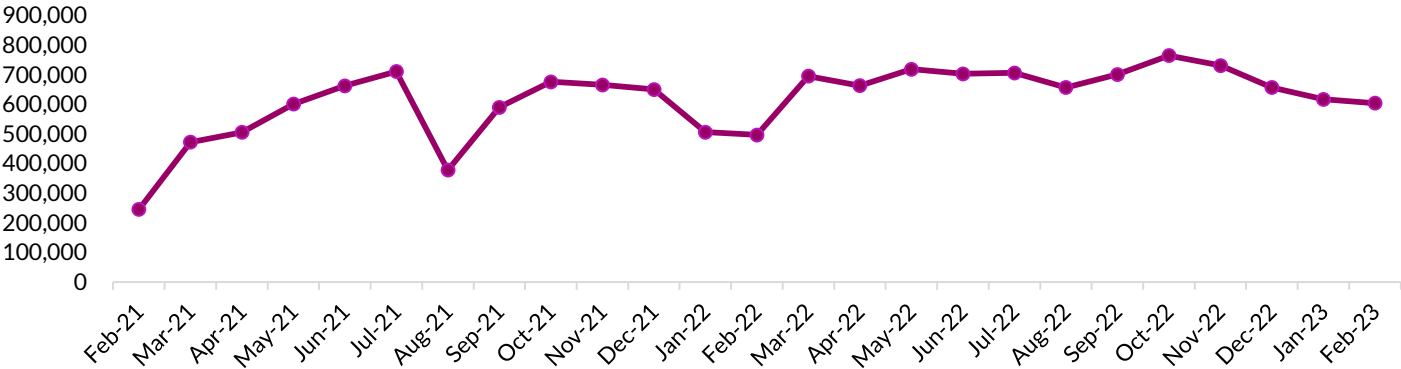
FY 2022-23 Financial Forecast Report
ECONOMIC INDICATORS
Building Permits

Building permits (required for all construction in Dallas) can provide insight into upcoming activity in the housing market and other areas of the economy. Permits are a key indicator of the confidence developers have in the economy; likewise, a decline can indicate developers do not anticipate economic growth in the near future. In some cities, this measure may be a leading indicator of property tax value growth, but in Dallas, the property tax forecast model includes other variables like wage/job growth, housing supply, gross domestic product, population, vacancy rates, and others.

Number of Building Permits

Building Permit Valuations
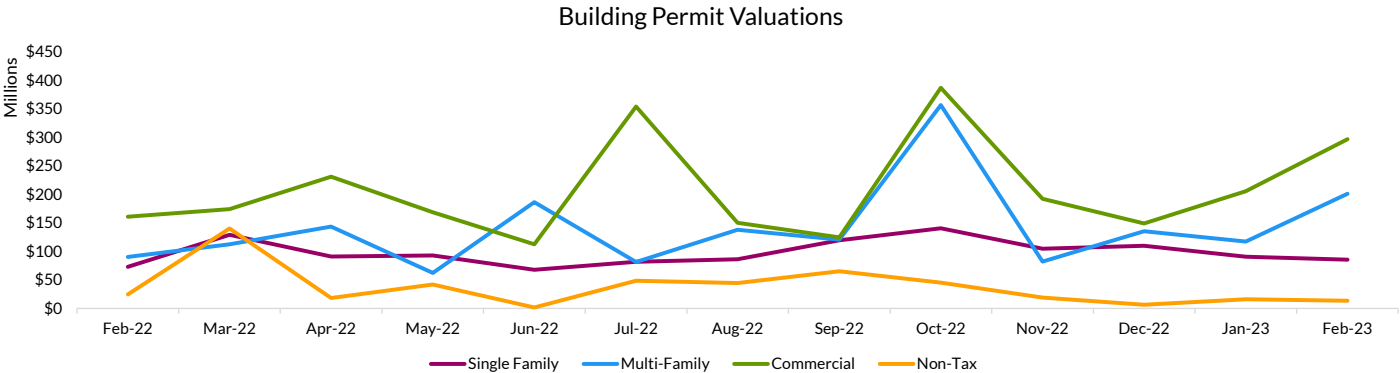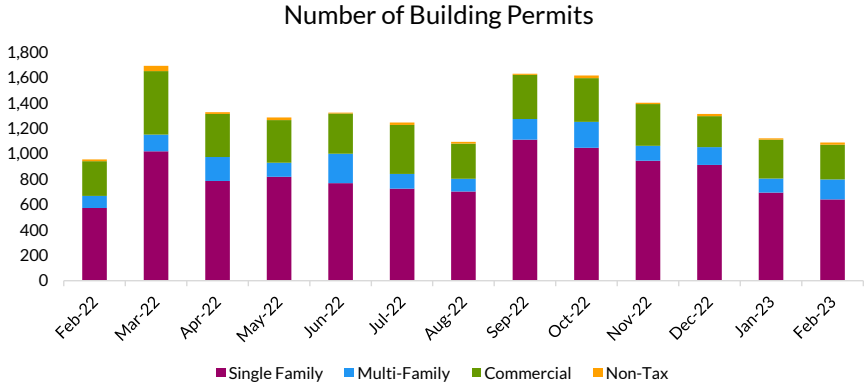
DALLAS 365

The Dallas 365 initiative aligns 35 key performance measures to our eight strategic priorities. The department responsible for each measure is noted at the end of the measure's description, and last year's performance is included if available. If FY 2022-23 data is not available, N/A is listed.

Year-to-date (YTD) and year-end (YE) targets are presented for each measure. YTD targets may vary based on seasonality of the work. Each month, we compare 1) the YTD target with the actual performance for the current reporting period and 2) the YE target with the department's forecasted performance as of September 30, 2023.

Year-to-Date

✔ **22** On Target

! **6** Near Target

✖ **7** Not on Target

Year-End Forecast

✔ **35** On Target

! **0** Near Target

✖ **0** Not on Target

Measures are designated "on target" (green) if actual YTD performance is equal to or greater than the YTD target. If actual YTD performance is within five percent of the YTD target, it is "near target" (yellow). Otherwise, the measure is designated "not on target" (red). The same methodology applies to YE forecasts. Variance notes are provided for each red measure.

#	Measure	FY 2021-22 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
	Economic Development					
1	Average number of business days to complete commercial permit application prescreen (Development Services)	5.7	5.0	1.0	5.0	5.0
2*	Percentage of next business day inspections performed on time (Development Services)	98.5%	98.0%	97.3%	98.0%	98.0%
3	Percentage spent with local businesses (Small Business Center)	36.7%	53.0%	51.2%	40.0%	40.0%
4	Percentage of dollars spent with local M/WBE businesses (Small Business Center)	84.6%	62.0%	61.6%	70.0%	70.0%
	Environment & Sustainability					
5	Percentage of CECAP actions underway annually (Office of Environmental Quality & Sustainability)	94.3%	54.6%	67.0%	75.3%	75.3%
6	Percentage of on-time bulk & brush collections (Sanitation Services)	99.9%	100.0%	99.8%	95.0%	95.0%
7	Residential recycling diversion rate (Sanitation Services)	18.6%	18.0%	18.2%	20.0%	20.0%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

FY 2022-23 Dallas 365

#	Measure	FY 2021-22 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
	Government Performance & Financial Management					
8	Percentage of invoices paid within 30 days (City Controller's Office)	88.1%	92.0%	87.2%	92.0%	92.0%
9	Percentage of vehicles receiving preventive maintenance on schedule (Equipment & Fleet Management)	96.2%	91.0%	91.6%	90.0%	90.0%
10	Percentage of 311 calls answered within 90 seconds (311 Customer Service Center)	42.4%	60.0%	69.3%	60.0%	60.0%
11	Percentage of informal solicitation requests (<$50k) processed within 15 business days (Procurement Services)	N/A	80.0%	15.4%	80.0%	80.0%
	Housing & Homeless Solutions					
12	Percentage of development funding leveraged by private sources (Housing & Neighborhood Revitalization)	85.6%	0.0%	0.0%	60.0%	60.0%
13	Percentage of unduplicated persons placed in permanent housing who remain housed after six months (Office of Homeless Solutions)	94.0%	85.0%	91.4%	85.0%	85.0%
14	Percentage of beds utilized under the Pay-to-Stay program (Office of Homeless Solutions)	98.6%	80.0%	140.9%	80.0%	80.0%
	Public Safety					
15	Percentage of EMS responses within nine minutes or less (Dallas Fire-Rescue)	85.1%	90.0%	83.7%	90.0%	90.0%
16	Percentage of first company responses to structure fires within five minutes and 20 seconds of dispatch (Dallas Fire-Rescue)	87.5%	90.0%	89.1%	90.0%	90.0%
17*	Crimes against persons (Dallas Police Department)	2,302.0	2,000.0	2,130.0	2,000.0	2,000.0
18	Percentage of responses to Priority 1 calls within eight minutes or less (Dallas Police Department)	47.6%	60.0%	52.1%	60.0%	60.0%
19	Percentage of 911 calls answered within 10 seconds (Dallas Police Department)	96.4%	90.0%	98.2%	90.0%	90.0%
20	Complaint resolution rate (Office of Community Police Oversight)	82.2%	70.0%	71.6%	70.0%	70.0%
21	Percentage of crisis intervention calls handled by the RIGHT Care team (Office of Integrated Public Safety Solutions)	52.6%	60.0%	62.3%	60.0%	60.0%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

FY 2022-23 Dallas 365

#	Measure	FY 2021-22 Actual	YTD Target	YTD Actual	YE Target	YE Forecast
	Quality of Life, Arts, & Culture					
22	Percentage of litter and high weed service requests closed within SLA (Code Compliance)	83.6%	65.0%	83.2%	65.0%	65.0%
23	Percentage increase in dogs and cats fostered (Dallas Animal Services)	33.4%	5.0%	9.8%	5.0%	5.0%
24	Percentage of technology devices checked out monthly (Hotspots and Chromebooks) (Library)	77.3%	75.0%	71.8%	75.0%	75.0%
25	Satisfaction rate with library programs (Library)	99.0%	93.0%	98.2%	93.0%	93.0%
26	Percentage of cultural services funding to ALAANA (African, Latinx, Asian, Arab, Native American) artists and organizations (Office of Arts & Culture)	30.2%	25.0%	28.8%	32.0%	32.0%
27	Average number of recreation programming hours per week (youth, seniors, and athletic leagues) (Park & Recreation)	2,192	1,615	2,518	1,615	1,615
28	Participation rate at late-night Teen Recreation (TRec) sites (Park & Recreation)	68.0%	80.0%	36.8%	80.0%	80.0%
	Transportation & Infrastructure					
29	Percentage of bond appropriations awarded (ITD) (Bond & Construction Management)	85.6%	71.0%	76.5%	97.0%	97.0%
30	Percentage of planned lane miles improved (787 of 11,770 miles) (Public Works)	81.6%	11.0%	8.2%	100.0%	100.0%
31	Percentage of potholes repaired within three days (Public Works)	99.0%	98.0%	98.6%	98.0%	98.0%
32	Percentage of signal malfunction responses within 120 minutes (Transportation)	91.4%	91.0%	91.8%	91.0%	91.0%
33	Percentage of faded long line pavement marking miles improved (611 of 1,223 miles) (Transportation)	83.4%	0.0%	0.0%	50.0%	50.0%
	Workforce, Education, & Equity					
34	Percentage increase of original multicultural and multilingual content (on public, educational, and government) (Communications, Outreach, & Marketing)	40.2%	25.0%	126.3%	25.0%	25.0%
35	Percentage increase of workforce development grant participants in underserved populations (Small Business Center)	N/A	60.0%	61.6%	60.0%	60.0%

* For most measures, high values indicate positive performance, but for these measures, the reverse is true.

FY 2022-23 Dallas 365
VARIANCE NOTES

11 Due to POM staffing levels, informal solicitation requests are being carefully monitored to ensure processing within 15 business days. POM is working to address the performance variance by identifying temporary staffing to ensure timely solicitation reviews, stabilize ongoing workload, and reduce incurred delays. POM expects the percentage to improve in future reporting periods.

15 DFR continues to experience increased EMS response times due to extremely high emergency call volume. EMS transport rates continues to be over 60 percent, compared to historical rates of 40-45 percent. Increases in call volume and transport rates result in a decrease in the number of available units, while an increase in unit hour utilization, results in increased response times.

17 Overall violent crime has increased by 6.63 percent for February 2023. With the focus on interrupting and disrupting violent people and places, DPD strives to continue to see a reduction in crimes against persons and is targeting hot spots such as apartment complexes to decrease crime. DPD is implementing the Place Network Investigations (PNI) plan as part of the Violent Crime Plan. DPD has seen a 13.71 percent decrease in robbery offenses and Total Crime is down 3.5 percent YTD due to 579 fewer offenses. There is an increase in Aggravated Assaults, and this is due to single incidents having multiple complainants. DPD is using all available resources to help investigate these offenses to determine the cause.

18 To assist in the response of priority one calls within eight minutes or less, DPD will be conducting a 10-hour shift study to help determine if this benefits the citizens of Dallas. DPD plans to reevaluate the call volume to determine if new call-out substations are needed. There were no recruit graduations, resulting in no changes to staffing levels.

24 LIB circulation has experienced a decline due to a considerable number of customers failing to return technological devices. Customers are charged for unreturned items and are presently unable to borrow any further library materials until the devices have been returned. LIB is reviewing technology inventory and policy to ensure devices are available for other library customers.

28 Late Night Teen capacities and participation are down due to the reduced number of offerings each month during the school year. The program is offered the first Friday of each month vs every Friday of each month as it was offered in FY2021-22. PKR is taking steps to address the reduced attendance by offering additional teen related programs throughout the department that will ultimately draw in additional participation to the late-night program. PKR anticipates meeting its stated goals during the summer timeframe when teen calendars aren't filled with school related activities and the additional programs have begun.

30 Sixty-four (64.8) lane miles YTD have been completed out of 11,770 miles. PBW anticipates improved performance in future months with the maintenance contract awarded in January (CR #23-0014).

BUDGET INITIATIVE TRACKER

The Budget Initiative Tracker reports on 35 activities included in the FY 2022-23 budget. For each initiative included in this report, you will find the initiative number, title, description, status, and measure. At the end of each description, the responsible department is listed. Each month, the responsible department provides a current status for the initiative and indicates whether the initiative is "complete" (blue circle), "on track" for completion by the end of the fiscal year (green check mark), "at risk" of not being completed by the end of the fiscal year (yellow exclamation mark), or "canceled" (red x).

● 3	✓ 31	! 1	✕ 0
Complete	On Track	At Risk	Canceled
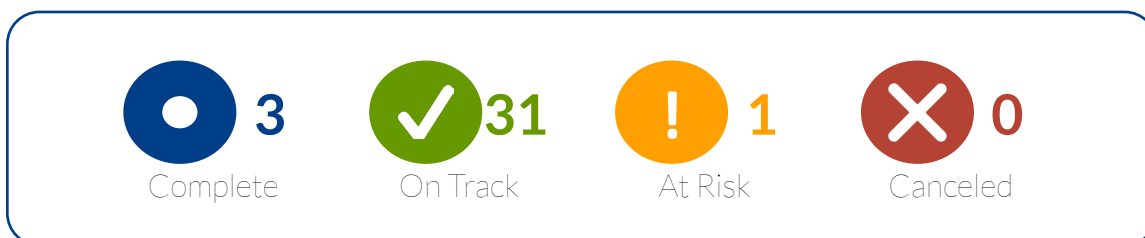
In the Spotlight

In December 2019, the Dallas City Council committed the City to a goal of ZERO traffic fatalities and a 50 percent reduction in severe injuries by 2030. The Vision Zero resolution directed the City Manager to convene a Vision Zero Task Force that would collaborate with City departments on the development of a Vision Zero Action Plan and have City departments participate in Vision Zero Action Plan development, implementation, and evaluation. The Action Plan and its recommendations are based upon a wide-ranging analysis of data as well as public input.

The Vision Zero approach views serious and fatal incidents/crashes as preventable and calls for a system that accommodates and mitigates human error, preventing fatal and severe crashes.

At the heart of Vision Zero is the principle that traffic deaths and serious injuries are unacceptable and, most importantly, preventable. Cities around the globe have seen success in their respective Vision Zero initiatives, but truly reaching ZERO will require the participation and engagement of the entire Dallas community.

FY 2022-23 Budget Initiative Tracker
ECONOMIC DEVELOPMENT

1 Building Permit Process ✅

INITIATIVE Reform the City's building permit process and improve the customer experience through investments in a new centrally located facility, enhanced technology, and expanded staffing. In FY 2022-23, Development Services will hire additional staff to expand the Project Dox Intake Division, add a Housing Team to improve quality inspections, and add a 2nd Q-Team to increase the timeliness of project completions. (DEV)

STATUS DEV plans to move in phases to the "One Stop Permitting Shop" centrally located at 7800 N Stemmons. Occupancy will begin taking place on the 5th floor during Phase I in April/May of 2023. Design for the 9th floor (Phase 2) is already underway. DEV signed a contract for new permitting software on February 22, 2023. Of the 54 new positions for FY 2022-23, DEV has filled 32 positions and will continue to fill remaining vacancies.

2 City Development Code ✅

INITIATIVE Overhaul the City's Development Codes (Chapters 51, 51A, and 51P) to develop a modern, updated, and user-friendly development code that is streamlined, consistent, clear, and aligned with all City plans and policies. In FY 2022-23, PNV will hire execute a consultant contract, work alongside the consultant to perform a technical analysis of the effectiveness of current development codes and begin the public engagement process to ultimately reduce the total land development timeline. (PNV)

STATUS A vendor has been selected and PNV plans to bring the item to City Council for contract award in May 2023.

3 Planning and Urban Design ✅

INITIATIVE Provide critical administrative support to boards and committees supported by Planning and Urban Design. In FY 2022-23, PNV will hire four additional positions to provide administrative and technical support, which are key critical functions currently performed by planning staff, managers, and executive staff. (PNV)

STATUS Two positions were hired with start dates in March 2023. PNV has closed the job postings for the other two positions and will begin interviews soon.

4 City Auto Pound ✅

INITIATIVE Pave the way for redevelopment of the Vilbig Auto Pound by fully implementing the terms of the service contract that includes wrecker dispatch, wrecker response, storage of vehicles, collection of fees, and disposition of unclaimed vehicles for non-evidentiary tows and implementation of fee changes for towing and storage. (DPD)

STATUS Implementation of the Auto Pound Management contract is underway. ITS is finalizing the first data extract for the transfer of current inventory to the new platform. OKTA/AutoReturn log in connectivity testing completed and DPD will begin working with ITS to begin implementation. Capital Improvements at the Ledbetter (southern private storage) location are complete. Goodnight Ln. (northern) location fencing is 90 percent and all permits have been issued to complete the project. Improvements are anticipated to be complete by the end of March 2023.

FY 2022-23 Budget Initiative Tracker
ENVIRONMENT & SUSTAINABILITY

5 Water Conservation Five-Year Work Plan ✓

INITIATIVE Update the Water Conservation Five-Year Work Plan to be incorporated into the 2024 state required Water Conservation Plan and Long-Range Water Supply Plan that will update population, water demand and supply, and re-evaluate strategies to meet future needs for Dallas' water system. (DWU)

STATUS The contract to develop the water supply plan was awarded in fall 2022. A kick-off meeting was held in February 2023 between consultants and the City team to establish final steps, deliverables, stakeholders, and modeling for technical strategies.

6 Emerald Ash Borer (EAB) Mitigation ✓

INITIATIVE Protect the City's tree canopy and slow the spread of Emerald Ash Borer (EAB) through a multi-departmental mitigation effort. In FY 2022-23, PKR will hire four positions for the Forestry EAB strike team to respond to Emerald Ash Borer deterioration effects and plant trees in city parks. In FY 2022-23, PBW will hire seven positions and focus on tree inventory and EAB treatments to slow the spread of EAB and develop a tree planting plan for citywide right-of-way and parkways. (PKR and PBW)

STATUS The EAB response plan has been initiated. The PKR staff Arborist will continue special assignment assessing and mapping ash trees on park properties. As of February, the Arborist has surveyed about 315 parks and inventoried approximately 905 ash trees in the maintained portions of park properties. The Urban Biologist and City Forester positions continue working with the interdepartmental Forestry Technical Team. PKR will interview candidates for the Sr. Environmental Coordinator position in February 2023 with an anticipated hire date by spring 2023. Of the seven positions to be hired by PBW, six have been filled. One Forestry Worker position is posted and awaiting qualified candidates.

7 Comprehensive Environmental & Climate Action Plan (CECAP) Outreach ✓

INITIATIVE Develop a comprehensive multimedia outreach, education, and engagement program to provide information on environmental stewardship and sustainability, energy efficiency, and other related topics in the CECAP. In FY 2022-23, OEQ will implement effective community outreach in all areas of the City, including creative, media buys, banners, and other material to support greater community outreach and engagement efforts. (OEQ)

STATUS During the first three months of FY 2022-23 a vendor was selected to develop the marketing tool kit. The CECAP media plan is currently being consolidated into the overall OEQS department engagement plan and the effort will be facilitated by the OEQS Outreach and Engagement Team moving forward. The initial draft plan has been reviewed and there will be monthly meetings to refine and implement the media plan.

8 Solar Energy Initiative ✓

INITIATIVE Invest $1.0 million in FY 2022-23 for a solar energy initiative, to install solar panels, energy efficient lighting, retrofit controls, and weatherization at City facilities; and invest $500,000 for solar battery pack at a city facility. (BSD)

STATUS An RFP solicitation for a $1 million Solar Photovoltaic and Battery Energy Storage System ($500,000 Solar PV + $500,000 Battery) at the Bachman Recreation Center was opened on January 18 and closed on February 24. BSD is currently auditing the eight resiliency centers, specifically focusing on ways to weatherize and increase energy efficiency, to determine the best use of the remaining $500,000. The solicitation for the $1 million Solar Photovoltaic and Battery Energy Storage System ($500,000 PV + $500,000 Battery) was awarded on March 20, 2023. BSD is currently working with the City Attorney's office to finalize the contract for City Council approval (targeted for May/June 2023). BSD will determine the best use of the remaining $500,000 by conducting audits of the eight resiliency centers, specifically focusing on ways to weatherize and increase energy efficiency. 5 of the 8 resiliency center audits are complete and the remaining 3 will be complete by April 14, 2023.

FY 2022-23 Budget Initiative Tracker
ENVIRONMENT & SUSTAINABILITY

9 Brownfield Program ✅

INITIATIVE Further environmental justice efforts by setting aside $1.5 million for educational programs and/or community-led solutions for environmental remediation projects as well as seed money for grants to build a brownfield program. In FY 2022-23, OEQ will hire two positions that will manage the program and develop a comprehensive Brownfields Program focused on community-informed solutions and potential Environmental Protection Agency (EPA) grants for environmental remediation projects to address brownfields throughout the city. (OEQ)

STATUS: One Environmental Coordinator position has been filled, and the other position has been posted, with a closing date of 4/7/23. Data Analytics & Business Intelligence (DBI) has delivered a Dallas-based environmental justice screening tool to OEQS, and staff is currently testing the tool to identify any needed modifications.

10 Comprehensive Environmental and Climate Action Plan (CECAP) ✅

INITIATIVE Continue advancement of various components of the CECAP including the neighborhood air quality program. In FY 2022-23, OEQ will complete the data platform and data qualification procedures to begin testing air quality in designated neighborhoods. (OEQ)

STATUS The first batch of monitors have been calibrated and deployed. The first three of eight are in the field and transmitting data from West Dallas and Dixon Circle. A fourth monitor has been installed at 5000 Scyene Rd in the Dixon Circle neighborhood on March 3, 2023, and the fifth has been deployed at South Central Park, in the Joppa neighborhood, on March 12, 2023. Staff is continuing to work with affected communities, Environmental Commission, and Council Members to schedule implementation of the remaining monitors in Joppa, Floral Farms, and Dixon Circle. All installed units are operational and transmitting data, and Data Analytics is working with OEQS to create a data dashboard that will be available to the public.

11 Environmental Justice (EJ) ✅

INITIATIVE With an emphasis on effectively addressing environmental justice, and the focus on using data to drive related policy, OEQ will hire one new Environmental Coordinator to develop, evaluate, and track environmental justice metrics for the department, and coordinate city-wide efforts association with EJ priorities, goals, and actions. The new position will work with other city departments to develop a Dallas-based EJ screening tool and help with the development of training to better ensure City staff integrate environmental justice into city work. (OEQ)

STATUS Human Resources and OEQS is in the process of scheduling interviews for the Environmental Justice Coordinator positions. Candidates will be interviewed through the first two weeks in April.

FY 2022-23 Budget Initiative Tracker

GOVERNMENT PERFORMANCE & FINANCIAL MANAGEMENT

12 **Equipment and Fleet** ✓

INITIATIVE Achieve a state of good repair in five years for all City fleet vehicles, including sanitation trucks, fire apparatus, police cruisers, and heavy equipment vehicles used by Public Works and Dallas Water Utilities by investing $72.6 million for the purchase of replacement and additional fleet and equipment. (EFM, DFR, DPD, SDM, DWU, and SAN)

STATUS DFR has approved the specifications for all the engines, trucks, and ambulances that will be purchased with the FY 2022-23 funds. One engine has been ordered through General Fund appropriations (approved budget amendment) and seven engines, two trucks, nine ambulances, and three Wildland Type VI vehicles have been ordered from the remaining funding allocation. Purchase agreements for two remaining ambulances are in the process of being finalized for a total of 11. DFR was recently awarded a grant from the North Central Council of Governments for the acquisition of three blocker vehicles (to be ordered and delivered in FY 2022-23) to protect residents, first responders, and emergency fleet units during freeway responses. EFM has ordered 319 units using department funds totaling $41.8 million. Departments include CCS (32 units), CTS (3), AVI (2), DFD (10), DPD (121), DWU (14), EFM (13), LIB (1), OEM (1), PBW (36), PKR (6), SAN (78), SEC (2).

FY 2022-23 Budget Initiative Tracker
HOUSING & HOMELESSNESS SOLUTIONS

13 Addressing Homelessness ✅

INITIATIVE Contribute $25 million to leverage an additional $47 million in public and private investment for an overall $72 million program. The program employs housing navigation services, landlord incentives, rental subsidies, move-in kits, and case management to reduce and prevent homelessness, in partnership with Dallas County, the Dallas Housing Authority, the Metro Dallas Homeless Alliance, and other cities in Dallas County. The program began in FY 2021-22 and will be implemented over three years (FY 2021-22 – FY 2023-24). It is anticipated that over 2,700 individuals will be housed by the end of 2023. The third year (FY 2023-24) of the program will be focused solely on providing rental assistance and case management to those individuals housed in FY 2021-22 and FY 2022-23. (OHS)

STATUS The Dallas Rapid Rehousing Initiative has housed 1,746 individuals since it's onset in October 2021 through February 2023. Of those individuals housed, 45 percent are from households consisting of adults with children and 54 percent are adults only. OHS is partnering with Housing Forward to launch the encampment decommissioning effort offering individuals in established encampments housing solutions.

15 Healthy Community Collaborative (HCC) Program ✅

INITIATIVE Invest $1.5 million [including $523,000 of new funding] to provide services to persons who are homeless and have a mental illness or who might also have co-occurring substance use or primary health care issues. In FY 2022-23, HCC anticipates serving 750 clients. (OHS)

STATUS From October 2022 to February 2023, the three organizations contracted by OHS have provided services for 590 clients.

14 Homeless Action Response Team (HART) ✅

INITIATIVE Launch a cross-departmental Homeless Action Response Team (HART) to deliver immediate interventions to expedite the improvement of unsafe encampments in need of immediate resolution, and address issues concerning panhandling. In FY 2022-23, implement a collaborative approach and hire seven positions in the Office of Homeless Solution, one position in the Office of Integrated Public Safety Solutions, seven positions in Public Works, four positions in Park and Recreation, two positions in Dallas Animal Services, four positions in Court and Detention Services, and eight positions in Code Compliance Services. (OHS, IPS, PBW, PKR, DAS, CTS, and CCS)

STATUS The two HART teams are established in two new off-site office locations and officially began work on December 12, 2022. From December 2022 to February 2023, the HART teams have received 154 service requests (SR's) and 93 percent of these service requests were responded within 24-48 hours and resolved within 10 days. The HART teams have visited 84 locations, cleaned up and/or closed 10 sites, and removed 40,000 lbs. of debris. Hiring efforts continue for two positions from PBW; PKR attended job fairs in February to hire their four open HART positions and are on track to fill them in the Spring; the Marshal's office is currently conducting interviews for new Deputy Marshals and has hired one new Deputy who is currently in the six-month training program; and CCS continues to work on filling their three open HART positions. DAS is currently using vehicles the department already owned while working with EFM to purchase the vehicles for their HART role. Similarly, CCS continues to wait on heavy equipment and is working jointly with the Nuisance Abatement Heavy Clean Teams to cover the program's needs on an as-needed basis.

FY 2022-23 Budget Initiative Tracker
PUBLIC SAFETY

16 Police Response Times ✅

INITIATIVE Improve response times to high priority calls by hiring 250 police officers in FY 2022-23 and implement retention incentive program targeted at reducing the attrition rate of experienced officers. (DPD)

STATUS A new Academy class started in January 2023 with 32 recruits and Class 385 graduated with 21 officers. Year to date, DPD has hired 61 officers with a goal of hiring 250 by the end of FY 2022-23. DPD Anticipates ending the fiscal year with 3,200 officers, which is an increase of 116 officers from September 2022.

17 Innovative Equipment and Technology ✅

INITIATIVE Invest in the tools and technology to deliver effective and innovative public safety solutions within the Dallas Police Department. In FY 2022-23, DPD will integrate Automatic License Plate Reader (ALPR) technology into dash cameras installed in marked squad cars, replace over 4,000 portable and mobile radios, convert the public safety records management system to a web-based RMS system, and upgrade tasers to newer Taser 7 model. (DPD)

STATUS The portable radio replacement began in late February 2023 with the mobile radio upgrade occurring simultaneously. The new Taser 7 deployment has been received and DPD and ITS personnel are meeting weekly to determine location needs for electrical, charging stations, and network drops. DPD is currently assessing station infrastructure to ensure acceptable building conditions for charging stations.

18 Single Function Paramedic Program ✅

INITIATIVE Expand the Single Function Paramedic Program to increase recruiting flexibility, provide a more diverse workforce, improve response times, and increase operational efficiency. In FY 2022-23, DFR will invest $3.2 million to begin conversion of five existing peak demand units into units staffed by certified uniformed paramedics whose sole focus will be to staff ambulances at peak hours of call volumes. (DFR)

STATUS Since the commission of the Single-Role Paramedic Program on February 15, 2023, EMS is currently on track to hire 16 Single-Role Paramedics by April 15, 2023. To date, two of the five Peak Demand Units have been converted and the Single-Role Lieutenant has been added. The program is on target with hiring the additional positions, improving the operational workload and efficiency during peak hours of call volumes. In the first 30 days, 384 calls have been responded to.

19 Inspection Life Safety Education Night Detail Team ✅

INITIATIVE Effective safety begins with prevention and compliance with safety standards. In FY 2022-23, DFR will launch the ILSE Night Detail Team (sworn personnel) to educate, monitor, and inspect venues in the City's entertainment zones during their peak hours of operation. (DFR)

STATUS In the month of February, there was a continued focus on conducting inspections in the Henderson/Greenville area in preparation for the St. Patrick's Day Parade. To date, $28,583 has been collected in permits and fees. There have been 301 code activities that has resulted in 1,414 hazards identified. Additionally, the team has been able to follow up on Alternative Fire Watches (AFW) to ensure compliance with the Dallas Fire Code.

20 City Facility Security Assessment ✅

INITIATIVE In FY 2022-23, initiate $2.9 million [of $6.4 million allocated] of high-priority improvements identified through the City Facility Security Assessment including perimeter access control, security camera systems, radio systems, officer shelter space, vehicles access control, panic notification, lighting, weapons screening, security operating center upgrades, security staffing, and intrusion detection. (CTS)

STATUS CTS is continually receiving quotes and proposals for lighting, fencing, access controls and camera systems. As of February, CTS has expensed $1,059,764 of the department's $2.9 million ARPA allocation in FY 2022-23.

FY 2022-23 Budget Initiative Tracker

QUALITY OF LIFE, ARTS, & CULTURE

21 **Proactive Team ("Pro Team")** ✅

INITIATIVE Proactively identify and abate illegal dumping sites before residents submit a service request by expanding the number of proactive teams from two to four teams assigned to each quadrant of the city. In FY 2022-23, CCS will hire sixteen positions, and develop a metric to track the effectiveness of the team. (CCS)

STATUS Hiring is in progress for the additional two proactive illegal dumping abatement teams. Out of the budgeted 16 positions, CCS has hired all but six. The Pro Teams are currently fulfilling the weekly expectation of 30 illegal dumping site abatements per week. Full deployment is scheduled for FY 2023-24 due to procurement of heavy equipment.

22 **Multi-Family Violence Crime Reduction Plan** ◉

INITIATIVE In FY 2022-23, add twelve [10 added as budget amendment] Code Compliance officers focused on the multi-family violent crime reduction plan in partnership with the Dallas Police Department and Integrated Public Safety Solutions. (CCS, and IPS)

STATUS All 12 Code Compliance Officers have been hired and onboarded as of February. The teams are up and running as anticipated.

23 **Expanding Library Access** ◉

INITIATIVE Provide Library access to invaluable resources, programs, and services. In FY 2022-23, LIB will hire 55 personnel and expand Library hours from five days per week to six days per week at 15 locations, expanding children's services, workforce development, SMART summer participation, and adult learning programs at those locations. (LIB)

STATUS The Library successfully filled all additional positions added in FY2022-23 to expand hours at 15 locations. The extended hours begin January 17, 2023.

24 **Historic Resource Survey** ✅

INITIATIVE Invest $1.0 million over the next two years to support a Historic Resource Survey and a strategic plan, which will identify historic resources, help determine what resources need to be preserved, and assist in guiding and developing local ordinances and planning efforts for preservation. In FY 2022-23, OHP will invest $500,000 to start implementation of the survey and strategic plan. (OHP)

STATUS An official grant award for $50,000 to increase funding for the Historic Resources Survey has been received. In February, OHP entered into a contract with HR&A Advisors to provide services to begin the work.

FY 2022-23 Budget Initiative Tracker
TRANSPORTATION & INFRASTRUCTURE

25 Sidewalk Master Plan ✅

INITIATIVE Continue improving pedestrian mobility by reconstructing and repairing sidewalks in the Sidewalk Master Plan. In FY 2022-23, PBW will spend $5.0 million in bond funds (certificate of obligation bonds), $1.0 million in Community Development Block Grant (CDBG) funds, and $0.3 million from the General Fund to complete 17 sidewalk projects, which equates to approximately 14.25 miles of sidewalk improvements. (PBW)

STATUS As of February, PBW has spent $772,000 to complete 4.00 miles of sidewalk improvements. PBW is on track to complete the remaining 10.25 miles by the end of September.

26 Bridge Maintenance ✅

INITIATIVE Implement an Annual Bridge Maintenance Program to address over 600 bridges and culverts inspected by the Texas Department of Transportation on a bi-annual basis. In FY 2022-23, PBW will spend $3.4 million to maintain 20 bridges and set aside existing funding of $1.0 million for emergency repairs. (PBW)

STATUS Construction on bridge maintenance began in January with invoices for expenses expected to be submitted in March. As of end of February, maintainence on six bridges were completed, four are planned for March, and the remaining 10 are on track to be completed by September 2023. YTD, PBW has received City Council authorization to spend $903,750 on emergency repairs for State Highway 356 and Ron Kirk Pedestrian Bridge.

27 Vision Zero Action Plan ◉

INITIATIVE Invest funding in Dallas's mobility infrastructure, emphasizing a system focused on life-saving improvements, and infrastructure solutions that reduce the risk of serious incidents. In FY 2022-23, TRN will hire an Engineer and focus on low-cost improvements that include safety evaluations for streets prone to high rates of injury, road safety improvements, and a citywide speed limit evaluation. (TRN)

STATUS The Engineer started with the Planning division in December and has been working on low-cost improvements for safety evaluations, road safety, and city-wide speed limit evaluation.

28 Traffic Signals ✅

INITIATIVE Devote $14 million over three years to leverage over $50 million in matching federal funds to replace 100 traffic signals as part of our Vision Zero Action Plan. This initiative was started in FY 2021-22 and implemented in three phases. In FY 2022-23, TRN will spend $2.1 million to design 44 traffic signals to leverage federal and county funds. (TRN)

STATUS As of January, TRN received the match fund agreement from TxDOT for the design of 44 signals in total and will be going to City Council for approval in April. The project to replace traffic lights will be a multi-year effort.

29 Crosswalks ✅

INITIATIVE This initiative began in FY 2021-22 and will be implemented over two fiscal years. In FY 2022-23, TRN will spend $2.5 million (of $5.0 million allocated) to restripe 320 lane miles and paint 864 crosswalks. (TRN)

STATUS Longline restriping and crosswalks are scheduled to start in April. TRN is on track to complete restriping of 320 miles and painting of 864 crosswalks by year end. $2.5 million has been contracted with the vendor.

FY 2022-23 Budget Initiative Tracker
TRANSPORTATION & INFRASTRUCTURE

30 School Zone Flashing Beacons ✓

INITIATIVE Replace 1,000 outdated school zone flashing beacons with state-of-the-art technology to protect students as they walk to school This initiative began in FY 2021-22 and will be implemented in three phases. In FY 2022-23 spend $2.5 million to procure equipment and complete installation for 500 school zone flashing beacons. (TRN)

STATUS As of February, 180 flashing beacons have been installed. Due to supply chain issues of specific parts, the manufacturer is behind schedule on the shipment of new equipment. At this time, TRN does not have an estimated completion date for the 500 school zone flashing beacons.

31 Bike Lanes !

INITIATIVE Extend and improve the bike lane network throughout the city with an increased annual investment to $2.5 million to design and/or implement approximately 10 lane miles of bicycle facilities per year. (TRN)

STATUS The bike plan consultant continues work and as expected, City Council consideration of the bike plan update is anticipated in Summer 2023. The bike plan update will inform the strategic bike lane locations to implement in the coming years. In the meantime, engineering work is being finalized on several bike lane projects with a plan for implementation in the coming months, utilizing in-house resources. Transportation staff is coordinating with the City Attorney's Office to develop a bike lane engineering contract structure that allows flexibility for upcoming projects, while complying with federal, state, and city procurement guidelines.

FY 2022-23 Budget Initiative Tracker
WORKFORCE, EDUCATION, & EQUITY

32 Mentor Protégé Program ✅

INITIATIVE Establish a mentor protégé program to support equity and capacity building of small and emerging businesses. (SBC)

STATUS Applications for the SBC Mentor Protégé Coordinator position were reviewed in early January and interviews will be held in March. Staff is also working to complete the procurement for the proposed vendor for the Mentor-Protégé Match Making system. A planning meeting to strategize the recruitment was held on January 17.

33 Equity Education Through Engagement ✅

INITIATIVE Hire a new Public Engagement Coordinator to effectively communicate the City's equity initiatives, programs, services and events through public awareness, outreach, engagement, and transparency. (OEI).

STATUS OEI is in the final stages of the interviewing process for the Public Engagement Coordinator position and anticipates filling the position mid to late April.

34 Accessibility ✅

INITIATIVE Advance the City's compliance with the Americans with Disabilities Act by continuing to complete building assessments, review departmental policies, and provide employee training. In FY 2022-23, OEI will complete approximately 20 assessments. (OEI)

STATUS OEI is continuing ADA building assessments and of the 20 assessments planned, 10 of these were completed during 2022 and have revised reports that are pending review by department stakeholders and OEI and another three buildings are currently in the survey process with the consultant. The department review, consisting of the collection and review of department programs, services, and activities, has been completed. OEI has received back 100% of the ADA department surveys and department interviews are anticipated to follow in in the next few months. Online ADA training courses are being reviewed and staff will arrange for stakeholder input before the training course is finalized.

35 Bridging the Digital Divide ✅

INITIATIVE Expand efforts to bridge the digital divide by allocating $2.0 million for Digital Navigators to make internet access to individual households affordable, install reliable computer hardware, and enhance digital literacy skills and training. (CMO)

STATUS Staff have completed the evaluation and review of proposals submitted for the RFCSP for Digital Navigators. City Council is scheduled to award the contract in March 2023.

FY 2022-23 Budget Initiative Tracker

MULTI-YEAR INITIATIVES

While most initiatives can be completed in a single fiscal year, several FY 2018-19, FY 2019-20, and FY 2020-21 initiatives required additional time because of the scope and term of the project, as well as delays due to COVID-19. We will continue to report the status of these seven initiatives below, using the initiative numbers from the prior reports for reference.

0 Complete **11** On Track **1** At Risk **0** Canceled

FY 2018-19

23 Historic Resource Survey (FY 19)

INITIATIVE Devote $100,000 to conduct a historic resource survey with private partners. (OHP)

STATUS OHP staff and external consultant presented the final report to the Landmark Commission on May 2, 2022, and to the City Plan Commission on June 2, 2022. The final presentation to City Council has been delayed and OHP is working with the contracted organization on completing the presentation during FY 2022-23.

FY 2021-22

1 Economic Development Entity

INITIATIVE Launch the economic development entity called for in the Economic Development Policy with $7 million over three years to pay formation costs and hire staff to begin the entity's business and real estate development work, after which it will be self-sustaining. In FY22, ECO will spend $2.0 million to launch operations, hire a new Economic Development Corporation Director, develop a 3-year work plan, and develop an operational budget for Year 2 (FY 2022-23) and Year 3 (FY 2023-24). (ECO)

STATUS City Council approved creation of the Economic Development Corporation (EDC) on January 12, 2022, and the certificate of formation was filed with the State of Texas in February. The City Council approved the initial Board of Directors to the EDC on August 24, 2022. In January 2023, the EDC board prioritized the following for the upcoming year: hiring a search firm to hire an EDC Director, hiring an EDC director, and developing a strategic plan and funding plan (including budget). The search committee met earlier this month and the language for the RFP for the search firm has been drafted with the anticipation of being sent out in March 2023.

6 Comprehensive Food & Urban Agriculture Plan

INITIATIVE Prioritize Dallas communities' access to healthy, local food by contributing $200,000 to implement a Comprehensive Food & Urban Agriculture Plan in collaboration with external stakeholders. (OEQ)

STATUS OEQS staff are continuing efforts under the contract for the Comprehensive Food & Urban Agriculture Plan, including internal and external engagement with over 35 different farms (both community and commercial scale) and other Dallas food stakeholders. OEQS staff are also working with the City's internal Food Equity Working group and the Office of Procurement efforts to pilot a project to provide small growing units for food desert homes. Once implemented, the units will be deployed on a rolling basis. On February 20 and 21, Dallas Inner City Growers Summit was convened at the Briscoe Hall at the Texas State Fairgrounds. About 150 people attended and heard presentations about farm finance, growing, farm to market opportunities, as well as walking farm tours. A post-event survey was distributed to assess feedback for programmatic planning.

FY 2022-23 Budget Initiative Tracker
MULTI-YEAR INITIATIVES

8 Water Distribution System ✅

INITIATIVE Enhance monitoring for lead and copper in the water distribution system and develop a plan to educate and support customers in regulatory-driven programs for lead and copper monitoring within schools, childcare centers, and public spaces. In FY22, DWU will hire two FTEs and spend approximately $75,000 to develop an outreach plan and procedures to sample both schools and day care operations; develop a data management and reporting procedure to comply with the new regulations; and begin initial sampling in the second quarter of 2022 with a goal of 50 sites sampled by September 30, 2022. (DWU)

STATUS The Water Quality Group has dedicated 2 FTEs for the purpose of supporting the new Lead and Copper Rule Revisions (LCRR). These two positions are developing a Service Line Inventory that will aid in identifying lead services in need of replacement. The official sampling per TCEQ requirements can begin after the lines are inventoried, which will be after October 2024. Water Quality is also developing a Lead and Copper Sampling Program for Schools and Childcare facilities and contacting these facilities to offer educational material and opportunities for free testing of lead and copper ahead of the October 2024 compliance start date of the LCRR. Currently, there are 401 Public and Charter Schools, 93 Private Schools and 458 Childcare and Daycare centers. The Water Quality group continues to offer free lead sampling when requested by any customer.

13 Affordability Housing Units ✅

INITIATIVE Incentivize developers to build affordable housing by subsidizing $10 million worth of water and sewer infrastructure required for up to 250 new affordable single-family and 1,000 multifamily units over the life of the program (based on the mix of projects and the amount of funding requested). The program will be implemented from FY 2022-23 through FY 2023-24 with new units projected in years 2 and 3 due to construction timelines. (HOU)

STATUS Housing is implementing this new funding along with other measures through the existing Notice of Funding Availability. On January 12, 2022, City Council approved the first project utilizing these funds, providing $1.8 million to be used for water infrastructure related to the development of 125 for-sale single family homes. On August 24, 2022, City Council approved the second project using these funds, authorizing $4.1 million in ARPA funds to Cypress Creek at Montfort, a mixed-income multifamily development in District 11. Both developments are still undergoing predevelopment processes and have not yet begun construction. Housing has also reallocated $1.5 million of these program funds to support the ARPA Neighborhood Revitalization Program.

14 Preservation of Affordable Housing ✅

INITIATIVE Devote $11.3 million for the preservation of affordable housing and investment in water and sewer infrastructure in qualified census tracts. In FY 2021-22, HOU will spend $2 million for neighborhood infrastructure and $2 million to preserve 20 housing units. (HOU)

STATUS In December 2021, City Council approved the program design to use ARPA funding for home repairs and infrastructure improvements within specific qualified neighborhoods in Dallas. The application opened in May 2022. The program has received 72 applications and staff has so far committed $1,413,821 across 16 homes. Due to the success of the program, Housing and City Council have increased the funding available for this program by moving $1.5 million from the ARPA development budget into the home repair program. Three councilmembers have committed $1.35 million in discretionary funds, and a partnership with DWU has added over $2 million into this program.

19 Non-Emergency Enforcement ✅

INITIATIVE Alleviate Police Department call volume by transferring non-emergency calls such as handicapped/fire lane parking enforcement and street blockage clearance from DPD to the Department of Transportation. (DPD, and TRN)

STATUS Parking violations services have been fully transferred from DPD to TRN. Road blockage calls began a partial transfer in January 2023 with an anticipated full transition in April 2023.

FY 2022-23 Budget Initiative Tracker
MULTI-YEAR INITIATIVES

27 Wi-Fi at Park Facilities ✅

INITIATIVE Install Wi-Fi at 63 park facilities. (PKR)

STATUS The cabling installation of the 14 high priority sites was completed in December 2022. PKR is waiting for the vendor's master agreement extension, then cabling and port installation can continue. The estimated delivery time for the network equipment for the remaining 49 Wi-Fi sites is summer 2023.

29 Traffic Signals ✅

INITIATIVE Devote $14 million over three years to leverage over $50 million in matching federal funds to replace 100 traffic signals as part of our Vision Zero strategy. In FY 2021-22 spend $3.5m to design 46 traffic signals to leverage federal and county funds

STATUS As of January, TRN received the match fund agreement from TxDOT for the design of 46 signals in total and will be going to City Council for approval in April. The project to replace traffic lights will be a multi-year effort.

32 Bike Lanes ✅

INITIATIVE Extend and improve our bike lane network throughout the City with an annual investment of $2 million to design and/or implement approximately 18 lane miles of bicycle facilities per year. (TRN)

STATUS As of February, 9.0 lane miles are under design and 2.8 lane miles are being installed or installation is complete for a total of 11.8 lane miles. There has been no progress due to cold weather and contract delays.

34 Accessibility ✅

INITIATIVE Implement software system to track identified American Disabilities Act (ACA) compliance issues and barrier removal costs. (OEI)

STATUS OEI, ITS, and the proposed ADA software vendor have confirmed the ADA tracking program is compatible with the City's systems and meets security requirements. A demonstration of the software and testing of a comparative ADA tracking program have been completed. The vendor has submitted an updated cost proposal to ITS for their review. Once implemented, this software will help streamline and track ADA compliance issues, but the OEI is able to continue this work while waiting on software.

35 Water/Wastewater Service ✅

INITIATIVE Accelerate the extension of water and sewer services to all 47 occupied and unserved areas of the City (DWU). In FY 2021-22, DWU will award approximately $9.5 million for the design of 211,219 feet and construction of 9,960 feet of new pipelines in Mesquite Heights, Killough Blvd & Wasco Lane, and Gooch Street areas. (DWU)

STATUS Engineering work for the remaining occupied and unserved areas began in February 2022 and includes the design of approximately 211,219 feet of new pipelines to the remaining unserved areas. Upon completion of design, these projects will be packaged and awarded for construction beginning in FY 2022-23. Construction in the University Hills area is under construction through Fall 2023. In addition, approximately 11,146 feet of new pipelines to four unserved locations that were designed in-house was awarded on November 9, 2022. Work is scheduled to begin April 1, 2023.

PROCESS IMPROVEMENT

The Process Improvement Team seeks to build a culture of continuous improvement throughout the City of Dallas, partnering with departments to leverage data and research-based best practices for transformative operational success today while laying with foundation for future innovation.

The Process Improvement Team applies the DMAIC problem solving approach to dig into process issues and deliver quantifiable, sustainable results. DMAIC is a five-phase method:

- •Define – Define the problem
- •Measure – Quantify the problem
- •Analyze – Identify the cause of the problem
- •Improve – Solve the root cause, develop structured improvements, and verify improvement
- •Control – Maintain the gains and pursue perfection

The Process Improvement Team has focused on building awareness among departments, creating an organization-wide framework for process improvement, and establishing a cross-functional knowledge base for greater inter-departmental coordination. The following table summarizes current Process Improvement projects for FY 2022-23 which will be reported as Complete, On Track, Delayed, Cancelled, or Pre-Kickoff. The DMAIC phase may be referenced in the status update. The Improve phase is often the most challenging to implement because it involves eliminating the root cause and implementing improvements. This phase often extends the project timeline.

The Baseline for Key Performance Indicators is the starting point of metric to engage success for completing projects. Additional projects will be added to the list throughout the course of the fiscal year.

PROCESS IMPROVEMENT

Project Status

● **1** Complete	✓ **5** On Track	! **0** Delayed	■ **1** Cancelled	⊖ **0** Pre-Kickoff

#	Measure	Status	Timeline	Key Performance Indicators		
				Measure (Target)	Baseline	Current
1	**SFD Building Permit Process** Decrease building permits issuance lead time for single-family residential developments (DEV)	✓	Feb 2022 – TBD	Permit Application Internal Processing Time (12 days)	29 days - Establish Feb 2022	TBD
			Status Update: *Action items from the Rolling Action Items List have been submitted for work through ITS team and all enhancements are being worked into the project management schedule. Project manager has been assigned and is being implemented. Of the 36 Opportunity for Improvements (OFI's), eight have been completed, 15 are In Review, and three are cancelled.*			
2	**DPD Workload Optimization** Assess current operational demands to identify process improvement opportunities for workload management (DPD)	✓	Jan 2022 – TBD	TBD	TBD	TBD
			Status Update: *Working with DPD team to establish a Tableau data visualization tool to facilitate workload and overtime monitoring, analysis and management.*			
3	**DFR Workload Optimization** Assess current operational demands to identify process improvement opportunities for workload management (DFR)	✓	Jan 2022 – TBD	Assessment completion (100%)	TBD	TBD
			Status Update: *Improvements to leave scheduling process have been implemented. Additional improvements to staffing level management are being vetted. Team is reviewing improvement data, documenting open action items, and developing a control plan.*			
4	**Contract Review and Execution** Decrease contract review and execution lead time in order to minimize costs to the City and improve quality of procurement services from vendors. (OPS)	■	June 2022 - March 2022	Average number of contract development days (90 days)	190	TBD
			Status Update: *The remaining stages of this project are now managed by the Office of Procurement Services (OPS).*			

PROCESS IMPROVEMENT

#	Measure	Status	Timeline	Key Performance Indicators		
				Measure (Target)	Baseline	Current
5	**Risk Review & Certificate of Insurances** Decrease the number of days and rework to process Risk Reviews and Certificates of Insurance (ORM)	✅	Aug 2022 - March 2023	Days and time to process Risk Reviews and Certificates of Insurance, Reduce amount of backlog	TBD	TBD
			Status Update: *The software used for Risk Review information is being customized to better serve ongoing improvements. Executive leadership has approved additional changes to be included for new business processes and standard operations developments. The team has identified in excess of 30 OFI's related to customer service and processing. This project is scheduled to be complete in March 2023; however, software enhancements and a final decision regarding the process to address expired Certificates of Insurance (COI) are under consideration.*			
6	**"Lew Sterrett Officer Turnaround Process"** Decrease the amount it takes to write arrest reports	✅	Dec 2022 - June 2023	Streamline arrest reporting to minimize cycle time while maintaining effectiveness and accuracy.	TBD	TBD
			Status Update: *Executive kick-off meeting scheduled for March 3, 2023 with process mapping to begin shortly thereafter.*			
7	**Water/Wastewater Permit Process** Reduce cycle time of Water/Wastewater Permit Application Process to decrease overall building permit lead time (DEV/DWU)	◉	Nov 2021 - March 2022	Permit Application Cycle Time (1 day)	45 days	1 day
			Status Update: *Complete and continuing to track progress. DEV and BMS are working to create/document training processes to ensure project results are maintained. This process improvement will be reported until training documents are complete.*			

Memorandum

TO Honorable Mayor and Members of the City Council

SUBJECT **Technology Accountability Report – March 2023**

Please find attached the Technology Accountability Report (TAR) based on information through March 31, 2023. The TAR is a progress report reflecting the performance and operational status of the city in purchasing, implementing, operating, and securing technology to achieve the city's priorities and service objectives.

If you have any questions, please contact William (Bill) Zielinski, Chief Information Officer and Director of Information & Technology Services.

Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager
    Tammy Palomino, Interim City Attorney
    Mark Swann, City Auditor
    Bilierae Johnson, City Secretary
    Preston Robinson, Administrative Judge
    Kimberly Bizor Tolbert, Deputy City Manager
    Jon Fortune, Deputy City Manager

    Majed A. Al-Ghafry, Assistant City Manager
    M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
    Dr. Robert Perez, Assistant City Manager
    Carl Simpson, Assistant City Manager
    Genesis D. Gavino, Chief of Staff to the City Manager
    Directors and Assistant Directors

Technology Accountability Report (TAR)

City of Dallas

As of March 31, 2023

Prepared by Information & Technology Services

_____

1500 Marilla Street, 4DS   **214-671-9868**

Dallas, TX 75201

Executive Summary

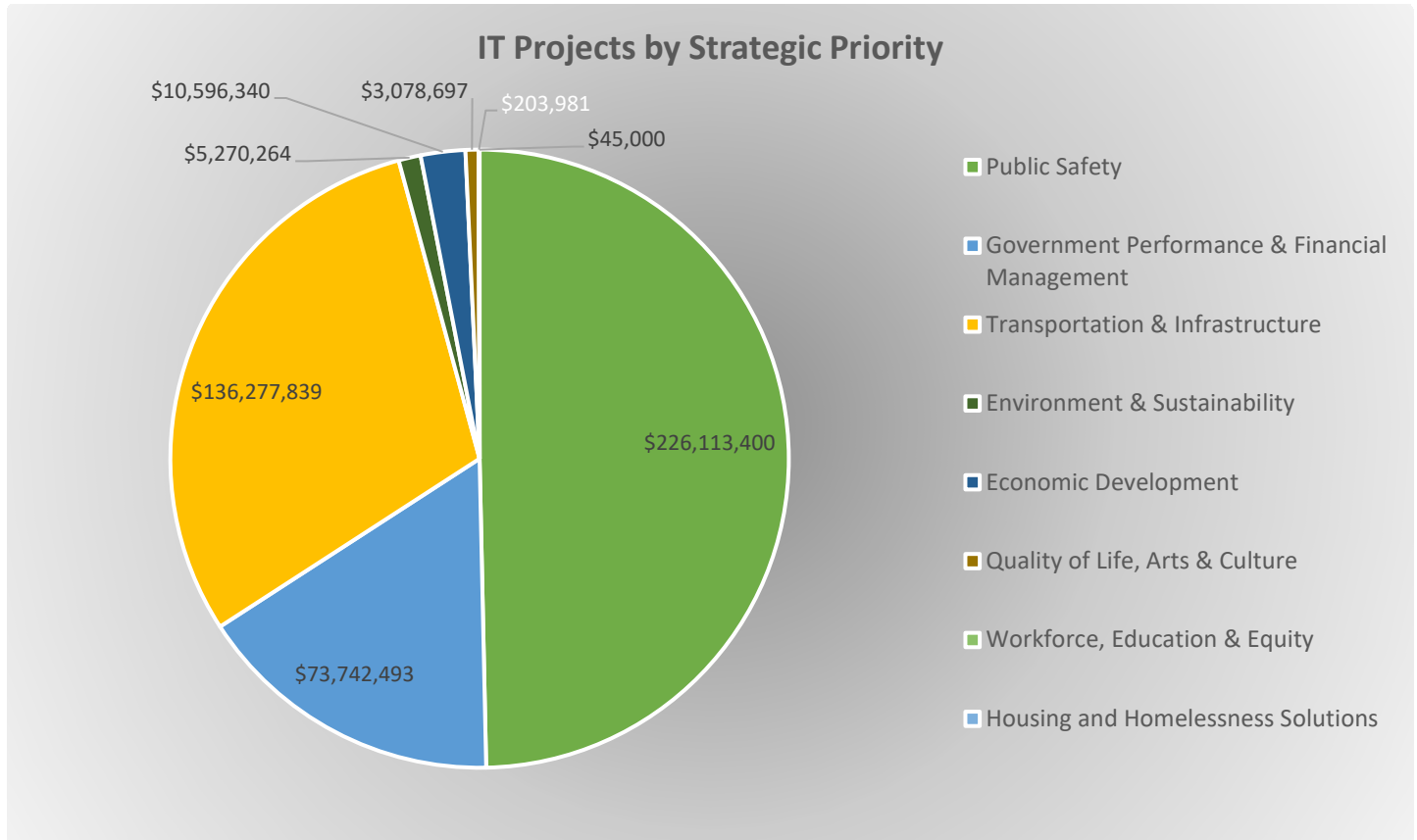The highlights of the March 2023 Technology Accountability Report (TAR) include:

- Section 1: IT Programs & Projects – An additional data point has been added to the list of major projects providing information regarding projects which involve financial transaction processing and require compliance with Payment Card Industry (PCI) standards.
- Section 1: IT Programs & Projects – During March 2023, three major projects were completed and removed from the report:
    - The **Automated Nuisance Abatement Work Order Salesforce System** project provided functionality for Code Compliance for work order tracking and completion and to generate invoices for lien processing.
    - The **HUD Income Limits Eligibility Survey** project provided an online tool for Housing to reduce uncertainty or confusion among City of Dallas residents when determining eligibility for various programs based upon the Housing and Urban Development (HUD) income limits.
    - The **Advanced Traffic Management System (ATMS)** project was one phase of a multi-phased program for Transportation which migrated the current ATMS system from old, analog technologies to a new digital infrastructure.
- Section 1: IT Programs & Projects – During March 2023, five projects were approved through the Information Technology Governance process and added to the project pipeline. With these additional approved projects, along with projects completed, the project pipeline decreases to 119 active IT projects with a total estimated cost of $455 million. As these new projects are launched, project delivery and timelines will be further defined, and they will be added to the major project list and tracked in future TAR reports as appropriate.
- Section 5: IT Infrastructure – The section on Technical Debt has been expanded to provide additional information about the framework for identifying, assessing, and remediating the risks associated with technical debt in the City's IT application and infrastructure environment.

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Section 1: IT Programs & Projects

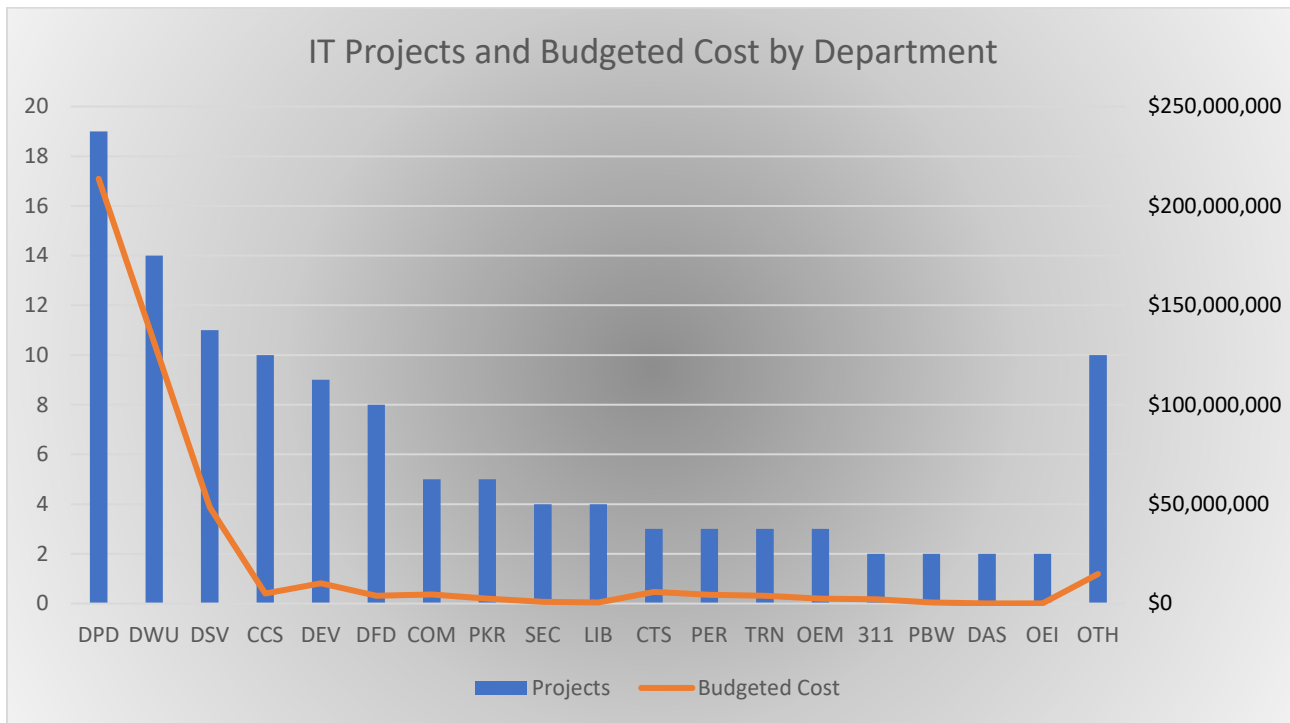## A. Project Pipeline

1. IT Projects by Strategic Priority

IT Projects by Strategic Priority

Pie chart values:
- $226,113,400 — Public Safety
- $73,742,493 — Government Performance & Financial Management
- $136,277,839 — Transportation & Infrastructure
- $5,270,264
- $10,596,340
- $3,078,697
- $203,981
- $45,000

Legend:
- Public Safety
- Government Performance & Financial Management
- Transportation & Infrastructure
- Environment & Sustainability
- Economic Development
- Quality of Life, Arts & Culture
- Workforce, Education & Equity
- Housing and Homelessness Solutions

NOTES:

1. As of 03/31/2023, ITS has 119 approved IT projects in the pipeline.
2. The total budgeted costs for the 119 projects are $455,328,014.
3. Project pipeline includes at least one project aligned to every one of the identified 8 strategic priorities.
4. *The highest number of active IT projects are aligned to the Public Safety Strategic Priority with a total of 33 projects at a total budgeted cost of $226.1M, followed by Government Performance & Financial Management with a total of 29 projects at a total budgeted cost of $73.7M, Transportation & Infrastructure with a total of 20 projects at a total budgeted cost of $136M, and Environment & Sustainability with 13 projects at a total budgeted cost of $5M.*

2. IT Projects and Budgeted Cost by City Department

NOTES:

1. 28 City Departments are represented across the 119 approved IT projects in the pipeline.
2. Dallas Police Department has 19 active projects at a total budgeted cost of $213.6 million, followed by Dallas Water Utilities with 14 active projects at a total budgeted cost of $131.1 million, Information & Technology Services with 11 projects at a total budgeted cost of $48.3M, Code Compliance with 10 projects at a total budgeted cost of $5.1M, and Development Services with 9 active projects at a total budgeted cost of$10.2M.
3. 10 Departments have 1 active project each, making up the Other (OTH) group in figure 2 above.

B. Major Project Status

**LEGEND:
- **Cancelled:** The project has not finished, and work on the project will not continue.
- **Completed:** Work on the project has finished, and all deliverables/tasks have been completed.
- **Delayed:** The project is still active, but we have passed the initial estimated completion date.
- **In Process:** The project is currently being worked on by the project team.
- **On Hold:** The project has not finished, and work on the project has been suspended.
- **Ongoing:** The project consists of multiple phases or is an operational project. Some portions have been completed, but the project has not fully reached fruition.
- : Addresses technical debt
- : Payment Card Industry (PCI) involved project

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
1.	Enterprise Contact Center (ECC) Solution	The Enterprise Contact Center application within the City of Dallas is a secure, reliable, and scalable call platform to meet the high call volumes and growth to meet the needs of city residents. The ECC includes Natural Language Processing (NLP), Knowledge Base, Workforce Management, Interactive Voice Response (IVR), Courtesy Call Back, and other core call center capabilities to support multiple departments across the city. ($2,134,245)	GPFM	311	TBD	In Process	
2.	Ethics Point Salesforce Integration	The purpose of this system is to promote and support ethical financial compliance. ($63,164)	GPFM	ATT	Dec-23	In Process	
3.	Core Financial System Upgrade	The CG Advantage 3 system is utilized by all departments within the City for processing and recording of all budget, procurement and financial accounting transactions and interfaces with many enterprise business applications. This major upgrade will move the City's core financial system to a cloud-based solution providing advanced capabilities and incorporating modern technologies such as robotic process automation (RPA) and machine learning (ML) to improve the quality and speed of financial transactions. ($11,823,168)	GPFM	CCO	Jul-24	In Process	
4.	Code Case Management System Phase 2 (Boarding Homes)	CCMS Phase 2 provides Code Compliance Services (CCS) with an application to support all operational, mobility, integration with 311 CRM/SAN/CTS, and other supporting departments, in managing service requests from city residents. ($344,858)	Environment & Sustain	CCS	Oct-20	Delayed	

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
5.	Asset Management System	The Code Compliance office is seeking an asset management system to manage a number of different of assets to include Ballistic vests, uniform items (pants, belts, reflective vests, shirts, jackets) that they issue officers, and other equipment deployed to their staff to perform their duties. This effort gathers requirements to conduct market research and identify potential solutions to meet the business need. ($76,000)	Environment & Sustain	CCS	TBD	Delayed	
6.	Envision Connect Replacement Project	This project will replace the current Restaurant Inspection System - Envision Connect. Envision Connect is at the end of life for support. The vendor is requesting to move to their newer application for restaurant inspections. ($482,611)	Environment & Sustain	CCS	TBD	In Process	PCI
7.	Consumer Protection online Salesforce Application/ permitting system	This system will allow department to implement online permit process for seven applications (wood vendor, motor vehicle repairs, Credit access, electronic repairs, home repair, scrap tire). Will allow business owners to access, complete, submit, and track their business permit applications online. ($318,050)	Environment & Sustain	CCS	Jul-23	In Process	PCI
8.	Remote Video Streaming	COM is currently exploring acquiring equipment that would allow live video and audio to be streamed from offsite locations to our control room. This is a frequently requested service by various departments and Council offices and aligns with COM's mission. ($192,166)	GPFM	COM	TBD	In Process	
9.	Closed Captioning System for City Council Meetings	Closed Captioning on the live webstream/cable channel of City Council meetings will help meet ADA compliance and our Equity and Inclusion goals. ($504,612)	GPFM	COM	Jun-23	In Process	
10.	RFCSP for Court Case Management System	The current Court Case Management System (Tyler Technologies) contract will expire June 2024. CTS wishes to conduct market research and conduct a competitive procurement to ensure the best solution is selected to upgrade and improve court case management. ($4,371,720)	Public Safety	CTS	TBD	In Process	🖥️
11.	Court Case Management System: On Prem Upgrades	CCSM upgrades that was going to be done with the Cloud hosted solution is still required. ($259,016)	Public Safety	CTS	Dec-23	In Process	🖥️
12.	DAS Inventory Management Tool	Dallas Animal Services manages a large inventory of drugs, supplies and business equipment needed to perform their functions. Currently inventory management is done through a legacy system database (animal software) or on spreadsheets, but are inadequate to provide appropriate controls and functionality. ($14,062)	Environment & Sustain	DAS	TBD	Delayed	
13.	iNovah Upgrade	This project upgrades existing software to most recent version and provides new hardware for iNovah, the Point of Sale/cashiering system for Sustainable Development. ($484,350)	ECO	DEV	TBD	In Process	🖥️

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
14.	Expand OnBase to the entire SDC Department	The OnBase content management system was originally implemented only for the Building Inspection division within the Development Services Department (DEV). Purpose of this project is to implement the content management system to all divisions within DEV. ($180,712)	ECO	DEV	TBD	On Hold	
15.	Development Services Training Simulator	The building permitting and inspection process involves a number of different components operating independently on separate software platforms. The purpose of this project is to develop a training simulator that allows for cross-collaboration across city divisions to improve quality and efficiency of processes. ($50,000)	ECO	DEV	TBD	On Hold	
16.	Customer Queuing software	Customers currently walking into the permit center need to be able to "sign in" and set appointments remotely. DEV needs to be able to offer this service to their customers to better track the data associated with their customers' experiences; volume, wait times, types of service...etc. This project will identify, procure, and implement a customer queue management solution for Development Services. ($60,000)	ECO	DEV	Jul-23	In Process	
17.	Land Management System_POSSE replacement project	The city's current permitting system has reached end of life, cannot interact with the new geospatial technology standards, and is difficult to change to support new business requirements, and workflows. This project will deploy a new system to replace the existing system and to add efficiencies in the permitting process. ($9,746,780)	ECO	DEV	Sep-25	In Process	
18.	Telestaff	Implementation of a web-based hosting, Software as a Service (SaaS) solution Workforce TeleStaff System for automation of scheduling and staffing for City of Dallas Public Safety 24-hour employees. ($731,238)	Public Safety	DFD	Sep-22	Delayed	
19.	Smart Device/Technology Behavioral Health App for DFR members	This project will provide a Peer Support Contact App for Dallas Fire–Rescue (DFR) personnel. At Dallas Fire-Rescue (DFR), the City is promoting whole-person wellness. This new application will supplement existing mental health support services available to the City's DFR members. ($170,000)	Public Safety	DFD	TBD	On Hold	
20.	Unmanned Aerial Systems (Drones)	Unmanned Aerial Systems (UAS) may be used during crucial emergency response occurrences., giving real-time video to improve situational awareness, officer safety, and thermal assessment. They are useful in a variety of special operations, including Haz-Mat, search and rescue, water rescue, and wildland fires, allowing Incident Command and Executive Staff to perform airborne surveys of an incident. ($111,400)	Public Safety	DFD	Sep-23	In Process	

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
21.	Station Alerting System	Dallas Fire Rescue dispatches resources from 58 fire stations strategically deployed throughout the City. To avoid response delays, DFR relies on a station Alerting System that integrates with our Computer Aided Dispatch (CAD) system to advise firefighter/paramedics of assistance calls. The current station alerting system is end of life, difficult to maintain, and lacks the full range of functionality more modern solutions provide. This project will conduct market research into, procure, and implement a new, modern station alerting system for Dallas Fire Rescue. ($1,860,000)	Public Safety	DFD	Sep-23	In Process	
22.	IT Infrastructures For New Fire Stations 19, 21, 36, 41, 46, 58 & 59	Total of 8 new and rebuild Dallas Fire Stations are being constructed in scope Sta. 46, 36, 59, 41 Temp, 41 Replacement, 19, 58 and 21 FS/AVI Center. All new IT infrastructures including cabling, network, workstations, printers, radio Alerting system equipment, etc., will be activated in line with facility openings. ($131,688)	Public Safety	DFD	Oct-23	In Process	
23.	Mobile Surveillance Platform Vehicles (Formerly known as Bait Car)	The Dallas Police Department ("DPD") currently operates a fleet of 25 Mobile Surveillance Platform vehicles. These vehicles are deployed throughout the City and serve as "bait cars". These vehicles are outfitted with covert cameras, microphones, GPS, and other capabilities. ($700,000)	Public Safety	DPD	TBD	On Hold	
24.	County CAD Collaboration	Upgrade and expand the city's Computer-Aided Dispatch (CAD), extending it to the County to improve collaborate on emergency 911 call center responses. This project is also required to fully implement the upgrade of the 911 call center's telecommunications infrastructure. ($0)	Public Safety	DPD	Jan-23	In Process	
25.	DPD - Auto Pound	This project provides a public portal to allow for citizens to pay fines and fees online to the auto pound in order to recover their vehicle. The information from the payment system allows for better management of the DPD Auto Pound. ($311,006)	Public Safety	DPD	Feb-23	Delayed	
26.	WEB-RMS	This project will migrate DPD's current law enforcement Records Management System (RMS) case management system from the current onsite solution to an upgraded Web-based system. The upgraded RMS will give the department needed functionality that is not available to the department currently in the on-premise solution. Current limitations require process workarounds creating potential errors and inefficiencies which will be resolved with the upgrade. ($1,010,000)	Public Safety	DPD	TBD	In Process	
27.	Real Time Crime Center (RTCC) Video Integration (Previously Starlight)	To provide an analytics-driven video monitoring platform, capable of alerting the Dallas Police Department's Real Time Crime Center (RTCC) of criminal behavioral indicators and activity occurring at local businesses. ($747,052)	Public Safety	DPD	Feb-23	In Process	
28.	Ricoh-Fortis Document Management System Replacement	The DPD Fortis document management system is at end of life and no longer supported. This project will replace and upgrade the DPD document management system. ($217,633)	Public Safety	DPD	TBD	In Process	

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
29.	COBWEBS	This project will implement social media investigative software for the Police Department (DPD). This software will provide an efficient tool for investigating social media post from potential suspects to aid in investigations. ($93,353)	Public Safety	DPD	Apr-23	In Process	
30.	Axon Air (Drones)	UAS capture vital information that officers can use to resolve very dangerous situations in the best possible way. The information can be sent, in real-time, to officers in the field. Also, the data gathered from UAS can be key in an investigation for locating suspects who are wanted for a crime. For example, murder suspect barricades himself in a residence, the UAS will be able to be sent in to let the officers in the field know if there are innocent citizens in danger or if the officers have time to deescalate and talk the suspect out. UAS technologies are used by departments and agencies across the nation. Agencies that use UAS technology have seen great benefits from the information gathered in real time situations. Combining this technology with Axon Air will provide the real time intelligence and evidentiary needs to create the holistic solution. ($20,160)	Public Safety	DPD	Apr-23	In Process	
31.	P25 Compliant Radio Project	The city's current public safety radio network is 40 years old and not compliant with new standards (P25) for these networks. This project installs all-new infrastructure for a fully P25 compliant radio communications system that will be used by multiple departments within the City and County of Dallas. This system is intended and designed to host external governmental agencies throughout the region. ($54,898,873)	Public Safety	DPD	Jun-23	In Process	
32.	Non-City Business Live Surveillance (Fusus)	The Fūsus product suite will provide a video and data collaboration platform to expedite intelligence gathering and efficiency of response to situations as they unfold throughout the community. Further, providing a tool for identifying the location of cameras in proximity that may provide valuable information to aid in the response and/or subsequent investigation. ($478,589)	Public Safety	DPD	Sep-23	In Process	
33.	Early Warning System	This project provides the Dallas Police Department a data-driven, decision-making support application that helps Police leadership systematically identify officers who are showing signs that they are at risk to citizens or of executing law enforcement objectively. The platform utilizes data from a multitude of sources to assess and score risk and provide information to DPD leadership for potential interventions. ($302,495)	Public Safety	DPD	Oct-23	Ongoing	
34.	In Car Video - Body Worn Camera - Interview Room	There is a Federal Requirement to video record public safety stops. In car systems involve video in patrol cars. Body Worn Cameras involve wearable video cameras systems for officers. Interview Rooms involves replacement of video equipment in Public Safety interview rooms. ($134,756,801)	Public Safety	DPD	Dec-24	In Process	

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
35.	Surveillance Cameras and Real Time Crime Center	This project will provide a "Real Time Crime Center" capability within Jack Evans police station. It will include 1) building a new command center video room (Real Time Crime Center), 2) building camera installations, 3) video camera software, video storage and surveillance camera installations at intersections, and 4) Trailer camera installations. ($16,261,454)	Public Safety	DPD	Dec-24	In Process	
36.	Use of Force - Police Strategies LLC	This project will provide a data analytics platform which produces analytic dashboards which provides comparative analyses by extracting data from incident reports & officer narratives, analyzes the data using established algorithms, and produces written summary reports used by DPD leadership in focusing resources. ($1,383,800)	Public Safety	DPD	Jul-26	Ongoing	
37.	Unsupported Software Remediation	Identify Servers running unsupported Software, DBs running unsupported versions of software, and Applications that will require modifications to bring up to supported software levels. Develop a plan to upgrade, in a sequenced fashion. ($0)	GPFM	ITS	Dec-20	Ongoing	🖥️☁️
38.	Apptio IT Financial Transparency SaaS	This project is for a cloud-based solution for the Department of Information and Technology Services (ITS) to gain detailed insight into information technology (IT) expenses, cloud infrastructure / software usage and other IT related costs. ($1,353,866)	GPFM	ITS	Mar-23	In Process	
39.	Visualization Engineering Services	Purchase of Visualization Engineering services will provide an authoritative visualization of our Current State and Future States - an effort critical to information data center improvements. The outputs of this engagement will be crucial to the success of planned improvements to Application Portfolio Management in addition to the stated necessity in regard to data center improvements. ($685,972)	GPFM	ITS	Apr-23	In Process	
40.	ServiceNow Phase 2	ServiceNow Phase 2 comprises 4 major tasks or subprojects - "IT Software and Hardware Asset Management", "ServiceNow Stabilization and Workflow Improvement", "ServiceNow Fedramp Cloud Migration", and "ServiceNow Version Upgrade to San Diego Q1 2022". ($1,305,890)	GPFM	ITS	Jun-23	In Process	
41.	Relocate Development Services to New Facility	In September 2022, the City of Dallas purchased a new facility at 7800 N. Stemmons Freeway which will serve as the offices and storefront for the Development Services Department (DEV). This project will provide all new IT infrastructure including cabling, network, workstations, printers, radio equipment, etc. in line with the facility opening. ($5,000,000)	GPFM	ITS	Nov-23	In Process	
42.	Network Unified Communications Upgrade	The City's current collaboration suite is at end of life and requires an update to maintain functionality and reduce risk. This project will upgrade the Unified Communications Management (UCM) to the latest version available. ($618,180)	GPFM	ITS	Dec-23	In Process	🖥️☁️

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
43.	Data Center Improvement Program	This program provides a comprehensive review, assessment, and cleanup of the City Hall Data Center and all other locations which hold primary and ancillary equipment used for IT operations in the City. ($10,700,000)	GPFM	ITS	Apr-24	Ongoing	
44.	IT Project and Portfolio Management Tool	This project will implement a new Project and Portfolio Platform (PPM) tool suite to provide a centralized and automated project management portfolio, assist with project intake, and improve the tracking and management of IT projects. ($300,134)	GPFM	ITS	Aug-24	In Process	🖥️
45.	Digital Equity Infrastructure	This project seeks to meet the City's vision of ensuring that all Dallas households will have high-speed, reliable internet and access to devices in their homes by seeking commercial telecommunication service providers to develop and implement digital equity infrastructure which addresses established gaps in targeted communities. ($40,000,000)	GPFM	ITS	Dec-32	In Process	
46.	Enterprise Capital Project Management System (ECPMS) Phase 2	Phase 2 Implementation of the Enterprise Capital Project Management System (ECPMS), IBM Tririga, to support the DWU Capital Projects division. Also, includes the delivery of reporting enhancements and efficiencies to the Phase 1 implementation. ($2,169,090)	Transport & Infra	DWU	Dec-22	In Process	
47.	Enterprise Work Order and Asset Management (EWAMS) Phase 2	Implementation of an Enterprise Work Order and Asset Management System (EWAMS), that can be utilized as the standard for the City of Dallas. The Phase 2 effort of this Enterprise platform implementation will manage Work Orders and Maintenance. ($4,901,864)	Transport & Infra	DWU	Sep-23	In Process	
48.	LIMS Acquisition and Implementation Phase 3	DWU is implementing a Laboratory Information Management System (LIMS) for one Analytical Lab, five treatment plants, the Water Quality Division and the Watershed-Reservoir Division to increase regulatory compliance, productivity, efficiency and effectiveness. (TBD)	Transport & Infra	DWU	May-24	In Process	🖥️
49.	Enterprise Work Order and Asset Management (EWAMS) Phase 3	This professional service contract allows for continuous consultant services for the expansion of the Enterprise Work Order and Asset Management System (EWAMS). Phase 3 will oversee the implementation of Dallas Water Utilities (DWU) Meter Services division. ($12,989,751)	Transport & Infra	DWU	May-28	In Process	
50.	Infrastructure Upgrade of Dallas LIB system (formerly called E-Rate)	This project will refresh existing, and add new components, to LIB Network Infrastructure. The upgraded infrastructure will dramatically improve the delivery of digital services to LIB patrons. (TBD)	QOL	LIB	Sep-23	In Process	
51.	Library Website update	The library's website needs to be updated to meet the current and future needs of the library including being able to support additional online content and online programs and education. (TBD)	QOL	LIB	Dec-24	In Process	
52.	Neighborly Expansion - Fair Housing	The purpose of the software is to complete the Fair Housing assessment of housing projects. This ensures we affirmatively further fair housing in the City as required by the Fair Housing Act and HUD. ($25,700)	Workforce, Education & Equity	OEI	Mar-23	Delayed	

#	Project Name	Description	Strategic Priority	Dept.	Estimated Completion Date	Project Status	Value Adds
53.	Stormwater Compliance Information Management System	OEQ staff currently manage mission-critical and legally sensitive environmental management consent decree (EMCD) /permit-required tasks though a 20-year-old "homemade" information system built on MS Access 2002 and InfoPath. This project will procure and implement a new, modern system which provides timely information through dashboards and reports. ($49,900)	Environment & Sustain	OEQ	Mar-23	In Process	
54.	Implement Workday Prism	The Workday Prism Project will aggregate historical data from the City's prior payroll system and make it available with new payroll data in Workday. ($68,995)	GPFM	PER	May-22	Delayed	
55.	PKR-IT Infrastructures for New Parks and Recreation Sites Phase 2	This project includes the acquisition and installation of IT infrastructure and services for new PKR facilities. New IT Infrastructures include local and metro network, internet, PCs, printers, security systems, point of sale systems, telephones, etc. ($670,000)	QOL	PKR	Apr-23	Ongoing	
56.	IT Infrastructure for Bachman Aquatic Center	Park and Recreation is building a new Bachman Aquatic Center which provides new Digital Service to Residents or Businesses. ($118,000)	QOL	PKR	Jun-23	In Process	
57.	PKR Recreational Management System	Dallas Park and Recreation Department is looking for a recreation management system to manage recreation activities and programs of its 43 recreation centers, 107 pavilions, 19 aquatic facilities and over 200 athletic fields. ($0)	QOL	PKR	Dec-24	In Process	
58.	Payment Vendor (SAP Users - DWU)	This project is to migrate DWU and other user departments of online (Biller Direct) and IVR payments to a new payment platform which provides real-time information for payments and reconciliation. ($15,000,000)	Transport & Infra	SAP	Dec-23	In Process	
59.	DWU Billing CIS and Customer Portal Replacement	DWU's current CIS system, SAP, will reach it's end of life in 2025. DWU must replace SAP by 2025 in order to ensure continuity of our billing. ($0)	Transport & Infra	SAP	Jul-25	In Process	
60.	Electronic Document Management - EDMS	Project Provides Electronic Document Management and Document Archive System for City Secretary's Office. ($336,562)	GPFM	SEC	Dec-20	On Hold	
61.	Boards and Commissions Management Solution	The business objective for this project is to assist and upgrade the City Council's Boards and Commission appointment process in 3 key areas: New Boards and Commission Application Portal, Upgraded Boards and Commission Tracking/Reporting Solution. ($12,675)	GPFM	SEC	Apr-22	In Process	
62.	SEC Records Inventory Management Solution	Replace the current obsolete unsupported FoxPro database with a state-of-the-art software application (preferably SaaS) that provides full functionality for operating a records center. Replacing this application will improve the management of the 70,000+ ($231,440)	GPFM	SEC	Nov-22	In Process	
63.	Build an Ethics Financial Reporting Solution	The purpose of this system is to promote and support ethical financial compliance. ($15,000)	GPFM	SEC	Feb-23	On Hold	

NOTES

1. Enterprise Contact Center (ECC) Solution. The new Enterprise Contact Center (ECC) is in production and currently in use by City departments for fielding inquiries from residents. The project is still considered open and in process as there are several items to be delivered for completion. Anticipate approximately 3 – 6 months' work to implement Single Sign On (multi-factor authentication), for final delivery of the Lab (test portion) of the project, and for re-evaluation of Salesforce integration.

3. Core Financial System Upgrade. The contract requirements and project timeline have been finalized and the contract action is targeting a May Council agenda.

4. Code Case Management System Phase 2 (Boarding Homes). Application processing is delivered. Awaiting Payment Card Industry (PCI) compliance to deploy remaining modules.

5. Asset Management System. Multiple departments have requested an asset/inventory management tool. ITS is consolidating requirements across departments to perform market research to determine whether an option for a city-wide solution can be provided.

8. Remote Video Streaming. Project plan/schedule is under development. New date will be provided when available.

12. DAS Inventory Management Tool. Multiple departments have requested an asset/inventory management tool. ITS is consolidating requirements across departments to perform market research to determine whether an option for a city-wide solution can be provided.

13. iNovah Upgrade. Project is currently in planning stage. Project date will be updated after the planning phase is complete.

15. Development Services Training Simulator. This project is on hold due to competing priorities.

18. Telestaff. Telestaff Scheduling System is operational. Telestaff integration with Workday Payroll system on hold for a fully executed Accenture contract. ITS is working with DFR to develop a phased roll-out plan.

19. Smart Device/Technology Behavioral Health App for DFR members. Project requirements are being re-evaluated.

22. IT Infrastructures for New Fire Stations 19, 21, 36, 41, 46, 58 & 59. Project is being implemented in an agile fashion. Station 36 completion anticipated April 10, 2023.

23. Mobile Surveillance Platform Vehicles (Formerly known as Bait Car). Awaiting funding to be identified.

26. WEB-RMS. This project is still in the procurement process. Purchase request has been submitted. New date will be provided when available.

28. Ricoh-Fortis Document Management System Replacement. This project is in the planning stages. New date will be provided when available.

31. P25 Compliant Radio Project. Effective with August 2022, the new P25 Public Safety Radio system was live, operational, and performing as designed. Non Public Safety departments have already been migrated to the new system. Final migration of all City of Dallas Departments is ongoing. As of 3/31/2023 all Public Safety departments other than DPD have completed the migration to the new system. ITS is working with DPD on distribution and logging of radios and coordinating training for end users. Anticipate full completion by the end of April 2023 for all City departments and users.

34. In Car Video - Body Worn Camera - Interview Room. Budget costs reflect new 10-year contract from Council Resolution 221784 dated Dec 14, 2022.

36. Use of Force - Police Strategies LLC. All initial project tasks have been completed. End date of project is currently 2026 aligned to the contract end date. Project will move into maintenance and removed from project inventory and tracking as the vendor has successfully delivered the base functionality.

40. ServiceNow Phase 2. This project is being implemented in an "Agile" fashion – rolling out new functionality in numerous phases. Estimated completion of next phase June 2023.

42. Network Unified Communications Upgrade. Project is being implemented in an agile fashion. Unity Voice Mail portion is now complete. The next phase, "Call Manager" has an estimated completion date of December 2023.

44. IT Project and Portfolio Management Tool. Project schedule adjusted in anticipation of Council approval in June 2023.

46. Enterprise Capital Project Management System (ECPMS) Phase 2. PCR pending by Vendor for updated requirements/deliverables for linear segments, linear structures and X/Y coordinates, working with DWU GIS to finalize requirements.

54. Implement Workday Prism. Project On Hold awaiting new contract with Accenture for integration support. Contract has gone through multiple reviews and redlines. Anticipated completion of contract action by April 30, 2023.

55. PKR-IT Infrastructures for New Parks and Recreation Sites Phase 2. Equipment has been received. Installation scheduled for Apr 2023.

60. Electronic Document Management - EDMS. The EDMS project is part of a group of projects relying on the Hyland Software System, which are being developed serially. We are currently re- validating project budget, scope, and participating departments and will then re-work the schedule.

61. Boards and Commissions Management Solution. Project is in User Acceptance Testing. Anticipate Go-Live in April.

62. SEC Records Inventory Management Solution. Requirements have been developed. Awaiting Council approval.

63. Build an Ethics Financial Reporting Solution. Project date will be updated after this project has completed the procurement process.

C. Changes to Major Project Status List

1. Projects Implemented since last report.
   a. Automated Nuisance Abatement Work Order Salesforce System (#6 on 2/28/23 TAR) – implementation is complete. This project has been removed from the TAR.
   b. HUD Income Limits Eligibility Survey - HOU Website (#50 on 2/28/23 TAR0 – implementation is complete. This project has been removed from the TAR.
   c. Advanced Traffic Management System (ATMS) (#66 on 2/28/23 TAR) – implementation is complete. This project has been removed from the TAR.

2. New Projects added to the project Pipeline - The following projects were approved by the IT Governance Board on March 16, 2023.
   a. "Department of Aviation INDMEX AirBOSS Vehicle Tracking" was approved to modernize airport staff's ability to track ground vehicles and aircraft movements and increase operational safety.
   b. "Short Term Rental Enforcement Database" was approved to provide the Code Compliance Department better ability to enforce zoning and registration ordinances for short term rentals.
   c. "DWU Ancile U Perform Upgrade" was approved to modernize DWU's internal training capabilities.
   d. "Data Export and Import for NeoGov and Other Applications Being Offboarded" was approved to provide Data Warehousing for specific data in accordance with Data Retention Policies.
   e. "ITS Support Resources for HR Workday Module Implementations" was approved to implement Recruitment, Learning, Performance, Advanced Compensation and Benefits modules in the Workday Human Resources system.

3. Other significant news – The DFR Fire Station Alerting System Request For Proposal (RFP) has posted, effective 3/30/2023. For more information, see the posting at https://dallascityhall.bonfirehub.com/opportunities/91092.

Section 2: IT Operations

IT Operations provides information and status updates on the IT operations to include outages and incidents impacting city operations. Source data is drawn from the City's ServiceNow platform which was implemented in April 2021 to better manage incident reporting and resolution and to better track and control requests for IT services. ServiceNow documents incidents and service requests and is used by technicians and departments alike to submit, track, manage, and resolve pending requests and issues.

A. Outage Report

1. Monthly Help Desk Report

Category	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar
Total Calls	7502	7546	8006	7252	7616	7151	7222	9694	6969	8230
Answered	7136	7138	7763	7017	6921	6132	6222	7117	6778	8048
Abandoned	366	408	243	235	695	1019	1000	1084	191	182
Abandoned (<10sec)	166	172	115	93	273	408	380	1493	81	81
Abandoned %(<10sec)	2.3	2.4	1.5	1.3	3.9	6	5	8	1	1

Metric	Current Month	Trend
Average Speed to Answer - Voice	00:10	
Password Related Incidents	60%	22.3% (Jan) → 54.6% (Feb) → 59.9% (Mar)
First Contact Resolution - Incident	84.16%	82% (Jan) → 71% (Feb) → 84% (Mar)
Average Duration - Service Desk	0.43 Days 626 Minutes	2254 (Jan) → 637 (Feb) → 626 (Mar)
Average Duration - Field Services	5.51 Days 7937 Minutes	4507 (Jan) → 4247 (Feb) → 7935 (Mar)
Average Duration - PD Field Services	6.56 Days 9452 Minutes	5578 (Jan) → 3088 (Feb) → 9452 (Mar)

*Password Related Incidents calculation issue resulted in prior months being previously reported incorrectly

NOTES:

1. In March 2023, the IT Helpdesk received 8230 calls for support. This is a 1,200+ increase over February which saw over 6969 calls, however, is more in line with a yearly average of ~7700 per month.

2. First Contact Resolution (Incidents) for March is 84.1% a modest increase from February of 71% however, slightly below goal of 85% and above the yearly average of 70%.

3. Field Services (excluding DPD) average service duration of 5.51 days in March is an increase from 2.94 days in February.

4. Field Services for DPD saw a similar increase in average service duration 6.56 days in March from 2.14 days in February.

2. *Monthly Incident Report (Break/Fix "My Computer doesn't work")*

Top 15 Assignment Groups
Incidents March 2023
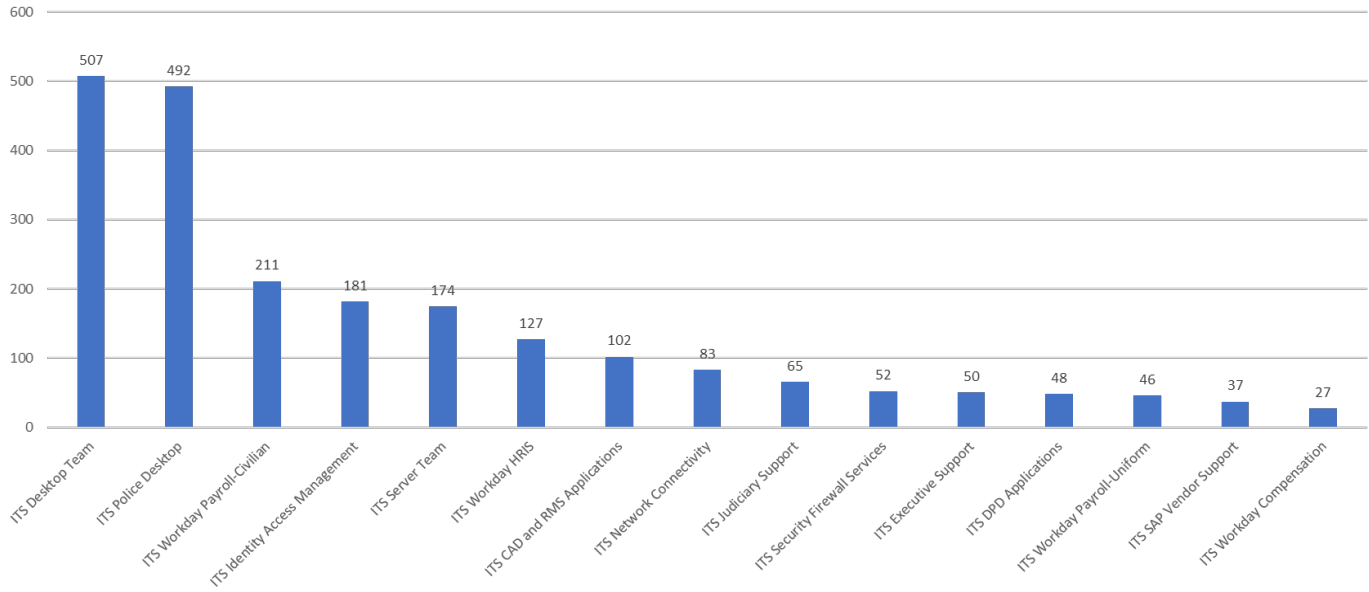
Impact Minutes by Issue Category
Severity 1 and Severity 2

Impact Minutes by Department
Severity 1 and Severity 2
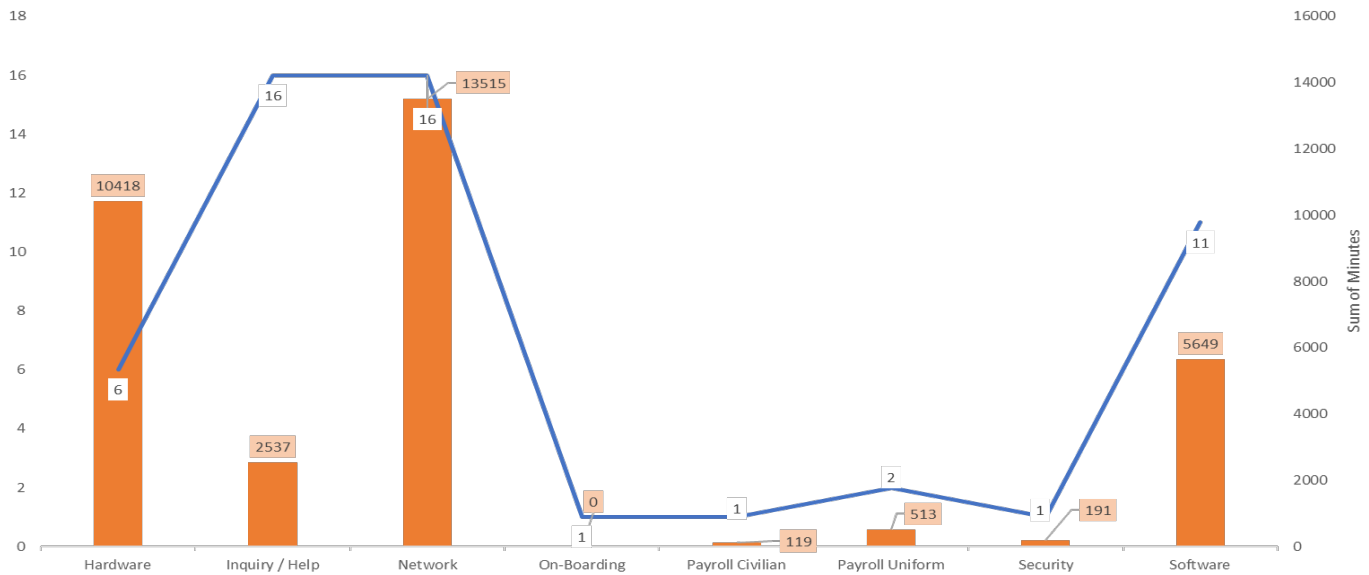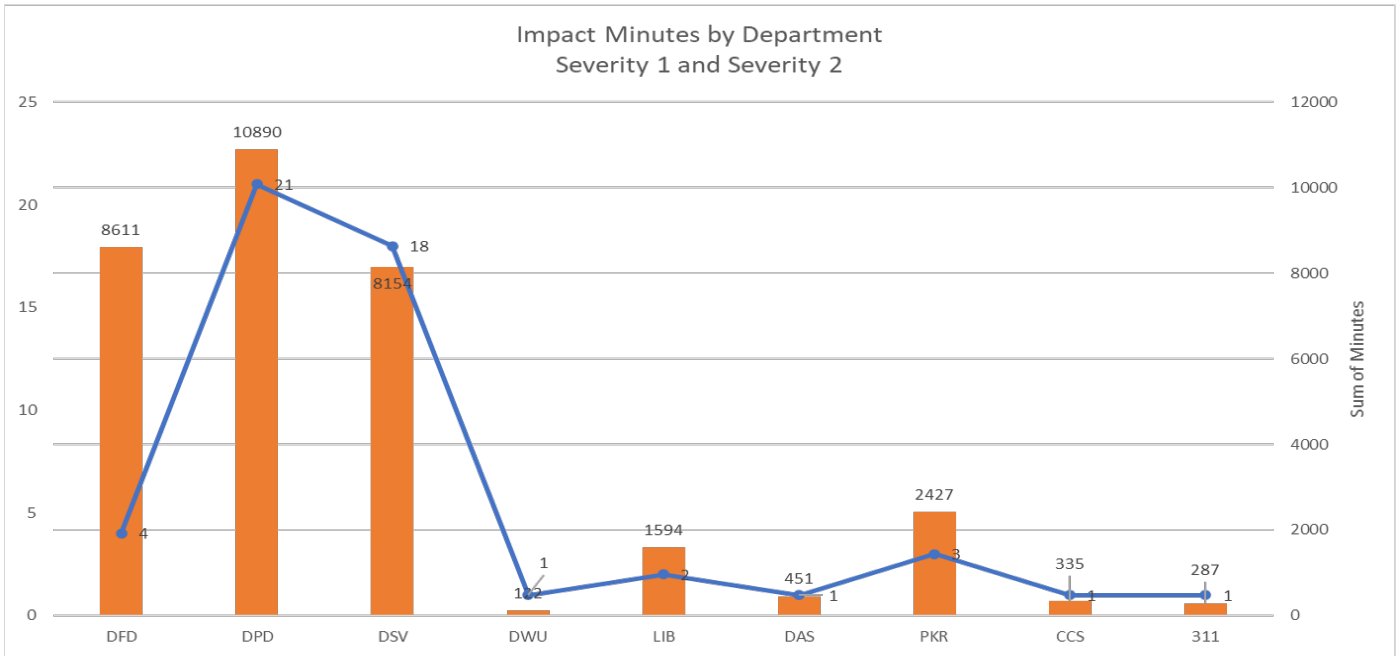
NOTES:

1. Severity 1 and Severity 2 incidents are the most severe and most likely result in degraded services or outages that impact the ability of City departments to fulfill their missions.

2. This chart tracks the number of reported incidents by department, along with the total number minutes the incident(s) potentially impacted them.

3. These data points are extracted from ServiceNow based upon input by city IT technicians. Our analysis reveals that there are incidents which are resolved but have not been timely or appropriately closed out within the ServiceNow platform, resulting in artificially inflated resolution timeframes. ITS is working with IT service delivery managers to improve documented processes to ensure timely updates to ServiceNow in order to accurately reflect the actions for the incident and to provide a more representative experience. As is demonstrated by the reduction in MTTR over the past several months, our efforts in this area are having positive results.

Severity 1 and 2 by Issue Category
Impact in total minutes
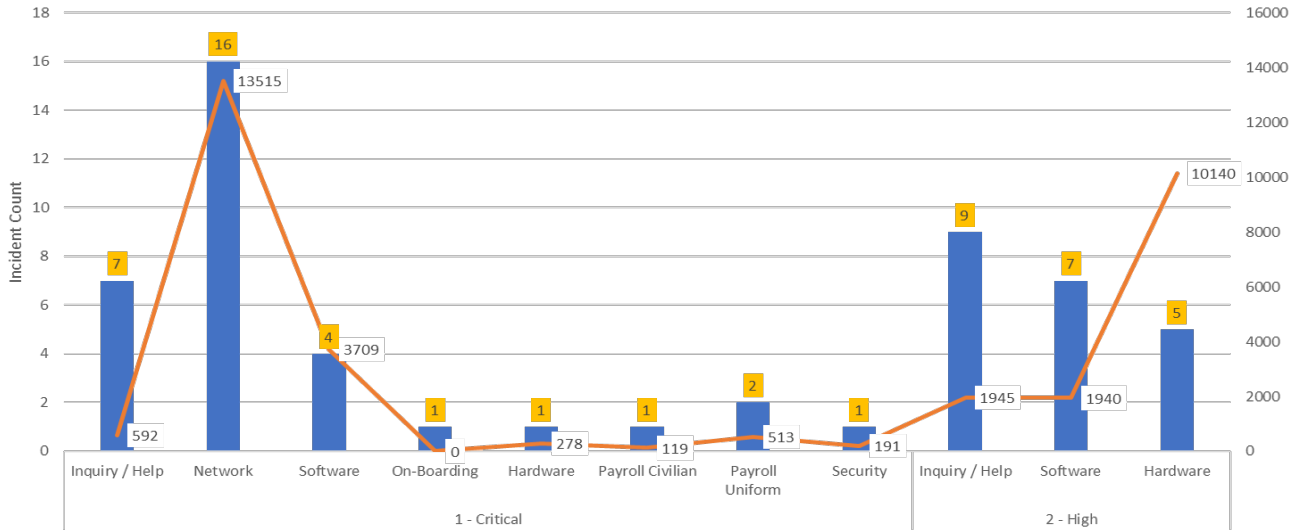
NOTES:

1. This chart provides the distribution of incidents and impact minutes over specific services and delineated by Critical and High severity.

Monthly MTTR
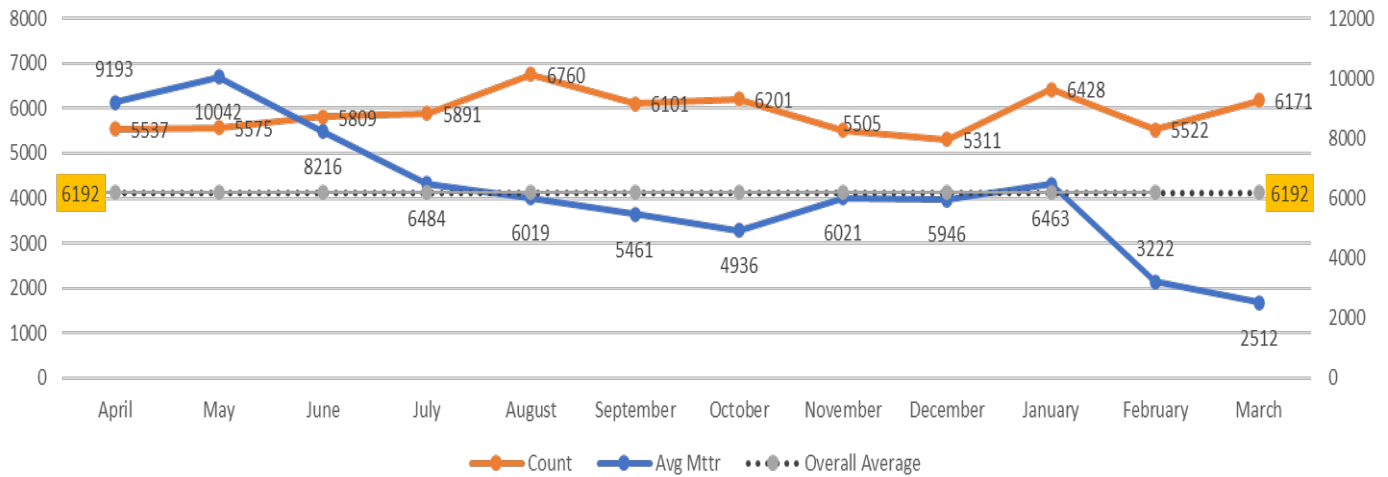
NOTES

1. This chart provides the trendline for the average mean time to repair (MTTR), an industry standard for tracking the timeliness of resolution on reported incidents.
2. In March 2023, the MTTR continued downwards averaging just over 2500 minutes, on a count similar to October of 2022 where the MTTR was in the 5000-minute range.
3. Diligence by the technicians to document and resolve tickets in a timely manner is the primary driver of the reduction in MTTR.

    *Open incidents may impact March MTTR in April report

3. *Monthly Major Outage Report*

| Priority	Description	Department	Primary	Secondary	Assignment Group	Hours
1 - Critical	Network |Outage 3015 Chapel Oaks Dr.	DFD	Network	Outage	ITS Network Connectivity	114.0
2 - High	Scan to One Drive| Users receiving Auth Error. Please contact administrator	DPD	Hardware	Network Printer	ITS Police Desktop	64.3
1 - Critical	APDPDGISMAP02 SQL server down - Restore from backup needed for 3 drives needed I 1500 MARILLA	DSV	Software	Data Recovery/Tra	ITS Backup Team	58.7
2 - High	Network| Unable to access (H:) Drive: 725 S Jim Miller	DPD	Hardware	Hard Drive	ITS Server Team	50.1
1 - Critical	Network| Outage Parks and Recreation's Senior division	PKR	Network	Outage	ITS Network Engineers	35.1
2 - High	Network| FLAPPING on Synergy Frames (multiple network ports VSF301/302)	DSV	Hardware	Server	ITS Server Team	28.8
1 - Critical	Network \ telecom outage: Fire Station 38	DFD	Network	Outage	ITS Network Engineers	24.3
2 - High	VDI| Library VDI's cannot reach assigned desktop | Multiple Libraries	LIB	Hardware	Workstation/Compu	ITS Server Team	23.4
2 - High	Unable to get to the shares on FSEDS00	DSV	Inquiry / Help	Policy/Procedure	ITS Server Team	10.7
1 - Critical	NETWORK | Invalid Certificate Error|	DSV	Network	Outage	ITS Security Firewall Services	9.8
1 - Critical	Phone Support| All phones are down: 725 N JIM MILLER ROAD	DPD	Network	Outage	ITS Network Engineers	9.6
2 - High	PC Support | DPD homepage is not fully loading and times out | Jack Evans Internal Affairs	DPD	Software	Troubleshooting	ITS Web Team	9.1
2 - High	Server|VMWare server error	DSV	Inquiry / Help	Escalation/Status	ITS Server Team	8.5
2 - High	Server/Application | L3 Server Application down - 1400 S Lamar	DPD	Software	Troubleshooting	ITS Server Team	8.2
2 - High	Chameleon: Not responding: City Wide	DAS	Software	Troubleshooting	ITS Animal Shelter Applications	7.5
1 - Critical	Network| Network Outage	DPD	Network	Outage	ITS Server Team	5.8
1 - Critical	Network| Network Outage 2719 Municiple St	CCS	Network	Outage	ITS Network Engineers	5.6
1 - Critical	Application | Salesforce is not allowing any of the agents to submit service requests.	311	Inquiry / Help	Escalation/Status	ITS Salesforce Apps	4.8
2 - High	PC Support | unable to connect to Vmware |	DSV	Inquiry / Help	Escalation/Status	ITS Server Team	4.7
1 - Critical	Server| Central L3 Server Application is down| 1400 Botham Jean Blvd	DPD	Hardware	Server	ITS DPD Applications	4.6

NOTES

1. Major outages are identified as Severity1 that have significant impact to City services or Department's ability to perform critical functions and last over 4 hours in duration. As we mature the process this definition will be better scoped around impact and less around duration.

2. Outages with #value are incidents that had over 4 hours of impact, however, are incomplete of details to identify full impact to departments

3. March saw a decrease in both average time to repair and total outage time for Major Incidents compared to February. March average MTTR of 24.4 hours compared to February of 46.7 hours. March total outage 487 hours compared to February which had 747 hours

4. March saw 20 Major incidents, 10 critical and 10 high, an increase of 4 over February of 16, 4 critical and 12 high.

B. Service Requests (including new employee onboarding)

1. New Hire Report

New Hire Requests by Department
March Total New Hires Requests 150
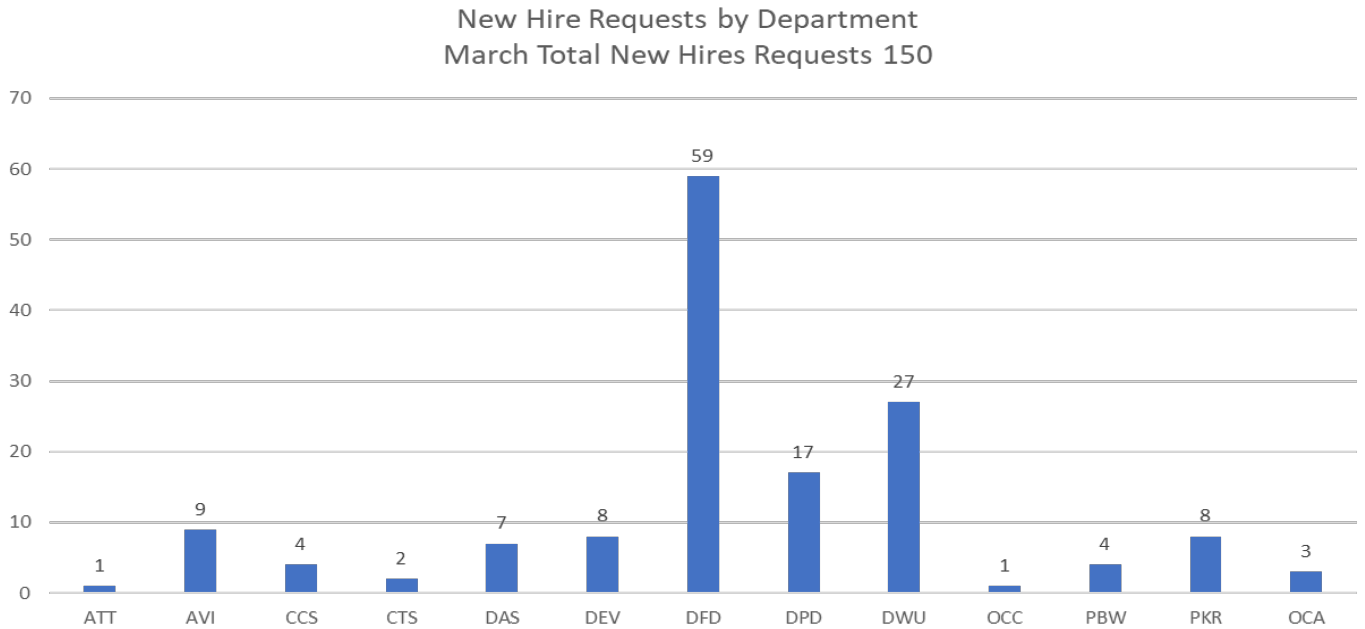
Notes

1. In the month of March, a total of 150 requests were opened for new employees.
2. DFD, DPD, and DWUW being the top 3 hiring departments. DWU has had 6 consecutive months in the top 3.
3. Blank indicates no department match was available for the requested onboarding at the time the report was generated.

2. *Service Request Report (An ask for service – "I need Software Installed")*

Top 15 Requested Items
March 2023
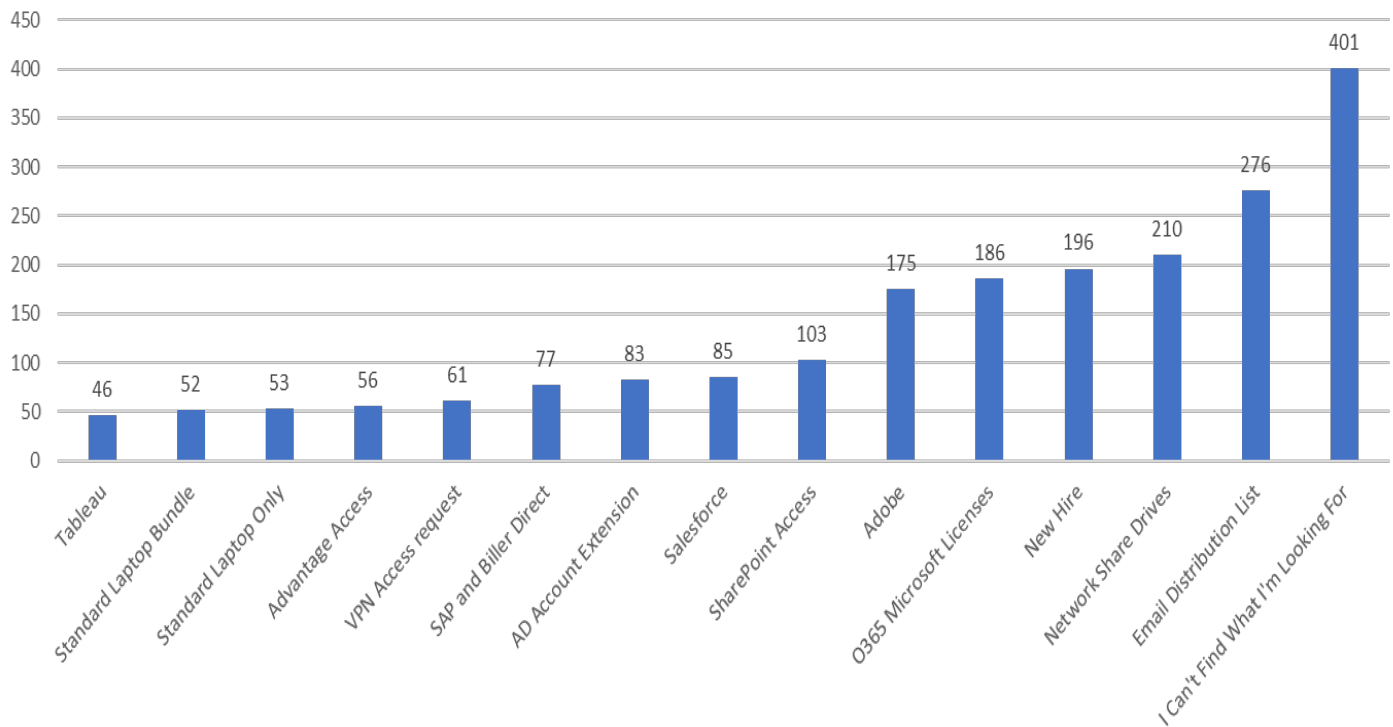
Note

1. March Service Request actions totaled 2471 an increase of ~550 over February which totaled 1929. This report depicts the top 15 Request by type that were selected.
2. "I Can't Find What I'm Looking For" is a category used when a service catalog item does not exist for what the user is asking.

Request Action by Month
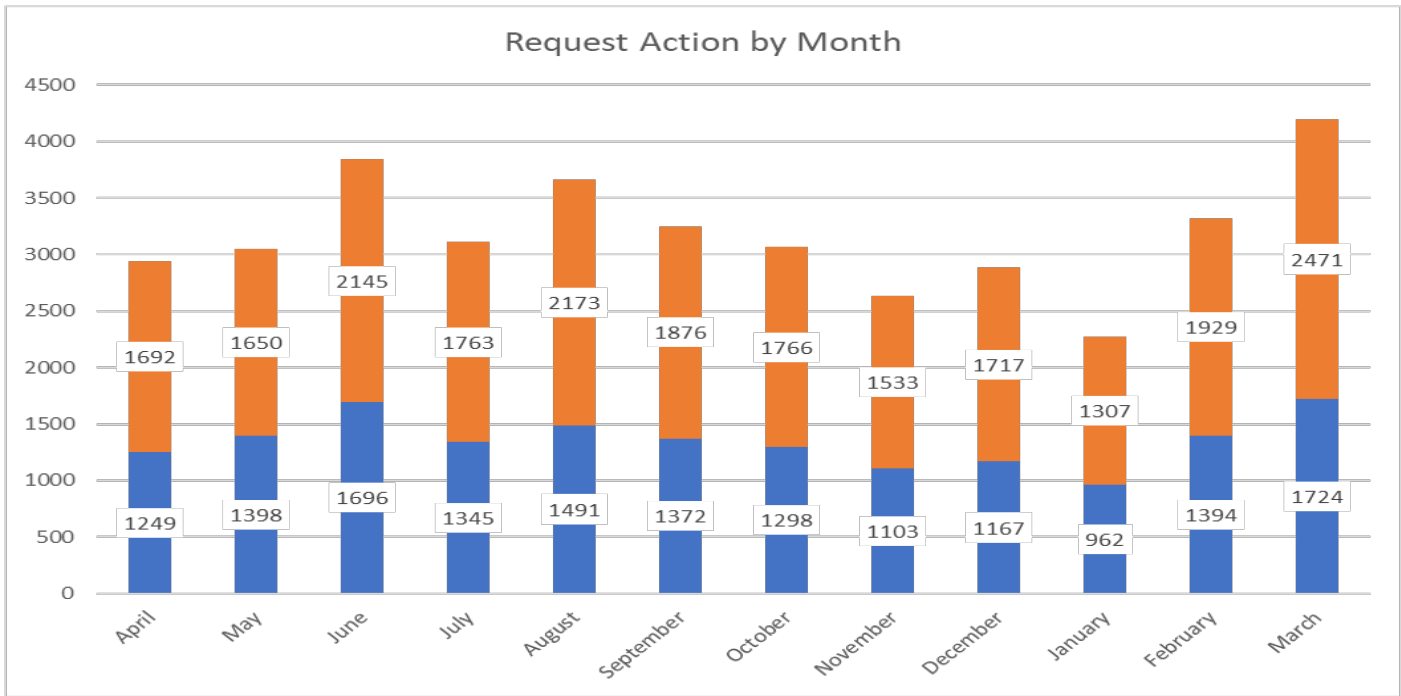
Note
1. This chart illustrates that 1724 Request Tickets, generated 2471 Request Actions. Frequently one Request generates multiple actions to be completed by one or more teams to fulfill the ask.

Section 3: IT Budget Execution

IT Budget Execution provides information on the execution of the IT budget, the management of technology procurements, and the management of IT Human Capital. Unless otherwise indicated, information in this section is effective through 2/28/2023.

A. Contract/Procurement Management

Upcoming Contracts Requiring Council Approval

Items Approved on the April 12, 2023 Agenda:

22nd Century Technologies, Inc.
- 5-year agreement
- Contract amount $12,583,720
- Installation of a network of secondary circuits at City Hall and crucial City sites to enable the City to continue operating in the event primary circuits become inoperable as a result of a disaster or other business disruption.

Netsync Network Solutions – purchase of hardware, installation and deployment of a backup and recovery solution
- 5-year agreement
- Contract amount $2,173,000
- System to back up data across the City's on-premise servers, cloud environment, and in Microsoft O365.

Upcoming Council Agenda Items:

April 26 Agenda Item:

Carahsoft Technology – upgrade the existing financial system to the latest release of CGI Advantage Cloud Advantage Financial System

- 5-Year agreement
- Contract Amount - $11,823,168
- Re-engineer the City's highest priority business processes using Human Centered Design methodology
- Configure the upgraded CGI Advantage applications to align to the City's business processes
- Convert the City's highest priority reports to new dashboards, scorecards and ad hoc reports
- Identify two (2) high-value business processes for automation using Robotic Process Automation (RPA)
- Develop and execute end user training on new features and user interface for over 600 users prior to go-live

New Solicitation

Fire Station Alerting System (BCZ23-00021813) – system to replace Locution

- Advertised and posted in Bonfire on March 30
- Site visits will be conducted the week of April 24
- Proposals are due on May 26

B. Budget Performance & Execution

Fund 0191-9-1-1 System Operations as of February 2023

Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	643,798	643,798	214,147	603,763	(40,035)
Pension	91,413	91,413	30,734	85,760	(5,653)
Health Benefits	54,481	54,481	15,122	54,481	-
Worker's Compensation	1,658	1,658	1,658	1,658	-
Other Personnel Services	14,262	14,262	9,174	14,906	644
Total Personnel Services	**805,612**	**805,612**	**270,835**	**760,568**	**(45,044)**
Supplies	201,465	201,465	26,369	201,465	-
Contractual Services	13,205,665	13,205,665	5,637,484	13,063,868	(141,797)
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	**14,212,742**	**14,212,742**	**5,934,688**	**14,025,901**	**(186,841)**

Fund 0197 - Communication Services (Radio Network) as of February 2023

Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	1,995,477	1,995,477	673,852	1,831,514	(163,963)
Overtime Pay	51,320	51,320	85,438	105,491	54,171
Pension	282,080	282,080	108,398	268,869	(13,211)
Health Benefits	234,423	234,423	60,178	234,423	-
Worker's Compensation	7,197	7,197	7,197	7,197	-
Other Personnel Services	33,819	33,819	27,518	47,805	13,986
Total Personnel Services	**2,604,316**	**2,604,316**	**962,581**	**2,495,299**	**(109,017)**
Supplies	1,156,482	1,156,482	339,608	725,512	(430,970)
Contractual Services	13,106,759	13,106,759	3,880,261	13,646,647	539,888
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	**16,867,557**	**16,867,557**	**5,182,450**	**16,867,457**	**(100)**

Budget Performance & Execution (continued)

Fund 0198 – Data Services as of February 2023

Expenditure Category	FY 2022-23 Adopted Budget	FY 2022-23 Amended Budget	YTD Actual	YE Forecast	Variance
Civilian Pay	20,152,694	20,152,694	6,106,799	17,909,280	(2,243,414)
Overtime Pay	41,612	41,612	8,697	41,612	(0)
Pension	2,858,569	2,858,569	868,643	2,572,297	(286,272)
Health Benefits	1,609,376	1,609,376	363,794	1,609,376	-
Worker's Compensation	49,182	49,182	49,182	49,182	-
Other Personnel Services	1,036,948	1,036,948	220,385	1,069,320	32,372
Total Personnel Services	**25,748,381**	**25,748,381**	**7,617,500**	**23,251,067**	**(2,497,314)**
Supplies	759,552	759,552	1,931,054	1,828,273	1,068,721
Contractual Services	83,683,424	83,683,424	50,092,065	84,885,707	1,202,283
Capital Outlay	-	-	-	-	-
Reimbursements	-	-	-	-	-
Total Expenditures	**110,191,357**	**110,191,357**	**59,640,620**	**109,965,047**	**(226,310)**

Fund 0198 by Service

- 24,119,924, 22% — Strategic Technology Management
- 29,862,569, 27% — Business Technology Services
- 13,471,595, 12% — Internal Computer Support
- 848,223, 1% — City GIS Services
- 13,447,959, 12% — Internal Desktop Support
- 21,204,524, 19% — Internal Telephone and Data Communication
- 7,010,252, 7% — Public Safety Technology Support
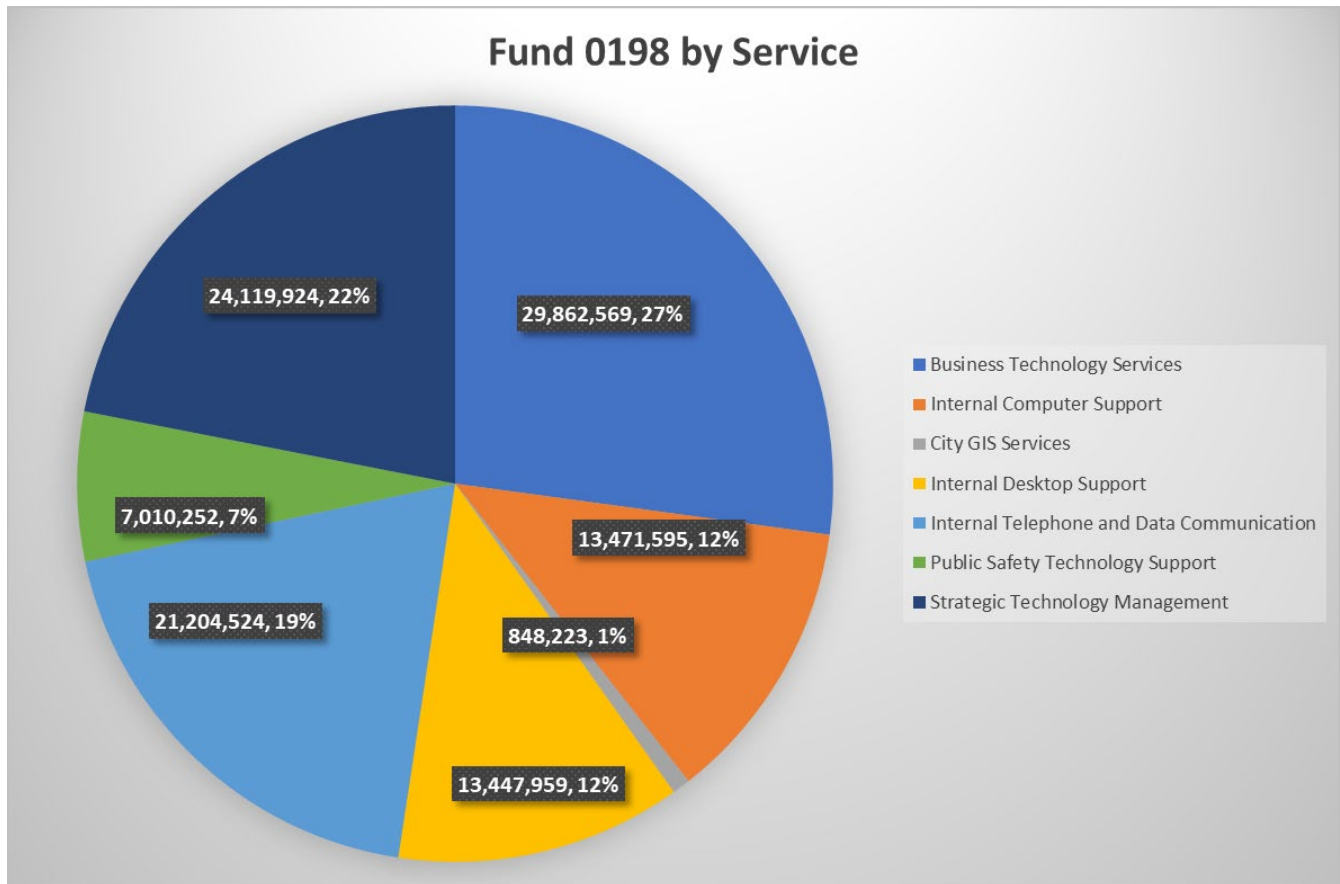
C. ITS Staffing & Hiring Report

1. ITS Funded Staffing Levels

IT Fund	FY 20	FY 21	FY 22	FY 23	FY 24 Plan
Fund 0191 - 9-1-1 Technology Support	7.0	7.0	7.0	7.0	7.0
Fund 0197 - Radio Communications	28.0	28.0	30.0	30.0	30.0
Fund 0198 - Data Services	204.0	190.0	204.0	223.0	223.0
Total	239.0	225.0	241.0	260.0	260.0

2. Vacancies and Hiring Activities

- As of March 31, 2023, ITS had 62 vacancies out of the available 260 positions.
- As of March 31, 2023, of the 62 vacancies the disposition was:
    - 14 are in draft posting
    - 4 are undergoing reclassification to re-align within the ITS department
    - 18 are awaiting posting
    - 3 are actively posted
    - 23 were previously posted
        - 4 are under review
        - 22 are at the interview stage
        - 2 are completing a second round of interviews
        - 3 have pending offers with candidates
- During March ITS completed 2 promotion actions and onboarded 1 new employee

Section 4: Cybersecurity Programs

A. Current Cyber-threat Landscape

January 2023 threat's landscape has begun with an exhaustive list of cyber-attacks, ransomware attacks, and data breaches. Multiple high-profile organizations, including healthcare providers, educational institutions and government bodies, have reportedly become targets of cyber-attacks. IT governance reported 104 publicly disclosed cyber exposing 277 million records in January. T-Mobile, University of Miami, Tucson Unified School District, and Des Moines School District, all were victims of ransomware. More recently Cities of Oakland and Modesto also fell victim to ransomware, causing a state of emergency, closing city hall, and disrupting services to their residents.

Local governments continue to be targeted by phishing attacks, which typically involve an email or other message that appears to be from a legitimate source using a clickable link to deliver malware and ransomware to spread within the organization.

The City of Dallas's cyber-fusion center reports roughly 750,000 observable threats for the Month of January. Ransomware attacks are followed by or in combination with supply chain attacks and State sponsored attacks. Supply chain attacks come from using compromised third-party software as an opening into government system. In addition, State-sponsored cyber-attacks continued to be a focus, from China, Russia, and Iran. In 2023, cybercrime activity is expected to pass 8 trillion in cost to organization.

The following shows the top threats present in March 2023 by country:

Top Threats 3/2023 by Country

- China 41%
- US 35%
- Russia 6%
- India 11%
- Germany 7%

Legend: US, Russia, India, Germany, China
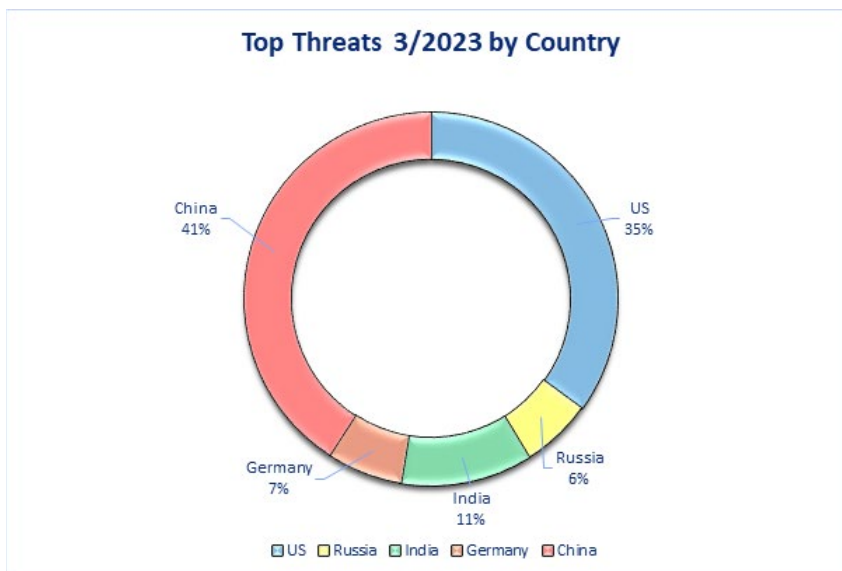
B. Awareness Training

Security Awareness training is measured on an annual basis. Over the past 12 months ITS has witnessed a steady decline in risk scoring for Employee's annual training. Beginning with each new fiscal year the City will undergo a new set of security awareness courses to meet not only the best practices, but State of Texas House Bill 3834 requirements for all government employees. The information below illustrates the enrollment and completion efforts of employee training over the course of the year. FY 2021-22 the City completed 99% of 18 training campaigns covering HIPAA, PCI, and Cybersecurity. FY 2022-23 started has started with City employees notified of their mandatory security awareness training requirement and instructions for completion.

NOTE: employees with less than 25% of job functions involving technology are not required to complete the annual cybersecurity training.

The following shows the status of mandatory security awareness training for City employees as of March 31, 2023:

FY 2022-23 Annual Security Awareness Training

Modules Not started
26%

Modules In Progress
1%

Modules Completed
73%

■Modules Completed   ▣Modules In Progress   ▢Modules Not started
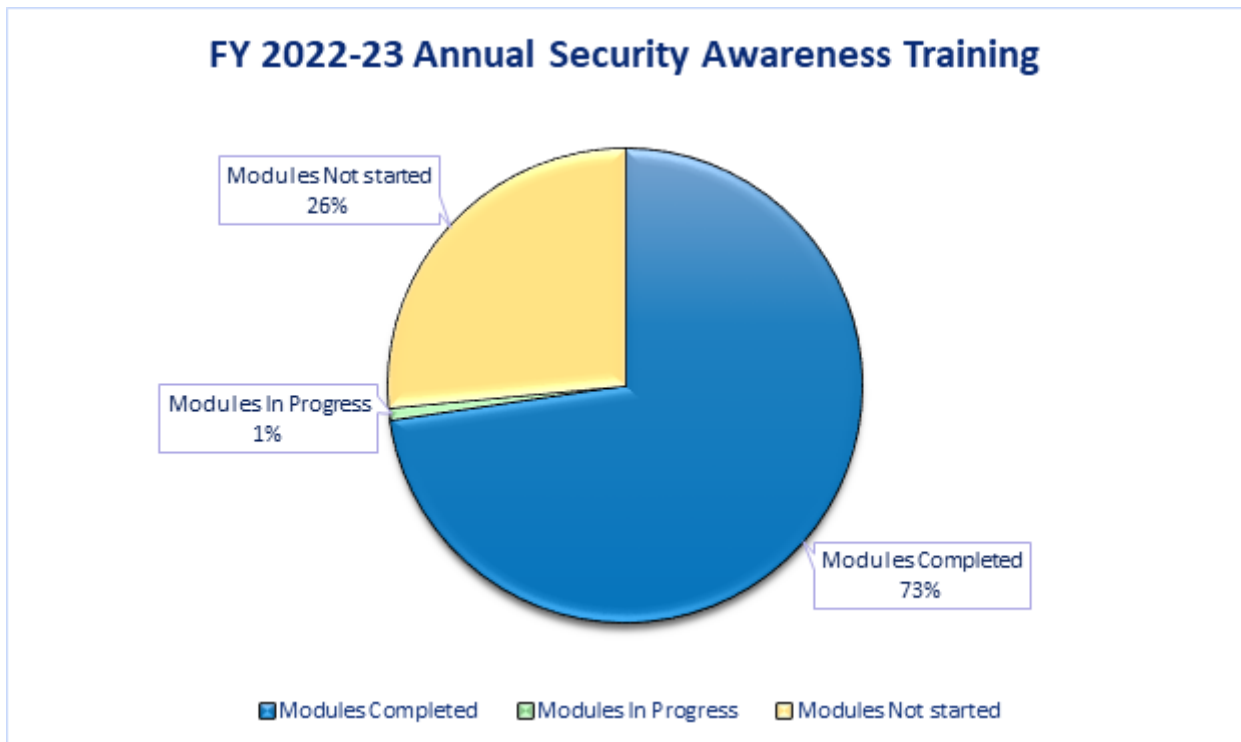
Additionally, ITS continuously applies best practices for managing employee cyber-risk from phishing attempts and their ability to recognize and appropriately handle phishing incidents. Campaigns designed around real-world scenarios, typically taken from recent events, are sent out to the employee population to test their ability to distinguish and appropriately act upon the potential threat. This provides feedback to the employees as well has increased the actual amount of true phishing reported. To facilitate reporting, a "Report phishing" button was added to user's Outlook interface, which has increased both the numbers of test phish and actual phishing emails.

The first graph shows phishing test activities for City employees, while the second shows phishing reporting activity for simulated and unsimulated events as of March 31, 2023:
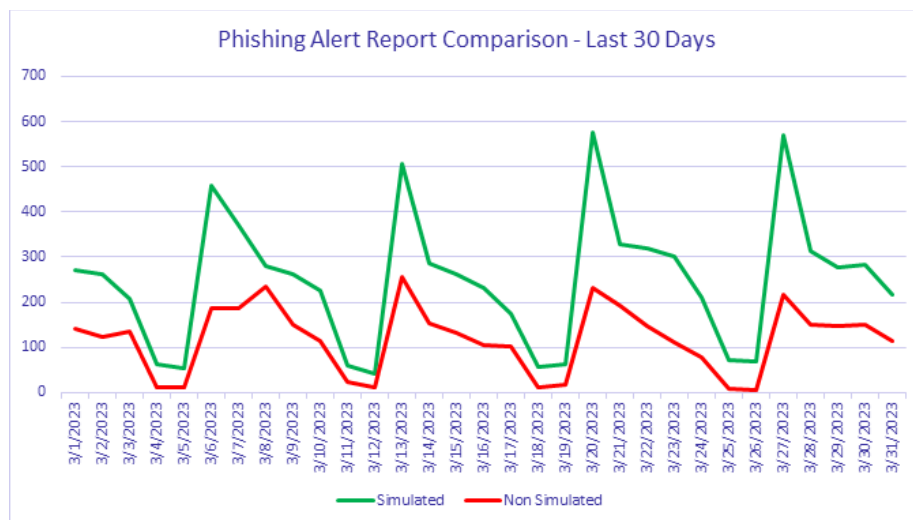
C. Situational Awareness

Annually ITS assess the overall Security posture of the organization based upon the NIST Cybersecurity Framework (CSF). Each category within the NIST CSF is evaluated for the current level of maturity and expectant maturity level. This process uses current and projected technologies and documented standards and procedures to complete the process. ITS utilizes both internal and external resources to conduct assessments. The results of the assessments are used by ITS to develop security strategy for cybersecurity and privacy.   The below figure outlines the maturity model for the CSF. While the TAR does not provide our scores from our self-assessment, ITS can provide this information to Council members and discuss the assessments in depth as requested.

Capability Maturity Model Levels

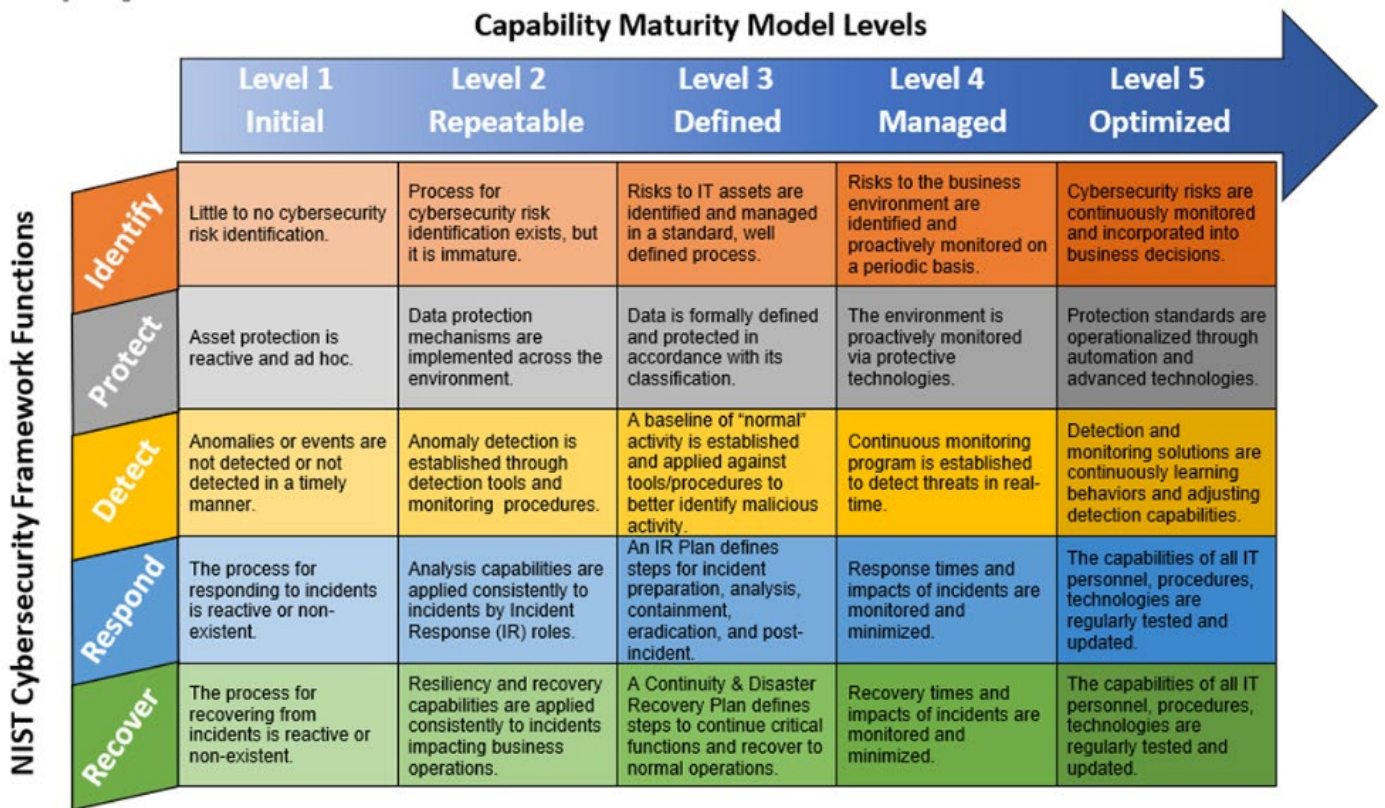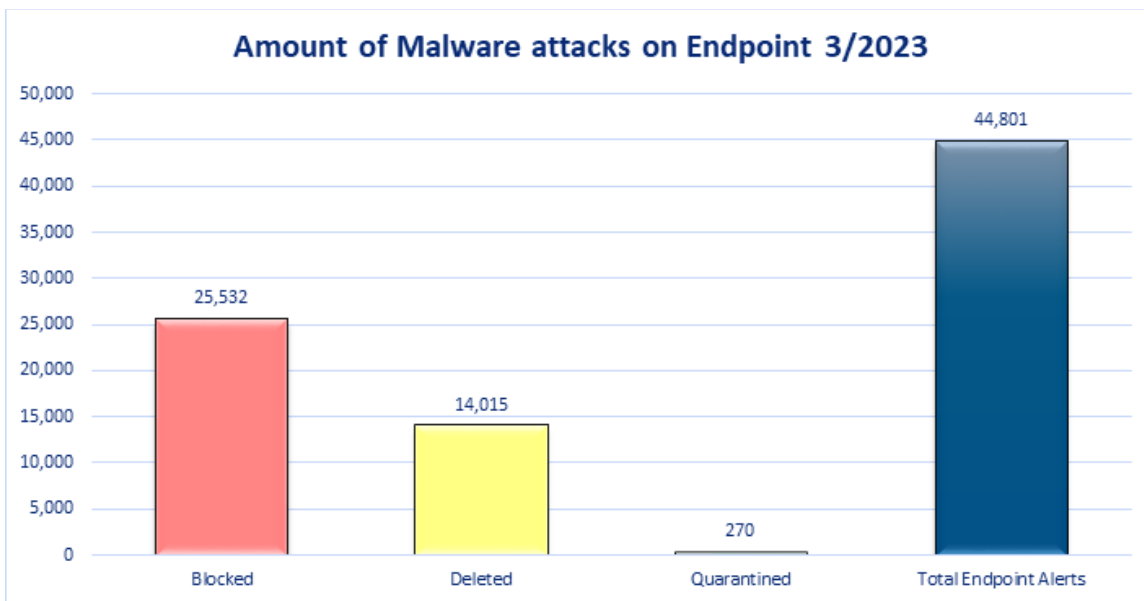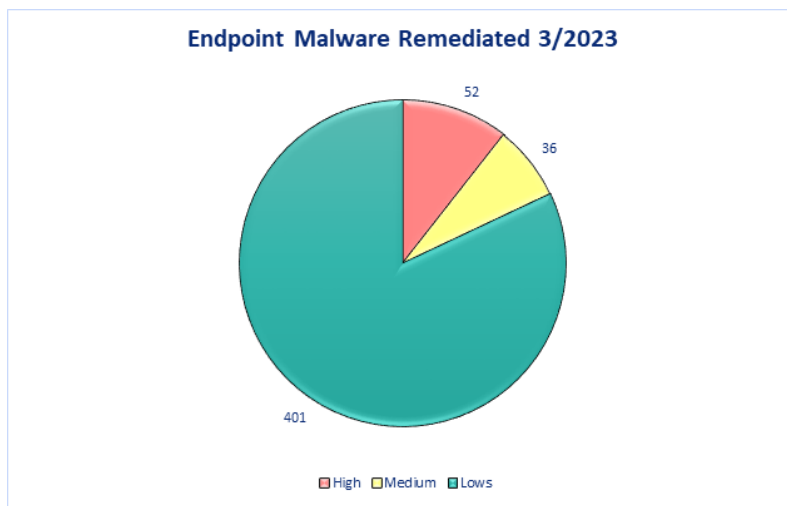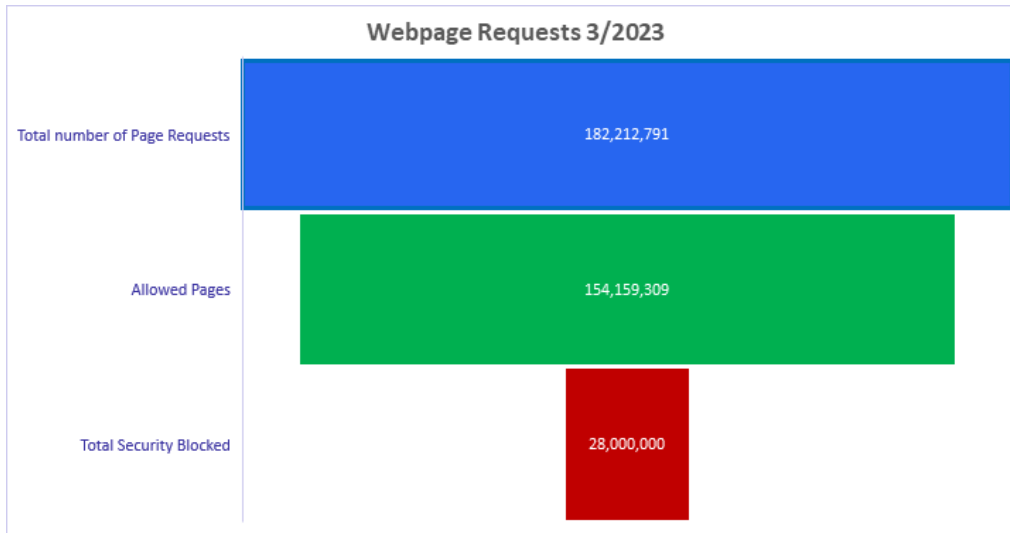| NIST Cybersecurity Framework Functions	Level 1 Initial	Level 2 Repeatable	Level 3 Defined	Level 4 Managed	Level 5 Optimized
Identify	Little to no cybersecurity risk identification.	Process for cybersecurity risk identification exists, but it is immature.	Risks to IT assets are identified and managed in a standard, well defined process.	Risks to the business environment are identified and proactively monitored on a periodic basis.	Cybersecurity risks are continuously monitored and incorporated into business decisions.
Protect	Asset protection is reactive and ad hoc.	Data protection mechanisms are implemented across the environment.	Data is formally defined and protected in accordance with its classification.	The environment is proactively monitored via protective technologies.	Protection standards are operationalized through automation and advanced technologies.
Detect	Anomalies or events are not detected or not detected in a timely manner.	Anomaly detection is established through detection tools and monitoring procedures.	A baseline of "normal" activity is established and applied against tools/procedures to better identify malicious activity.	Continuous monitoring program is established to detect threats in real-time.	Detection and monitoring solutions are continuously learning behaviors and adjusting detection capabilities.
Respond	The process for responding to incidents is reactive or non-existent.	Analysis capabilities are applied consistently to incidents by Incident Response (IR) roles.	An IR Plan defines steps for incident preparation, analysis, containment, eradication, and post-incident.	Response times and impacts of incidents are monitored and minimized.	The capabilities of all IT personnel, procedures, technologies are regularly tested and updated.
Recover	The process for recovering from incidents is reactive or non-existent.	Resiliency and recovery capabilities are applied consistently to incidents impacting business operations.	A Continuity & Disaster Recovery Plan defines steps to continue critical functions and recover to normal operations.	Recovery times and impacts of incidents are monitored and minimized.	The capabilities of all IT personnel, procedures, technologies are regularly tested and updated.

Figure 3: Assessing Cybersecurity Maturity

D. Data Protection & Privacy

1. Endpoint Protection

Endpoint protection is one component to the organization's ability to handle daily malware. All devices needing connection to the internet are subject to attacks. Attacks are mitigated through technologies monitoring the systems in real time reacting and responding to those attacks. Technologies like Firewall and Endpoint Detection and Response all are in place to respond to those attacks. Below charts provide March 2023 metrics on endpoint attacks, malware attacks, and blocked webpage requests representing threats.

Endpoint Malware Remediated 3/2023

52

36

401

High   Medium   Lows

Amount of Malware attacks on Endpoint 3/2023

| | | | 44,801 |

25,532

14,015

270

Blocked   Deleted   Quarantined   Total Endpoint Alerts

Webpage Requests 3/2023

Total number of Page Requests	182,212,791
Allowed Pages	154,159,309
Total Security Blocked	28,000,000

2. Email Screening

The City of Dallas receives and sends millions of emails each month. Phishing is an attack vector utilized by bad actors (in the form of social engineering) as a means to gain internal access to an organization's network. A successful email-based phishing attack can then be used to place malware, ransomware, and other malicious software onto a user's device providing access to the City's network and posing a risk to City services or data. Along with security awareness training and simulated phishing campaigns, a key tool is screening email traffic and blocking known phishing attacks. Below provides a picture of mail messages processed and remediated prior to being received by a City user.

City of Dallas Mail Processed 3/2023

|	Total Attempted Incoming Mail	Clean Incoming Messages	Threat Messages	SPAM mail	Total Outgoing mail	Blocked Outgoing
Quantity	6,922,680	3,597,330	1,856,628	1,468,722	43,834	1,049
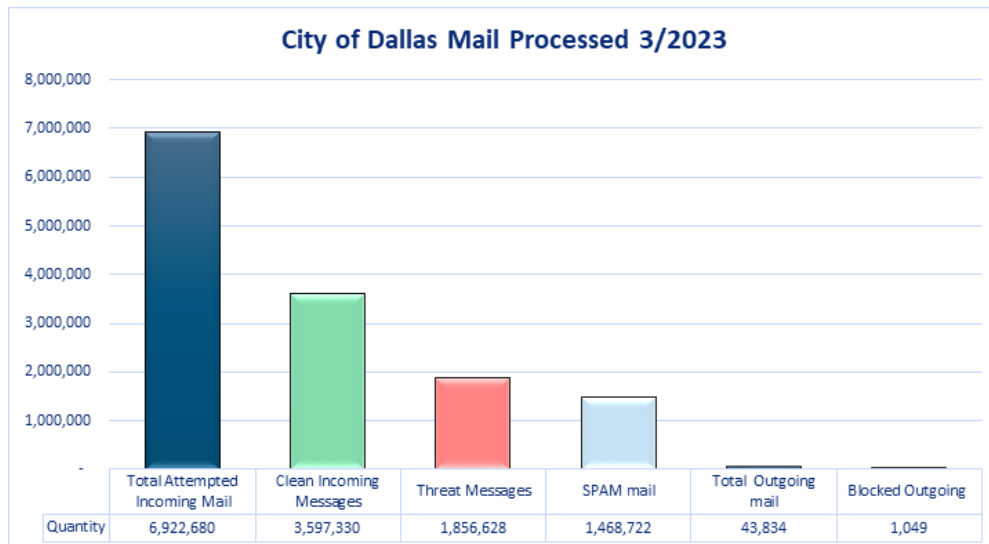
Section 5: IT Infrastructure

IT Infrastructure information and status updates on efforts to upgrade and improve the IT infrastructure used by the City to reduce technical debt, better meet current needs, and build for future service needs.

A. Resiliency - Disaster Recovery and Business Continuity

Resilience is essential in the City's IT environment because it ensures that the system can continue to function effectively and efficiently even when unexpected events occur. This can include things like hardware or software failures, power outages, natural disasters, and cyber-attacks. Lack of resiliency impacts Local government to prolonged outages, data loss, and security breaches. These can be costly in terms of services to residents, loss of public trust, and regulatory penalties.

Resiliency can be achieved through a combination of redundancy, fault tolerance, disaster recovery planning, and proactive monitoring and maintenance. By designing and implementing resilient IT systems, the City can minimize the impact of disruptions and maintain business continuity, ensuring that critical applications and services remain available. ITS has begun evaluating on opportunities to design the City's IT environment to improve resilience.

A critical component of Disaster Recovery and Business Continuity practices is backing up critical data, testing data backups, and conducting exercises to ensure that data backups can be successfully utilized to restore business services.

City of Dallas System Backups completed 3/2023
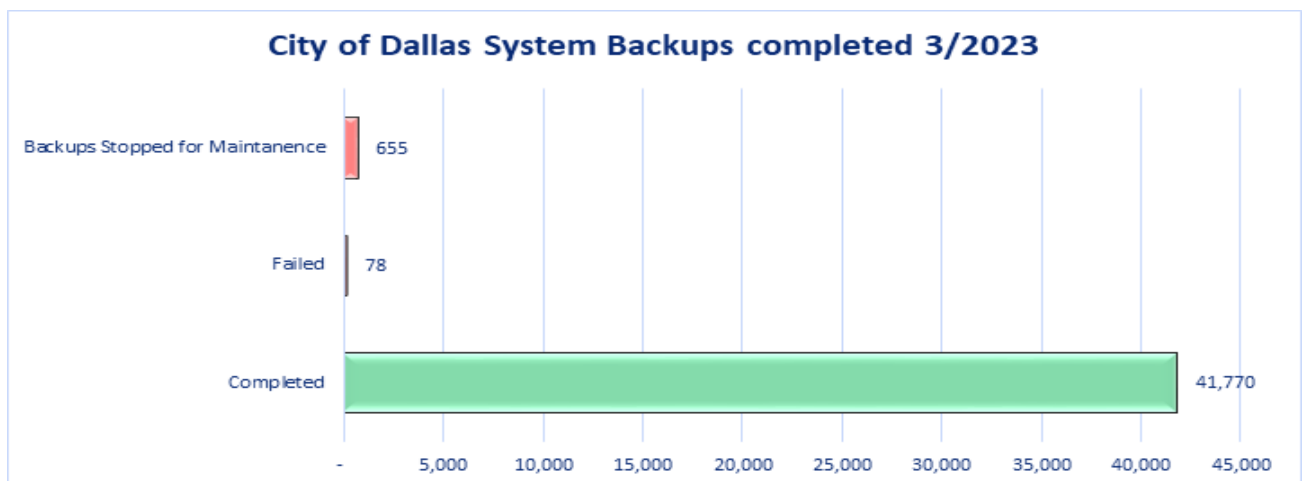
B. Technical Debt

Technical debt can be defined as *the accumulation of design or implementation compromises made during the development of software, applications, or systems*. As well, many organizations incur technical debt by not upgrading and/or maintaining their technology infrastructure in a timely manner to ensure the delivery of better/best-in-class technology services to their customers. Similar to how financial debt accrues interest over time, technical debt also accumulates and incurs a cost in the form of increased maintenance and development time, reduced quality, and decreased productivity.

Generally, technical debt is categorized by three types:

- **Intentional tech debt:** This is created deliberately by an organization in an effort to get technical capability into production more quickly. This form of tech debt involves a premeditated choice where an organization knowingly accepts some level of instability, insecurity, poor performance, user dissatisfaction or some other type of problem in exchange for launching the product sooner. This form of tech debt introduces risk, but represents a known risk that can be documented, tracked, and remedied over time.
- **Unintentional tech debt:** This form of tech debt arises from sloppiness, unexpected complexity, or a lack of technical expertise in designing and implementing software systems. This type of tech debt may be documented, but usually it is not because it often remains unknown until an event occurs revealing the issues or errors. Unintentional tech debt can still be remediated, but the development process will need to be adjusted accordingly, impacting the function and value of software.
- **Environmental tech debt:** This category of tech debt occurs over time and without effort. A system may be developed well, implemented well, and perform well at the time of implementation, but if not managed over time, environmental technical debt is likely to accrue because the environment in which it operates is in flux and changing. The technology will change, the needs of its users will change, and the capabilities of the devices on which it operates will change rendering a system that was originally well-designed unhealthy over time.

The City of Dallas has each of these types of technical debt present in its technology environment. In many instances there is a combination of multiple types of tech debt present for a given system or service operated in the City.
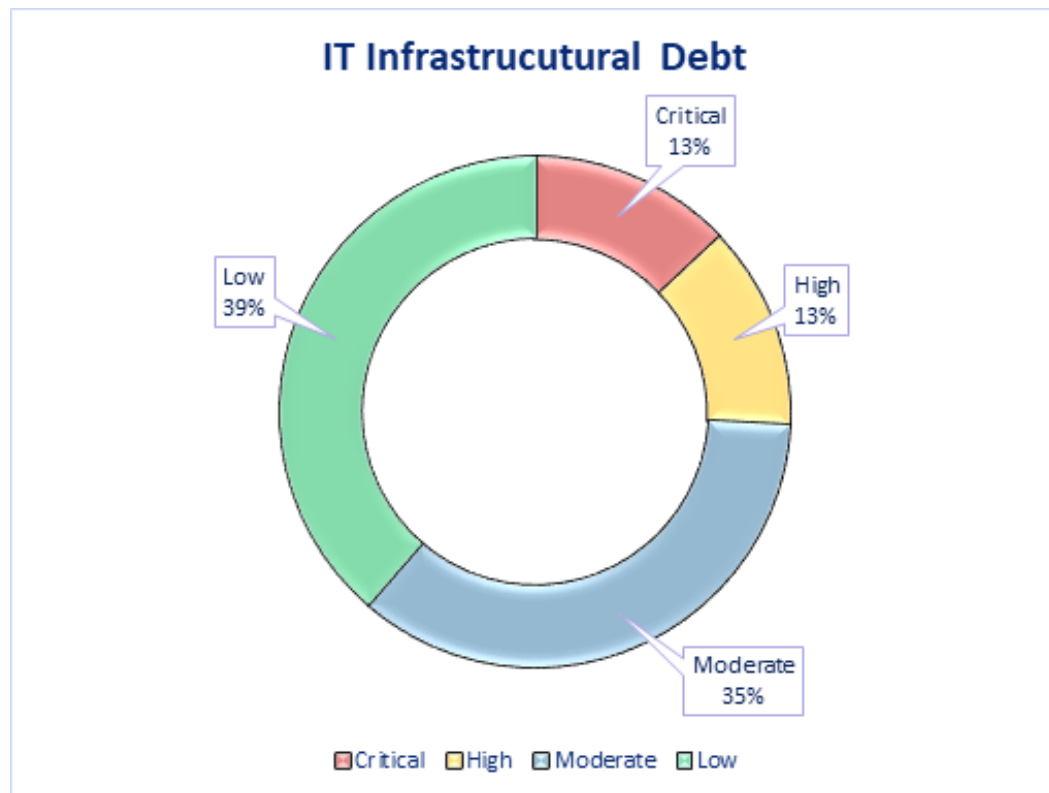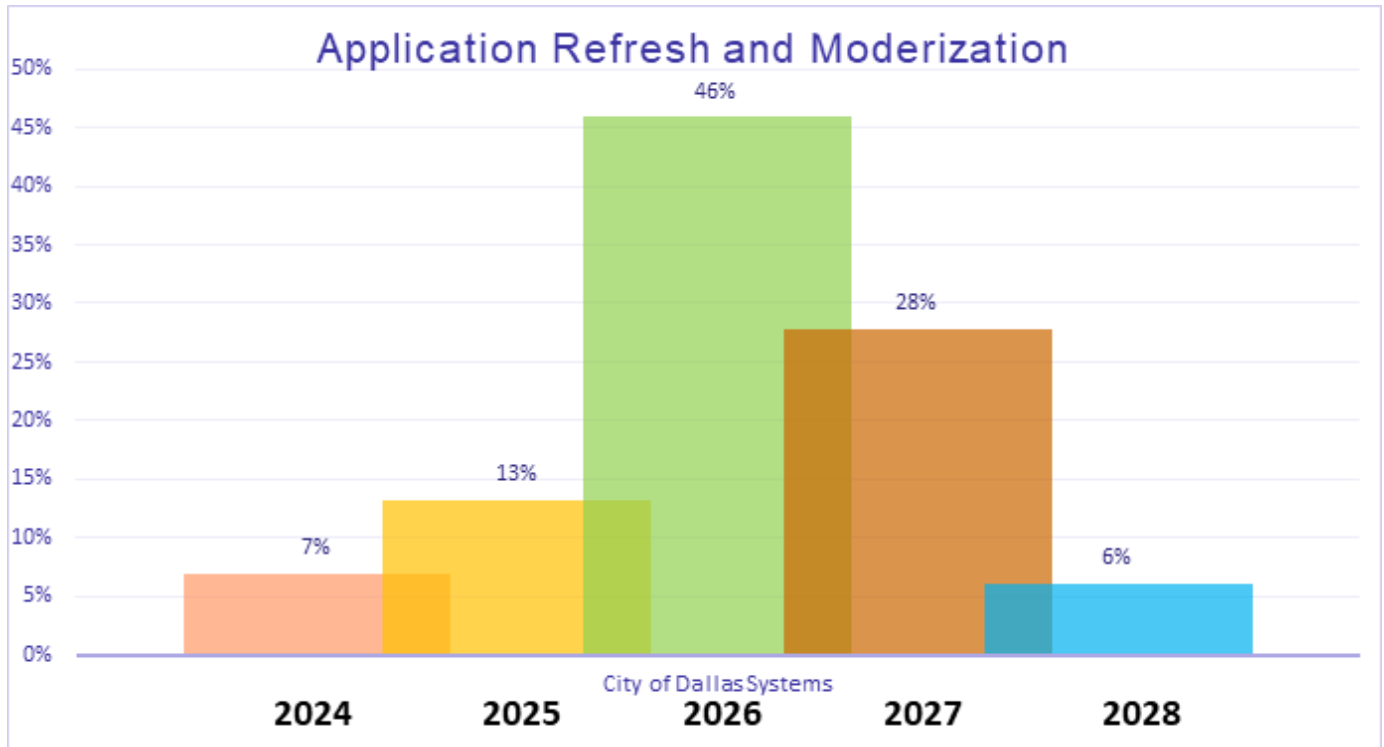
A strategic element of the City's IT Infrastructure improvement direction, a proactive approach is being taken that identifies, tracks, and will communicate the potential risks and costs associated with technical debt to City departments. The City's technical debt has accumulated over time, reducing the IT effectiveness for services. Any plan must involve setting aside time and resources, specifically to address the deficit, or "pay down debt".

ITS has commenced framing a roadmap that provides guidance to technical debt remediation by outlining a clear and comprehensive plan for addressing technical debt over time. The plan shall outline and review changes in the system landscape and the City's strategic priorities. The plan shall track progress toward milestones and adjust the roadmap as needed to ensure that technical debt is not only reduced, but continuously managed.

The charts below represent the current assessment of ITS infrastructure systems and applications to be impacted over the next 5 years as technical debt to the City of Dallas.
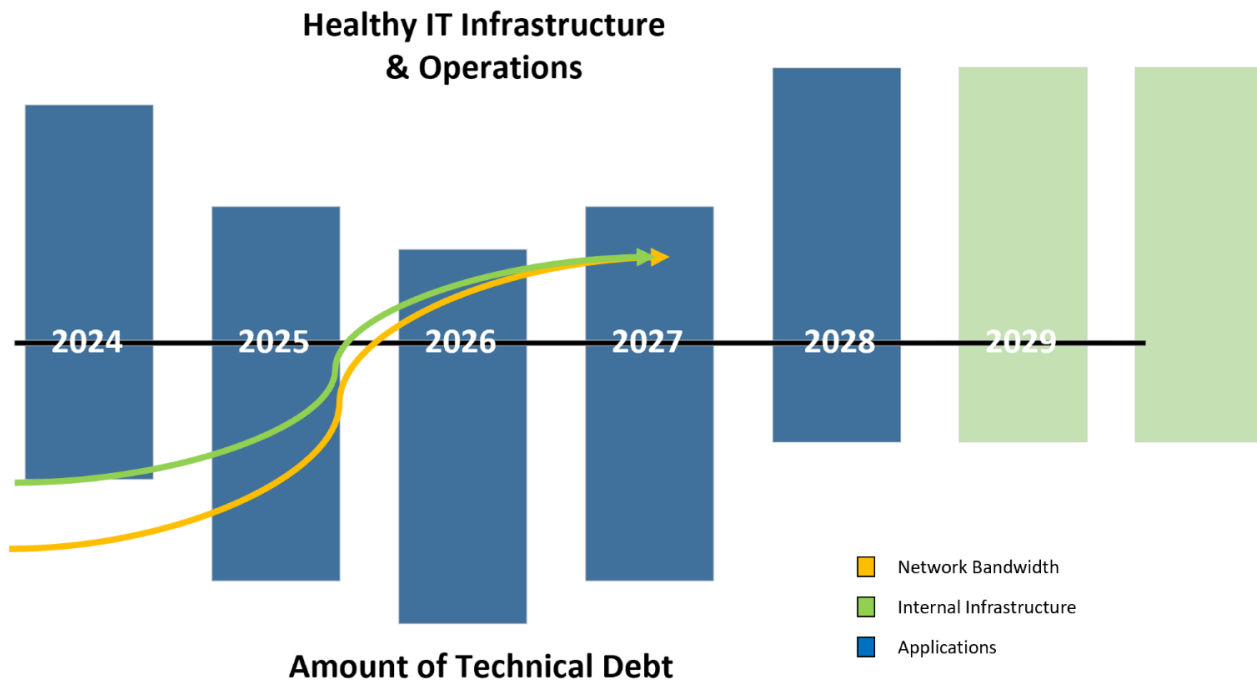
IT Infrastrucutural Debt

Critical 13%
High 13%
Moderate 35%
Low 39%

Legend: Critical High Moderate Low

The above chart represents a high-level assessment of the relative status of the City's 800+ systems/applications and when, based upon the age, contract status, version of software, and several other characteristics or factors those applications will require attention to avoid accumulating technical debt. In other words, the "currency" of those systems will degrade to the point that additional risk will be presented unless actions are taken to address whichever characteristic if falling out of currency. In many instances, this is as simple as a contract renewal or upgrading the version of software. In other instances, it may require a major refresh or upgrade to the application.

Note: While this chart represents percentages of the total inventory of 800+ applications in use by the City, it is purely a volume percentage and does not represent the proportion of cost, complexity, or risk present in the application portfolio.

Due to the significant cost and time needed to solve the technical debt issues in the City, as well as the need to minimize disruption to City technology services, a seven-year roadmap for technical debt has been designed that would plan for gradually reducing and eliminating the accumulated technical debt of the organization's software systems and infrastructure.

The following chart provides a high-level view of the proportion of technical debt present in an environment and how a technical debt remediation plan and ongoing monitoring can serve to reduce the amount of technical debt and maintain it at healthy level into the future.

Healthy IT Infrastructure & Operations

2024 · 2025 · 2026 · 2027 · 2028 · 2029

Amount of Technical Debt

Legend:
- Network Bandwidth
- Internal Infrastructure
- Applications

In conducting initial assessments of the City's application portfolio and working with Gartner Research in performing application health reviews, ITS has formulated a preliminary estimate of costs associated with remediating the current technical debt present in our environment and for maintaining applications into the future.

Preliminary Estimated Costs of Technical Debt Remediation, based upon industry standards:

	2024	2025	2026	2027	2028	2029-
Infrastructure Cost	$12,000,000	$7,200,000	$26,900,000	$14,000,000	$11,000,000	$9,000,000
Application Cost	$23,115,000	$53,000,000	$30,000,000	$20,000,000	$15,000,000	$15,000,000
Approved Projects	5	4	0	0	0	0
Allocated Budget	$16,500,000	$29,000,000				

The following represents an initial, draft 7-year framework for remediating the technical debt within the City's environment associated with software applications and infrastructure. Those activities listed under the current year are underway and ongoing. ITS will continue to provide updates to the Council as the framework is built out.

Current:
I. Identify and inventory all current technical debt into the risk management database.
II. Identify applications and systems processes which must be modified to prevent new technical debt from occurring wherever possible.
III. Obtain business-side leadership buy-in that certain technology projects may be elongated to ensure new technical debt is minimized.
IV. Establish Key Performance Indicators (KPIs) and Objectives and Key Results (OKRs) for the Technical Debt Remediation Program.

Year 1:
I. Prioritize technical debt: Prioritize technical debt items based on their severity, risk, and impact on City Services.
II. Allocate resources: Allocate resources, including people, time, and budget, to address technical debt.
III. Address Critical priority technical debt items: Start by addressing the highest priority technical debt items, such as critical security vulnerabilities, performance bottlenecks, and outdated technology.
IV. Begin to upgrade infrastructure: Upgrade infrastructure, such as servers, databases, and networking, to improve performance and reliability.

Year 2:
I. Continue addressing high-priority technical debt items: Address the remaining high-priority technical debt items that were identified in the first year.
II. Continue to address infrastructure: Upgrade infrastructure, such as servers, databases, and networking, to improve performance and reliability.
III. Improve documentation: Improve documentation to make it easier to maintain and update the system.

Year 3:
I. Begin to address medium-priority technical debt items: Address medium-priority technical debt items that were identified in the first year.
II. Implement DevOps practices: Implement DevOps practices, such as automated testing, continuous delivery, and continuous monitoring.

III. Enhance user experience: Address technical debt items that impact user experience, such as slow page load times, broken links, and inconsistent design.

Year 4:

I. Continue to address medium-priority technical debt items: Address medium-priority technical debt items from year 3.

II. Begin to address low-priority technical debt items: Address low-priority technical debt items that were identified in the first year.

III. Upgrade third-party components: Upgrade third-party components, such as libraries, frameworks, and plugins, to stay current and continue to reduce the risk of security vulnerabilities.

Year 5:

I. Monitor technical debt: Monitor technical debt on an ongoing basis to prevent it from accumulating again.

II. Conduct periodic reviews: Conduct periodic reviews to ensure that the system remains free of technical debt and uses the latest technologies and best practices.

III. Develop a long-term technical debt management plan: Develop a plan to manage technical debt over the long term, including strategies for prevention, mitigation, and monitoring.

Year 6-7:

I. Address any new technical debt that has arisen: Continue to monitor and address new technical debt that arises.

II. Implement automation: Implement automation for testing, deployment, and monitoring to improve efficiency and reduce errors.

III. Continuously monitor and address technical debt: Continue to monitor technical debt on an ongoing basis and address any new issues that arise.

IV. Improve security practices: Improve security practices and address security-related technical debt to ensure the system is secure.

V. Plan for future system upgrades and technology changes: Plan for future upgrades and changes to ensure the system remains up-to-date and free of technical debt.

A 7-year plan provides a comprehensive approach to addressing technical debt over a longer period of time. The plan shall tailor specific needs and priorities of the City of Dallas, but a strategic direction for managing technical debt over the long term.

C. Audit

Currently the ITS department is working through several audits that impact technology services. Below representative if the Audit remediation efforts and stages.
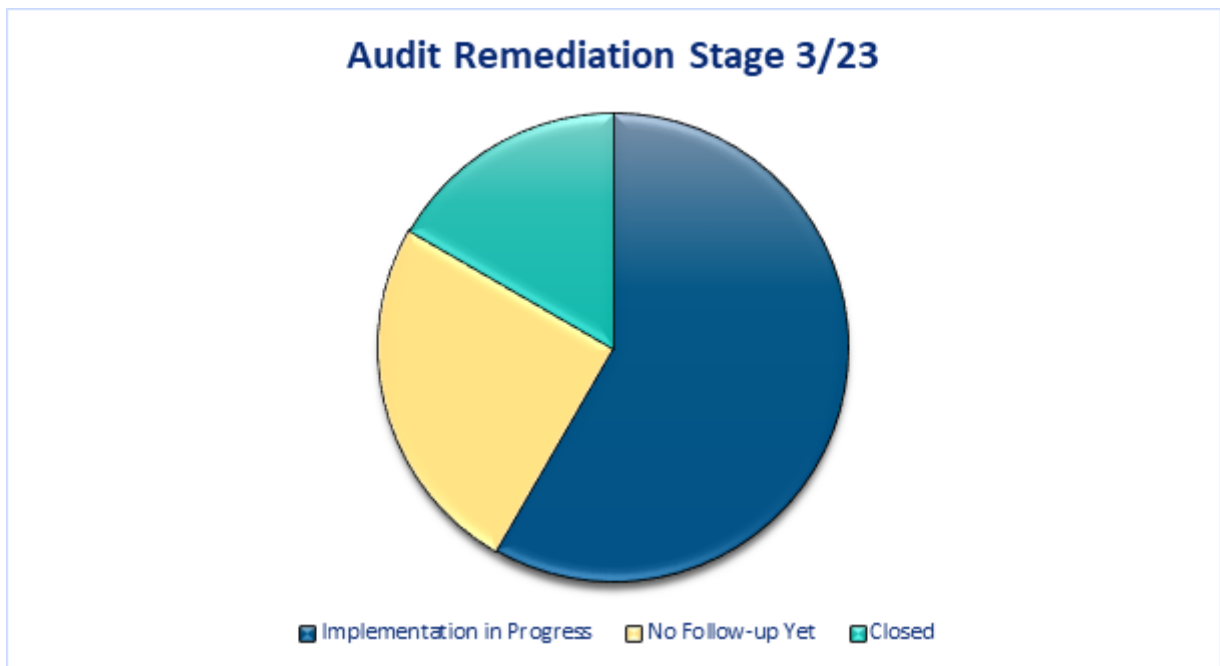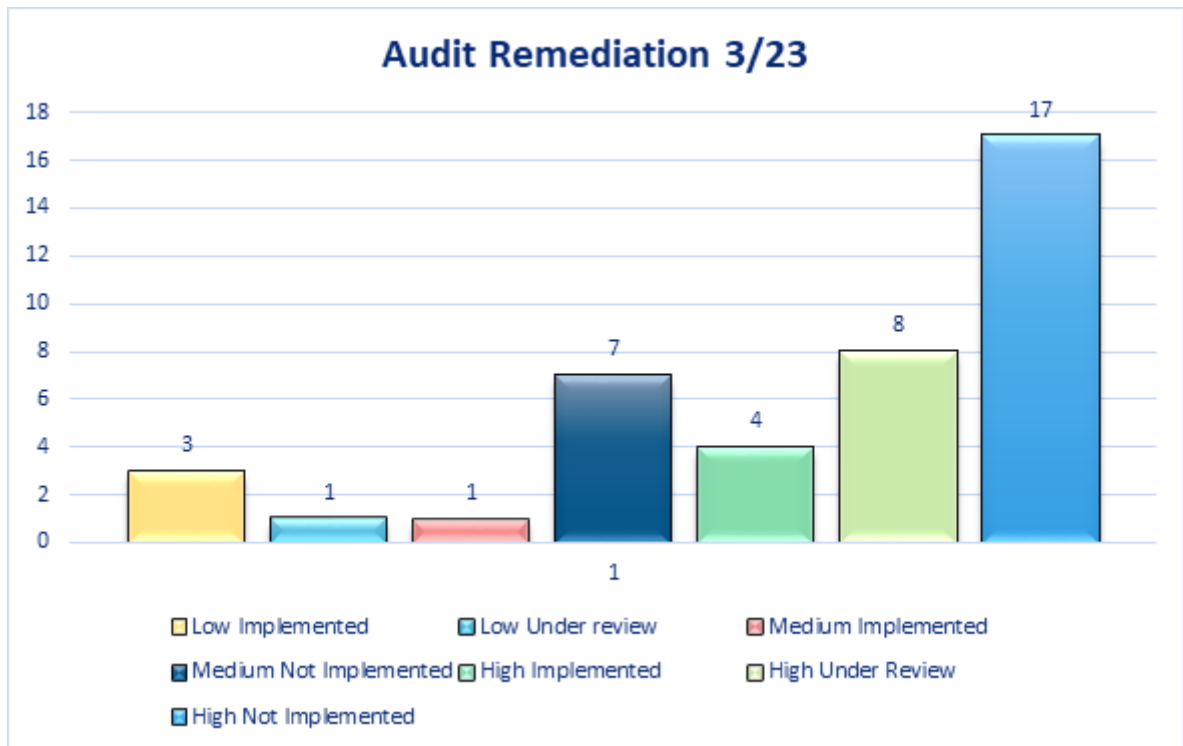
Audit Remediation 3/23

Audit Remediation Stage 3/23

Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **American Rescue Plan Act (ARPA) Budget Update**

The City of Dallas received $355.4 million from the American Rescue Plan Act/Coronavirus Local Fiscal Recovery Funds (ARPA/CLFRF) and adopted the spending framework with the passage of the FY 2021-22 budget on September 22, 2021.

As projects and programs have gotten underway, some have been completed sooner than anticipated, while needs and priorities have changed for others, resulting in unallocated funds being available to reallocate. We are rapidly approaching a critical threshold for the ARPA funds. **The deadline to encumber ARPA funds is September 30, 2024.** All encumbered funds must be spent by September 30, 2026.

To ensure all funds are utilized in a timely manner, we recommend (1) unallocated funds be reprogrammed to address other high priority citywide initiatives, and (2) certain FY 2023-24 funding be accelerated from FY 2023-24 to FY 2022-23. We will include recommended ARPA funding changes in the FY 2022-23 mid-year budget appropriation process with recommendations to Government Performance and Financial Management (GPFM) Committee on April 24, 2023, and to the City Council on April 26, 2023.

The anticipated sources and uses of appropriated funds that are proposed for reallocation are summarized below and detailed in the attachment.

Sources of Funds	Dept	Amount	Description
Health & Safety	OEM	$(8,272,034)	Testing and Vaccination projects completed. Unallocated funds remain.
Fiscal Recovery & Sustainability	ECO	(5,000,000)	Funds originally planned for operation of new economic development corporation.
Fiscal Recovery & Sustainability	DFR	(200,000)	Funds reallocated from Dallas Fire Rescue (DFR) for Right Care equipment to be used by the Office of Integrated Public Safety Solutions (IPS).
Fiscal Recovery & Sustainability	PNV	(65,000)	Funds originally planned to conduct citywide market analysis. Additional funds needed to complete scope of work. Analysis is underway with other funds.
Fiscal Recovery & Sustainability	OEM	(31,972)	Purchase completed. Unallocated funds remain.
	Total	**$(13,569,006)**	

Use of Funds		Amount	
Health & Safety	OHS	3,657,631	Housing for Unsheltered persons*.
Health & Safety	OCC	500,000	Period Access Dallas Program.
Health & Safety	HOU	2,200,000	Direct assistance to pay homeowner portion of water/wastewater connection fees.
Health & Safety	DFR	1,200,000	DFR Equipment – Station System Replacement for Locution
Fiscal Recovery & Sustainability	IPS	200,000	Funds reallocated from DFR for Right Care equipment to be used by IPS.
Fiscal Recovery & Sustainability	DFR	5,811,375	DFR Overtime.
	Total	**$13,569,006**	

*Planned project may receive a partial reimbursement from Dallas County in the amount of $2.5 million

The anticipated sources and uses of funds proposed to be accelerated from FY 2022-23 to FY 2023-24 are summarized below and detailed in the attachment.

Sources of Funds	Dept	Amount	Description
Fiscal Recovery & Sustainability	DPD	$6,943,392	Purchase squad cars.
Fiscal Recovery & Sustainability	ECO/DFR	2,000,000	Funds originally planned for operation of new economic development corporation. Funding will be advanced to FY 2022-23 and reallocated to DFR for overtime.
	Total	**$8,943,392**	

If you have any questions, please contact me or Janette Weedon, Director of Budget & Management Services.

Jack Ireland
Chief Financial Officer

[Attachment]

c:
T.C. Broadnax, City Manager	Majed A. Al-Ghafry, Assistant City Manager
Tammy Palomino, Interim City Attorney	M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
Mark Swann, City Auditor	Robert Perez, Assistant City Manager
Bilierae Johnson, City Secretary	Carl Simpson, Assistant City Manager
Preston Robinson, Administrative Judge	Genesis D. Gavino, Chief of Staff to the City Manager
Kimberly Bizor Tolbert, Deputy City Manager	Directors and Assistant Directors
Jon Fortune, Deputy City Manager	

ARPA Budget

Dept	Use of Funds	Strategic Priority	Tier	Proposed Spending Framework	Funding Category	A ITD Budget* FY 2021-22 + FY 2022-23	B Proposed Reallocation (+/-)	C Planned Budget FY 2023-24	D Total Funding D=A+B+C
BMS	BMS Program Administration and Staff Cost.	Government Performance & Financial Management	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Direct Services	2,780,627	-	-	2,780,627
BMS	Replace AMS financial system.	Government Performance & Financial Management	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Direct Services	2,500,000	-	-	2,500,000
	Budget & Management Services Total					**5,280,627**	**-**	**-**	**5,280,627**
BSD	Purchase an expandable generator monitoring system.	Government Performance & Financial Management	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	165,000		-	165,000
BSD	Facility retrofits - building, air filtration improvements, remote monitoring and control, and duct cleaning, etc.	Transportation and Infrastructure	Tier 1 – Immediate Relief	Health & Safety	Direct Services	21,000,000	-	-	21,000,000
	Building Services Total					**21,165,000**	**-**	**-**	**21,165,000**
CTS	Security Assessment Funding - All Recommendations for Group A.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	6,425,750	-	-	6,425,750
CTS	City Marshals were provided to enhance security and safety.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	195,000	-	-	195,000
	Court & Detention Services Total					**6,620,750**	**-**	**-**	**6,620,750**
DFR	Ensure all Dallas firefighters have completed paramedic school by eliminating the backlog of paramedic training.	Public Safety	Tier 1 – Immediate Relief	Health & Safety	Direct Services	8,500,000	-	-	8,500,000
DFR	Ensure Dallas rescue vehicles are ready to respond by replacing 35 rescues with stretcher, LifePak15, and disinfecting UV equipment.	Public Safety	Tier 1 – Immediate Relief	Health & Safety	Direct Services	11,500,000	-	-	11,500,000
DFR	Equip Dallas Fire-Rescue to meet public health heeds, including handheld radios, chest compression devices, priority dispatch software, and medication inventory management systems.	Public Safety	Tier 1 – Immediate Relief	Health & Safety	Direct Services	5,000,000	1,200,000	-	6,200,000
DFR	Equipment for Right Care program.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	200,000	(200,000)	-	-
DFR	Fire overtime.	Public Safety	Tier 1 – Immediate Relief	Fiscal Recovery & Sustainability	Direct Services	-	1,128,405		1,128,405

ARPA Budget

Dept	Use of Funds	Strategic Priority	Tier	Proposed Spending Framework	Funding Category	ITD Budget* FY 2021-22 + FY 2022-23 (A)	Proposed Reallocation (+/-) (B)	Planned Budget FY 2023-24 (C)	Total Funding D=A+B+C (D)
DFR	Fire overtime.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	-	6,682,970		6,682,970
	Dallas Fire Rescue Total					**25,200,000**	**8,811,375**	**-**	**34,011,375**
DPD	Purchase additional body-worn cameras -in FY 2021-22 and FY 2022-23.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	365,002		-	365,002
DPD	Purchase camera equipment for interview rooms - in FY 2021-22 and FY 2022-23.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	303,645		-	303,645
DPD	Replacement of Tasers and Licenses.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	2,408,530		-	2,408,530
DPD	Software for property room.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	300,000		-	300,000
DPD	Police overtime.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	17,000,000		8,500,000	25,500,000
DPD	Squad Cars	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	17,056,608	6,943,392		24,000,000
DPD	Uniform/equipment cost for new police recruits - in FY 2021-22 and FY 2022-23.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	1,990,000		-	1,990,000
	Dallas Police Department Total					**39,423,785**	**6,943,392**	**8,500,000**	**54,867,177**
DWU	DWU unserved areas – extending water and sewer service to occupied areas of the city that are currently unserved.	Transportation and Infrastructure	Tier 5 – Big Swings	Infrastructure	Direct Services	7,200,000	-	-	7,200,000
DWU	DWU unserved areas – extending water and sewer service to occupied areas of the city that are currently unserved.	Transportation and Infrastructure	Tier 5 – Big Swings	Infrastructure	Direct Services	30,226,891	-	-	30,226,891
	Dallas Water Utilities Total					**37,426,891**	**-**	**-**	**37,426,891**
ECO	Operation of new economic development corporation including 10 non-City positions.	Economic Development	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	5,000,000	(7,000,000)	2,000,000	-
	Office of Economic Development Total					**5,000,000**	**(7,000,000)**	**2,000,000**	**-**
HOU	Water and sewer infrastructure in partnership with development of affordable housing units.	Housing and Homeless Solutions	Tier 5 – Big Swings	Infrastructure	Direct Services	10,000,000	-	-	10,000,000

ARPA Budget

Dept	Use of Funds	Strategic Priority	Tier	Proposed Spending Framework	Funding Category	A ITD Budget* FY 2021-22 + FY 2022-23	B Proposed Reallocation (+/-)	C Planned Budget FY 2023-24	D Total Funding D=A+B+C
HOU	Preservation of affordable housing and water/sewer infrastructure improvements in qualified census tracts including: Freedmen's towns, Tenth Street Historical District, 5 Mile Neighborhood, and Joppa/Joppee (ARPA).	Housing and Homeless Solutions	Tier 5 – Big Swings	Infrastructure	Direct Services	11,250,000	2,200,000	-	13,450,000
	Housing and Neighborhood Revitalization Total					**21,250,000**	**2,200,000**	**-**	**23,450,000**
ITS	On-going maintenance and support of business technology initiatives.	Government Performance & Financial Management	Tier 3 – Service Delivery	Infrastructure	Direct Services	9,079,177	-	-	9,079,177
ITS	Ongoing maintenance and support of security initiatives.	Government Performance & Financial Management	Tier 3 – Service Delivery	Infrastructure	Direct Services	5,920,823	-	-	5,920,823
	Information Technology Services Total					**15,000,000**	**-**	**-**	**15,000,000**
IPS	Equipment for Right Care program.	Public Safety	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	-	200,000	-	200,000
	Integrated Public Safety Solutions Total					**-**	**200,000**	**-**	**200,000**
LIB	Funds for Library Strategic and Facility Master Plan to be matched by private funds.	Workforce, Education and Equity	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	250,000	-	-	250,000
	Library Total					**250,000**	**-**	**-**	**250,000**
MGT-COM	Communication and Outreach.	Government Performance & Financial Management	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Direct Services	1,000,000	-	-	1,000,000
MGT-OCC	Support people in crisis by providing mental health care, children/family services, food/essentials assistance, benefits/financial navigation, and contract oversight/technology (equity distribution).	Workforce, Education and Equity	Tier 1 – Immediate Relief	Economic Development	Direct Services	27,119,373	500,000	-	27,619,373
MGT-MCC	Provide City Council District funding for relief to small businesses, nonprofits, or impacted industries based on established criteria.	Workforce, Education and Equity	Tier 1 – Immediate Relief	Economic Development	Direct Services	16,000,000	-	-	16,000,000
MGT-OEI	Conduct needs assessment and form focus groups targeting veteran community.	Housing and Homeless Solutions	Tier 2 – Budget sustainability	Economic Development	Government Services	75,000		-	75,000
MGT-OEI	Provide eviction assistance services to individuals impacted by COVID-19 ($250,000 in CDBG).	Workforce, Education and Equity	Tier 1 – Immediate Relief	Economic Development	Direct Services	500,000	-	-	500,000

ARPA Budget

Dept	Use of Funds	Strategic Priority	Tier	Proposed Spending Framework	Funding Category	A ITD Budget* FY 2021-22 + FY 2022-23	B Proposed Reallocation (+/-)	C Planned Budget FY 2023-24	D Total Funding D=A+B+C
MGT-OEI	Bridging the digital divide.	Workforce, Education and Equity	Tier 4 – Regional partnerships	Infrastructure	Direct Services	40,000,000	-	-	40,000,000
MGT-OEM	Purchase 1 mobile generator to supplement 13 others planned.	Housing and Homeless Solutions	Tier 2 – Budget sustainability	Health & Safety	Government Services	80,000	(31,972)	-	48,028
MGT-OEM	COVID-19 testing and vaccination - OEM, DPD, and DFR cost.	Public Safety	Tier 1 – Immediate Relief	Health & Safety	Direct Services	10,600,000	(8,272,034)	-	2,327,966
MGT-OEQ	Solar/Energy Storage Initiative.	Environment and Sustainability	Tier 2 – Budget sustainability	Health & Safety	Government Services	1,000,000			1,000,000
MGT-OEQ	Install air quality monitors.	Environment and Sustainability	Tier 1 – Immediate Relief	Health & Safety	Direct Services	1,000,000	-	-	1,000,000
MGT-OHS	Partner with MDHA for Rapid-Rehousing program (Other City funding includes CARES/ESG $4.2m and ARPA/HOME $19.2m; for total of $25M from City).	Workforce, Education and Equity	Tier 4 – Regional partnerships	Health & Safety	Direct Services	1,600,000	3,657,631	-	5,257,631
MGT-OGA	Rebuilding International Business and Tourism Office of Government Affairs.	Government Performance & Financial Management	Tier 3 – Service Delivery	Economic Development	Government Services	250,000			250,000
MGT-SBC	Seed money for the Small Business Center to be matched with private funds.		Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	250,000			250,000
MGT-SBC	Workforce development to support people in crisis due to COVID-19.	Housing and Homeless Solutions	Tier 2 – Budget Sustainability	Economic Development	Direct Services	500,000	-	-	500,000
	Management Services Total					**99,974,373**	**(4,146,375)**	**-**	**95,827,998**
OCA	OAC will renovate and equip the multiform theater spaces, arts and culture within the City of Dallas. Providing affordable safe spaces to perform.	Transportation and Infrastructure	Tier 3 – Service Delivery	Fiscal Recovery & Sustainability	Government Services	550,000			550,000
OCA	Cultural center programming, facilities upgrade & cultural library programing: $125,000 - Residencies (ARPA revenue replacement).	Quality of Life, Arts, Culture	Tier 3 – Service Delivery	Fiscal Recovery & Sustainability	Government Services	450,000		-	450,000
	Office of Arts and Culture Total					**1,000,000**	**-**	**-**	**1,000,000**
PBW	Purchase 4 tractors with batwings and hauling trailers.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	495,000		-	495,000
PBW	One-time clean up of all 1,362 unimproved, non-SAN alleys (129 miles).	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	4,800,000	-	-	4,800,000

						A	B	C	D
ARPA Budget									
Dept	Use of Funds	Strategic Priority	Tier	Proposed Spending Framework	Funding Category	ITD Budget* FY 2021-22 + FY 2022-23	Proposed Reallocation (+/-)	Planned Budget FY 2023-24	Total Funding D=A+B+C
PBW	Installation of Sidewalks.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	2,000,000	-	-	2,000,000
PBW	Purchase of snow and ice brine solution and equipment.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	171,000	-	-	171,000
PBW	Street and Alley maintenance/repair.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	-		7,500,000	7,500,000
PBW	Bridge maintenance/repair.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	-		1,000,000	1,000,000
	Public Works Total					**7,466,000**	**-**	**8,500,000**	**15,966,000**
PKR	Maintenance - COVID-19 testing and vaccination signage to improve traffic flow at Fair Park, which serves as the City's mass testing, vaccination, and emergency management site.	Quality of Life, Arts, Culture	Tier 1 – Immediate Relief	Fiscal Recovery & Sustainability	Government Services	1,105,000	-	-	1,105,000
PKR	Replace fire alarm systems to be compatible with current fire code.	Quality of Life, Arts, Culture	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	389,210		-	389,210
PKR	Wi-Fi for Park and Recreation facilities.	Quality of Life, Arts, Culture	Tier 4 – Regional partnerships	Infrastructure	Direct Services	3,000,000	-	-	3,000,000
	Park and Recreation Total					**4,494,210**	**-**	**-**	**4,494,210**
POM	Personal protective equipment and disinfection.	Public Safety	Tier 1 – Immediate Relief	Economic Development	Direct Services	5,000,000	-	-	5,000,000
	Procurement Services Total					**5,000,000**	**-**	**-**	**5,000,000**
PUD	Conduct citywide market value analysis.	Economic Development	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	65,000	(65,000)	-	-
	Planning and Urban Design Total					**65,000**	**(65,000)**	**-**	**-**
TRN	Install pedestrian lighting in the 40 converted alley segments.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	2,000,000	-	-	2,000,000
TRN	Upgrade aging traffic signals infrastructure and leverage additional funds.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	8,500,000		5,500,000	14,000,000
TRN	Traffic signal equipment.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	660,000		-	660,000
TRN	Pavement markings and restriping.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	5,000,000		-	5,000,000

Dept	Use of Funds	Strategic Priority	Tier	Proposed Spending Framework	Funding Category	**A** ITD Budget* FY 2021-22 + FY 2022-23	**B** Proposed Reallocation (+/-)	**C** Planned Budget FY 2023-24	**D** Total Funding D=A+B+C
	ARPA Budget								
TRN	Street light enhancement; funds are allocated for LED conversions and new streetlight installations in targeted areas.	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	5,000,000		-	5,000,000
TRN	Street Light enhancement	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	4,500,000		2,531,863	7,031,863
TRN	School Zone Flashing Beacons	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Fiscal Recovery & Sustainability	Government Services	575,000	-	-	575,000
TRN	Non-Emergency Vehicle Purchase	Transportation and Infrastructure	Tier 2 – Budget Sustainability	Health & Safety	Direct Services	600,000	-	-	600,000
	Transportation Total					**26,835,000**	**-**	**8,031,863**	**34,866,863**
	Grand Total					**321,451,636**	**6,943,392**	**27,031,863**	**355,426,891**

Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **April 26, 2023 City Council FINAL Agenda – Additions/Revisions/Deletions Memorandum**

On April 14, 2023, a DRAFT City Council Agenda for April 26, 2023, was provided for your review. This memorandum outlines any additions, revisions or deletions made to the FINAL agenda after the distribution of the DRAFT agenda. In addition, we have highlighted agenda items which have been briefed to the City Council and/or Committee by briefing memorandums.

Additional items and deletions to the DRAFT agenda are outlined below, including *revisions* to the FINAL agenda are underlined in blue and *deletions* are strikethrough in red. A brief explanation for revisions along with staff's contact information is provided.

Revisions:

2. 23-949   An ordinance amending Ordinance No. 32308, previously approved on September 28, 2022, authorizing certain transfers and appropriation adjustments for ~~FY 2023-24~~ FY 2022-23 for the maintenance and operation of various departments, activities, and amending the capital budget; and authorize the City Manager to implement those adjustments - Not to exceed $4,651,236,410 - Financing: General Fund ($1,727,562,642), Enterprise Funds, Internal Service, and Other Funds ($1,639,630,557), Capital Funds ($1,121,157,386), and Grants, Trust, and Other Funds ($162,885,825)
This item is being revised to include the amount and financing. Please contact Janette Weedon, Director, Budget and Management Services, at 214-670-3550, for more information.

5. 23-773   A resolution approving notes issued pursuant to a commercial paper program to finance improvements at Dallas Love Field - Financing: No cost consideration to the City
This item is being revised to update the Prior Action statement. Please contact Sheri Kowalski, City Controller, City Controller's Office, at 214-670-3856, for more information.

6. 23-1173 A resolution to implement the Dallas Youth Scholarship for city-wide scholarship opportunities available for High School seniors who live in the City of Dallas - Financing: No cost consideration to the City (see Fiscal Information)

This item is being revised to adhere to the City Attorney's Office recommendation. Please contact Kimberly Bizor Tolbert, Deputy City Manager, City Manager's Office, at 214-671-9450, for more information.

11. 23-1007 Authorize **(1)** ~~a developer agreement with UCR Development Services, LLC, (Developer), or an affiliate thereof~~ the rescission of Resolution No. 21-1124, which a) authorized contracts for property management, supportive services and renovations for temporary and permanent housing for the Office of Homeless Solutions with CitySquare (VS0000000497) in the amount of $3,291,666.00 and with Family Gateway, Inc. (244694) in the amount of $2,991,856.00 in a total amount not to exceed $6,203,522.00 (together, the "Contract"); and b) the authorization to the Chief Financial Officer to disburse funds in the amount not to exceed $6,203,522.00 to Family Gateway, Inc. and CitySquare for the Contracts; and **(2)** the City Manager to execute a developer agreement with UCR Development Services, LLC, (Developer), or a wholly-owned affiliate thereof, in an amount not to exceed $5,957,631.00 with $3,612,358.00 in American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund and $2,345,273.00 in ~~Homeless Assistance (J) Fund (2017 General Obligation Bond Fund), of which $100,000.00 will be eligible for reimbursement upon City Council approval of the Agenda item and prior to contract execution for pre-development expenses~~, 2017 General Obligation Bond Program - Proposition J) Funds for a turnkey project including the design, and redevelopment of the Miramar Hotel located at 1950 Fort Worth Avenue, Dallas, Texas (Property), into supportive housing for formerly unsheltered individuals~~; and **(2)** a ground lease agreement with the Developer for the duration of the design and redevelopment of the Property in a total rent amount of $5,000.00 to be paid by the Developer and conveyance back to the City upon acceptance of improvements pursuant to the lease~~ - Total not to exceed $5,957,631.00 - Financing: Homeless Assistance (J) Fund (2017 General Obligation Bond Fund) ($2,345,273.00) and American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds ($3,612,358.00)
This item is being revised to conform with the City's legal requirements for procuring a developer. Please contact David Noguera, Director, Department of Housing & Neighborhood Revitalization, at 214-670-3619, for more information.

12. 23-1017 Authorize the **(1)** Dallas Public Facility Corporation (DPFC) or its affiliate to purchase, using Community Development Block Grant (CDBG) Funds, and own property located at located at 9999 West Technology Boulevard, Dallas, Texas 75220 (the Property); **(2)** City Manager to negotiate and execute a development agreement and security instruments with the DPFC, each as approved to form by the City Attorney, and in compliance with 24 CFR 570.201(a) and (b), in an amount not to exceed $10,000,000.00 in CDBG Funds to acquire and own, and facilitate the development of a mixed-

income affordable multifamily complex known as The Park at Northpoint to be located at the Property; and **(3)** DPFC to enter into a 75-year ground lease with the LDG The Park at Northpoint, LP (~~Developer~~ Owner) and/or its affiliate, for the development of the Project at the Property - Not to exceed $10,000,000.00 - Financing: Community Development Block Grant Funds
This item is being revised to clarify roles of the developer and owner to adhere to compliance and legal requirements. Please contact David Noguera, Director, Department of Housing & Neighborhood Revitalization, at 214-670-3619, for more information.

34. 23-960   A resolution authorizing approval of the program statement Racial Equity Plan fund - Housing Stability through Rent Subsidies and Relocation Assistance Program, as shown in **Exhibit A**, to provide assistance to residents at risk of housing instability and/or displacement - Financing: No cost consideration to the City
This item is being revised at the request of the City Attorney's Office to include additional language in the agenda information background. Please contact Jessica Galleshaw, Director, Office of Community Care, at 214-670-5113, for more information.

41. 23-1021 Authorize a three-year cooperative purchasing agreement for the acquisition, service maintenance and support of a device threat detection response solution for the Department of Information and Technology Services with Netsync Network Solutions through the Texas Department of Information Resources cooperative agreement - Not to exceed $873,104.50 - Financing: Coronavirus State and Local Fiscal Recovery Fund ($282,212.50) and Data Services Fund ($590,892.00) (subject to annual appropriations)
This item is being revised to update the M/WBE Information section. Please contact Joyce Williams, Director, Small Business Center Department, at 214-500-4217, for more information.

Deletions:

6. 23-1038   Authorize the appointment of an underwriting syndicate consisting of TBD, for the issuance of **(1)** General Obligation Refunding and Improvement Bonds, Series 2023A in an amount not to exceed $455,880,000; and **(2)** Combination Tax and Revenue Certificates of Obligation, Series 2023 in an amount not to exceed $61,500,000 - Financing: No cost consideration to the City
This item is being deleted pending a new pool of underwriters. Please contact Sheri Kowalski, City Controller, City Controller's Office, at 214-670-3856, for more information.

8. 23-892   Authorize a Termination of Lease Agreements with DCS Aviation, LLC ("DCS") dba Development & Construction Services, LLC to terminate two leases at Dallas Executive Airport and to pay DCS a termination payment - Not to exceed $6,000,000.00 - Financing: Aviation Fund
This item is being deleted due to a pending consent issue. Please contact Patrick Carreno, Interim Director, Department of Aviation, at 214-670-6149, for more information.

9. 23-994   A resolution authorizing the preparation of plans and the payment of future costs and expenses for the issuance of **(1)** Revenue Bonds, Series A 2023, in an amount not to exceed $200,000,000.00, for the Kay Bailey Hutchison Convention Center Dallas (KBHCCD) Master Plan; and **(2)** the establishment of Master Plan Unit for the implementation of the KBCCD Master Plan - Financing: No cost consideration to the City
This item is being deleted to return on another agenda date. Please contact Rosa Fleming, Director, Department of Convention and Event Services, at 214-939-2755, for more information.

Memorandums:

A memorandum was previously provided to Committee and/or City Council regarding the following items. A link to the memorandums is attached for more information.

11. 23-1007 Authorize **(1)** ~~a developer agreement with UCR Development Services, LLC, (Developer), or an affiliate thereof~~ the rescission of Resolution No. 21-1124, which a) authorized contracts for property management, supportive services and renovations for temporary and permanent housing for the Office of Homeless Solutions with CitySquare (VS0000000497) in the amount of $3,291,666.00 and with Family Gateway, Inc. (244694) in the amount of $2,991,856.00 in a total amount not to exceed $6,203,522.00 (together, the "Contract"); and b) the authorization to the Chief Financial Officer to disburse funds in the amount not to exceed $6,203,522.00 to Family Gateway, Inc. and CitySquare for the Contracts; and **(2)** the City Manager to execute a developer agreement with UCR Development Services, LLC, (Developer), or a wholly-owned affiliate thereof, in an amount not to exceed $5,957,631.00 with $3,612,358.00 in American Rescue Plan Act Coronavirus Local Fiscal Recovery Fund and $2,345,273.00 in ~~Homeless Assistance (J) Fund (2017 General Obligation Bond Fund), of which $100,000.00 will be eligible for reimbursement upon City Council approval of the Agenda item and prior to contract execution for pre-development expenses~~ 2017 General Obligation Bond Program - Proposition J) Funds for a turnkey project including the design, and redevelopment of the Miramar Hotel located at 1950 Fort Worth Avenue, Dallas, Texas (Property), into supportive housing for formerly unsheltered individuals~~; and (2) a ground lease agreement with the Developer for the~~

~~duration of the design and redevelopment of the Property in a total rent amount of $5,000.00 to be paid by the Developer and conveyance back to the City upon acceptance of improvements pursuant to the lease~~ - Total not to exceed $5,957,631.00 - Financing: Homeless Assistance (J) Fund (2017 General Obligation Bond Fund) ($2,345,273.00) and American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds ($3,612,358.00)
The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on March 21, 2023.

12. 23-1017   Authorize the **(1)** Dallas Public Facility Corporation (DPFC) or its affiliate to purchase, using Community Development Block Grant (CDBG) Funds, and own property located at located at 9999 West Technology Boulevard, Dallas, Texas 75220 (the Property); **(2)** City Manager to negotiate and execute a development agreement and security instruments with the DPFC, each as approved to form by the City Attorney, and in compliance with 24 CFR 570.201(a) and (b), in an amount not to exceed $10,000,000.00 in CDBG Funds to acquire and own, and facilitate the development of a mixed-income affordable multifamily complex known as The Park at Northpoint to be located at the Property; and **(3)** DPFC to enter into a 75-year ground lease with the LDG The Park at Northpoint, LP (Developer) and/or its affiliate, for the development of the Project at the Property - Not to exceed $10,000,000.00 - Financing: Community Development Block Grant Funds
The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on March 21, 2023.

13. 23-968   Authorize the **(1)** sale of up to 6 Land Transfer Program lots to Sankofa Building Group, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; **(2)** the release of lien for all non-tax City liens, notices, or orders that were filed on up to 6 Land Transfer Program lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 6 single-family homes on the Land Transfer Program lots - Estimated Revenue: General Fund $6,970.49; Revenue Foregone: General Fund $25,710.35 (see Fiscal Information)
The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on March 21, 2023.

14. 23-972   Authorize the **(1)** sale of up to 10 Land Transfer Program lots to Hedgestone Investments, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; **(2)** release of lien for all non-tax City liens, notices, or orders that were filed on up to 10 Land Transfer Program lots sold to Developer prior to or subsequent to the

deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 10 single-family homes on the Land Transfer Program lots - Estimated Revenue: General Fund $11,756.69; Revenue Foregone: General Fund $31,137.43 (see Fiscal Information)
The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on March 21, 2023.

15. 23-969   Authorize the **(1)** sale of up to 15 Land Transfer Program lots to BJT Homes, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; **(2)** release of lien for all non-tax City liens, notices, or orders that were filed on up to 15 Land Transfer Program lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and **(3)** execution of a development agreement with Developer for the construction of up to 24 single-family homes on the Land Transfer Program lots - Estimated Revenue: General Fund $26,050.35; Revenue Foregone: General Fund $63,696.66 (see Fiscal Information)
The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on March 21, 2023.

16. 23-986   Authorize the Dallas Housing Finance Corporation to acquire and own Fitzhugh Urban Flats, a multifamily development located at 2707 North Fitzhugh Avenue - Estimated Revenue Foregone: General Funds $11,762,667.00 (15 Years of Estimated Taxes)
The Housing and Homelessness Solutions Committee was briefed by memorandum on March 21, 2023.

17. 23-991   Authorize the Dallas Public Facility Corporation to acquire, develop, and own Larkspur Fair Park, a mixed-income, multifamily development to be located at 3525 Ash Lane (Project) and enter into a seventy-five-year lease agreement with Fair Park Holdings, LP, or its affiliate, for the development of the Project - Estimated Revenue Foregone: General Fund $361,038.00 (15 Years of Estimated Taxes)
The Housing and Homelessness Solutions Committee was briefed regarding this matter on March 21, 2023.

34. 23-960   A resolution authorizing approval of the program statement Racial Equity Plan fund - Housing Stability through Rent Subsidies and Relocation Assistance Program, as shown in Exhibit A, to provide assistance to residents at risk of housing instability and/or displacement - Financing: No cost consideration to the City

The Workforce, Education and Equity Committee was briefed by memorandum on the Housing Stability through Rent Subsidies and Relocation Assistance Program on March 7, 2023.

36. 23-987   Authorize **(1)** a public hearing to be held on May 24, 2023, to receive comments concerning the Dallas Tourism Public Improvement District (the District) expansion in accordance with Chapter 372 of the Texas Local Government Code, allowing the City to include property in a hotel-public improvement district with the property owner's consent if such property could have been included in the District, when created, without violating the petition thresholds, to provide supplemental public services funded by assessments on Dallas hotels with 100 or more rooms (Qualifying hotels); and, at the close of the public hearing, **(2)** a resolution approving District boundary expansion to include 2 additional Qualifying hotels in the District not described in the resolution or petition renewing the District in 2016, and the resolutions approving the 2020, or 2022 boundary expansion (District expansion) - Financing: This action has no cost consideration to the City (see Fiscal Information)
The Economic Development Committee was briefed by a memorandum regarding this matter on April 3, 2023.

37. 23-988   Authorize **(1)** a public hearing to be held on May 24, 2023, to receive comments concerning the renewal of the Oak Lawn Hi-Line Public Improvement District (the District), in accordance with Chapter 372 of the Texas Local Government Code (the Act), for the specified area of the District, for the purpose of providing supplemental public services, to be funded by an assessment on real property and real property improvements in the District; and, at the close of the public hearing; **(2)** approval of a resolution renewing the District for a period of ten years; **(3)** approval of the District's Service Plan for 2024-2033 for the purpose of providing supplemental public services, to be funded by assessments on real property and real property improvements in the District; and **(4)** approval of a management contract with Oak Lawn-Hi Line Improvement Corporation, a Texas nonprofit corporation, as the management entity for the District - Financing: This action has no cost consideration to the City (see Fiscal Information)
The Economic Development Committee was briefed by a memorandum regarding this matter on April 3, 2023.

45. 23-939   Authorize a five-year consultant contract to provide analysis to support the Dallas Police Department in the assessment of the Department's policing operations, district demarcation, and operational facility (Patrol Station) footprint - KPMG LLP - Not to exceed $500,000.00 - Financing: Confiscated Monies-Federal Department of Treasury (subject to annual appropriations)

The Public Safety Committee was briefed by memorandum regarding this matter on April 10, 2023.

50. 23-887   Authorize an amendment to the 2023 City Calendar to **(1)** move the Mayor & City Council Election Runoff (if needed) from June 3, 2023 to June 10, 2023; and **(2)** move the NCTCOG Regional Transportation Council meetings from September 7, 2023 to September 14, 2023 and December 7, 2023 to December 14, 2023 - Financing: No cost consideration to the City

The Government Performance & Financial Management Committee was briefed by memorandum regarding this matter on August 22, 2022.

The City Council was briefed by memorandum regarding this matter on September 16, 2022.

The Government Performance & Financial Management Committee was briefed by memorandum regarding this matter on October 3, 2022.

PH1. 23-967   A public hearing to receive comments on the proposed City of Dallas FY 2022-23 Urban Land Bank Demonstration Program Plan and upon the close of the public hearing, approval of the City of Dallas FY 2022-23 Urban Land Bank Demonstration Program Plan in accordance with Chapter 379C of the Texas Local Government Code - Financing: No cost consideration to the City

The Housing and Homelessness Solutions Committee was briefed by memorandum regarding this matter on March 21, 2023.

Please feel free to reach out to me or Kimberly Bizor Tolbert, Deputy City Manager if you have questions or should you require additional information at this time.

T.C. Broadnax
City Manager

c: Tammy Palomino, Interim City Attorney   Majed A. Al-Ghafry, Assistant City Manager
      Mark Swann, City Auditor   M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
      Bilierae Johnson, City Secretary   Dr. Robert Perez, Assistant City Manager
      Preston Robinson, Administrative Judge   Carl Simpson, Assistant City Manager
      Kimberly Bizor Tolbert, Deputy City Manager   Jack Ireland, Chief Financial Officer
      Jon Fortune, Deputy City Manager   Genesis D. Gavino, Chief of Staff to the City Manager
                                                         Directors and Assistant Directors

Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Dallas City Hall Heating System Upgrades**

The Building Services Department (BSD) has been working with the City Manager's Office (CMO) and Office of Budget and Management Services (BMS) to plan and fund needed upgrades to Dallas City Hall's (City Hall) heating system. A comprehensive plan has been developed to make the required repairs over the summer and early fall.

City Hall's current steam boiler system and associated piping is original to the facility's construction in 1976, and carried an original expected useful service life of approximately 30 years. As a result, the current heating infrastructure can no longer efficiently heat the facility as required, and the deteriorated condition of the steam piping system has already led to failures and flooding, requiring costly cleanup and repairs.

To ensure timely and efficient completion of this project, prior to the onset of cold weather, BSD will be utilizing an existing HVAC master services agreement, previously approved by City Council to complete this project. The project is estimated to cost approximately $4.5M; BSD will use major maintenance funds supplemented by American Rescue Plan Act (ARPA) funds, for qualifying expenses, as allowable and appropriate. Additional appropriations, required to fund this project, will be included as a part of BMS' FY23 mid-year budget ordinance.

Major components of this project's scope include:
- Environmental remediation and disposal of asbestos insulation
- Demolition and removal of existing steam piping infrastructure (main loop)
- Installation of new hot water piping infrastructure (main loop)
- Demolition, removal, and disposal of existing steam boilers (3)
- Installation of new high-efficiency hot water boilers (4)
- Replacement/modernization of air handler units serving the heating system
- Commissioning of new heating system

Potential street and/or parking lot closures required for crane installation, and/or helicopter equipment delivery, will be scheduled after-hours and communicated to all necessary stakeholders in advance. Every effort has been made to minimize impact and noise created by the required project. The most disruptive and noisy portions of work will be scheduled after-hours, however, given the very tight deadline and large scope of this project, some disturbances, including those during business hours, will be unavoidable.

DATE   April 21, 2023
SUBJECT   **Dallas City Hall Heating Systems Upgrades**
PAGE   **2 of 3**

The tentative timeline for this projects is:

Date	Activity
April 2023	• Equipment ordered • Environmental abatement
May 2023	• Environmental abatement • Demolition of boilers, electrical, and piping
June – July 2023	• Roof support installations • Pipe delivery • Coring and pipe installation • Installation of air handlers, coils, and pumps • Piping insulation
August 2023	• Boiler installations
September 2023	• Boiler installations • Heating system commissioning

Once completed, these upgrades will markedly improve City Hall's heating capabilities, occupant comfort, and provide additional energy efficiency and cost savings to the City.

Benefits from this upgrade include, but are not limited to:
- Reduction of natural gas usage at City Hall (~20% annually)
- Elimination of outdated and inefficient systems (steam to hot water exchangers)
- Reduction of chemical water treatments, required by current steam system
- Eliminate need to run boilers in summer months (current system runs year-round)
- Restores equipment redundancy, improving efficiency, and allowing for maintenance and repairs to be completed without impacting facility heating
- Eliminates problematic steam traps which require excessive staff time to manually identify and address
- Reduced work orders and staff complaints related to building temperature
- Boiler equipment is covered by manufacturer's 25 year warranty

Due to previously deferred maintenance, additional upgrades to City Hall's HVAC infrastructure will be required in the coming years, such as: piping replacement for the secondary water loop, engineering studies and retrofits to address air handling issues on levels L1 and L2, installation/upgrade of HVAC controls to aid in building automation, and continued conversion to environmentally-friendly refrigerant for non-compliant equipment.

Should you have any questions or require additional information, please contact John Johnson, Director, Building Services Department at john.johnson2@dallas.gov.

[signature]

Robert M. Perez, PhD
Assistant City Manager

c: Tammy Palomino, Interim City Attorney   Majed A. Al-Ghafry, Assistant City Manager
        Mark Swann, City Auditor   M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
        Bilierae Johnson, City Secretary   Carl Simpson, Assistant City Manager
        Preston Robinson, Administrative Judge   Jack Ireland, Chief Financial Officer
        T.C. Broadnax, City Manager   Genesis D. Gavino, Chief of Staff to the City Manager
        Kimberly Bizor Tolbert, Deputy City Manager   Directors and Assistant Directors
        Jon Fortune, Deputy City Manager

Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **M/WBE Participation for April 26, 2023 Council Agenda**

The policy of the City of Dallas is to engage certified Minority and Women-owned Business Enterprises (M/WBEs) to the greatest extent feasible on the City's architecture & engineering, construction, goods, and professional services contracts. The City's Business Inclusion and Development Policy (BID Policy) is overseen by the Business Inclusion and Development (BID) division of the Small Business Center, which is providing this summary of M/WBE participation for the April 26, 2023 City Council Agenda.

As a reminder, the M/WBE goals that became effective on October 1, 2020 are:

Architecture & Engineering	Construction	Professional Services	Other Services	Goods
34.00%	32.00%	38.00%	N/A	32.00%

For this agenda, BID reviewed **10** agenda items; **5** items on this agenda include an M/WBE goal. Of those **5** items, **2** met the goal and **3** exceeded the goal. This agenda includes **5** items that did not have an applicable M/WBE goal. The table below provides a summary of M/WBE participation for this agenda.

#	Contract Amount	Procurement Category	M/WBE Goal	M/WBE Subcontracting %	M/WBE Overall Participation %	M/WBE Overall $	Status
13	$883,960.00	Construction	32.00%	32.00%	32.00%	$282,867.20	Meets Goal
14	$2,033,112.00	Construction	32.00%	32.00%	32.00%	$650,595.00	Meets Goal
15	$3,793,207.00	Construction	32.00%	8.00%	36.00%	$1,365,554.52	Exceeds Goal
24	$160,248.00	Construction	25.66%*	59.80%	33.23%	$95,833.00	Exceeds Goal
39	$500,000.00	Other Services	N/A	N/A	N/A	N/A	M/WBE NA Other Services
40	$175,000.00	Other Services	N/A	N/A	N/A	N/A	M/WBE NA Other Services
41	$873,104.50	Other Services	N/A	N/A	100.00%	$873,104.50	M/WBE N/A CO-OP
42	$453,533.00	Other Services	N/A	N/A	N/A	N/A	M/WBE N/A Interlocal Agreement
43	$1,387,559.58	Other Services	N/A	N/A	N/A	N/A	M/WBE NA Other Services
47	$13,694,429.80	Other Services	32.00%	32.24%	100.00%	$13,694,429.80	Exceeds Goal

*This item reflects the previous BID Policy goal.

Local Businesses

The table below provides the count of businesses by location for prime contractors and M/WBE subcontractors. There are a total of 11 prime contractors considered in this agenda. The local status for each prime contractor and the percentage of local workforce is also included in the agenda information sheet.

Vendor	Local		Non-Local		Total
Prime	7	63.63%	4	36.36%	**11**
M/WBE Sub	7	77.77%	2	22.22%	**9**

Please feel free to contact me or Joyce Williams, Director Small Business Center, if you have any questions or should you require additional information.

Kimberly Bizor Tolbert
Deputy City Manager

c: TC Broadnax, City Manager   Majed A. Al-Ghafry, Assistant City Manager
        Tammy Palomino, Interim City Attorney   M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
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        Jon Fortune, Deputy City Manager   Genesis D. Gavino, Chief of Staff to the City Manager
                                                          Directors and Assistant Directors

City of Dallas

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	
23-968 13	$883,960.00	Construction	32.00%	
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**	
	32.00%	32.00%	$282,867.20	
Subject:	Authorize the (1) sale of up to 6 Land Transfer Program lots to Sankofa Building Group, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; (2) the release of lien for all non-tax City liens, notices, or orders that were filed on up to 6 Land Transfer Program lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a development agreement with Developer for the construction of up to 6 single-family homes on the Land Transfer Program lots - Estimated Revenue: General Fund $6,970.49; Revenue Foregone: General Fund $25,710.35 (see Fiscal Information)			
This contract meets the M/WBE goal.				
Sankofa Building Group, LLC – Local; Workforce – 100.00% Local				

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal	
23-972 14	$2,033,112.00	Construction	32.00%	
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**	
	32.00%	32.00%	$650,595.00	
Subject:	Authorize the (1) sale of up to 10 Land Transfer Program lots to Hedgestone Investments, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; (2) release of lien for all non-tax City liens, notices, or orders that were filed on up to 10 Land Transfer Program lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a development agreement with Developer for the construction of up to 10 single-family homes on the Land Transfer Program lots - Estimated Revenue: General Fund $11,756.69; Revenue Foregone: General Fund $31,137.43 (see Fiscal Information)			
This contract meets the M/WBE goal.				
Hedgestone Investments, LLC – Local; Workforce – 100.00% Local				

City of Dallas

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-969 15	$3,793,207.00	Construction	32.00%
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	8.00% PF	36.00% IM, PF	$1,365,554.52

Subject:	Authorize the (1) sale of up to 15 Land Transfer Program lots to BJT Homes, LLC, and/or its affiliates (Developer) subject to restrictive covenants, a right of reverter, and execution and recording of all necessary documents, pursuant to the City's Land Transfer Program; (2) release of lien for all non-tax City liens, notices, or orders that were filed on up to 15 Land Transfer Program lots sold to Developer prior to or subsequent to the deeds transferring the lots to the City of Dallas; and (3) execution of a development agreement with Developer for the construction of up to 24 single-family homes on the Land Transfer Program lots - Estimated Revenue: General Fund $26,050.35; Revenue Foregone: General Fund $63,696.66 (see Fiscal Information)

This contract exceeds the M/WBE goal.

DALCON CMS, LLC., Local, PF, 8.00% - Carpentry, Finish out
Invest in South Dallas, LLC., Local, IM, 28.00% - Prime, Framing, GC, Bookkeeping
BJT Homes, LLC – Local; Workforce – 100.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-549 24	$160,248.00	Construction	25.66%*
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	59.80%	This Item 59.80% WMD, BF, PM, HM, WF Overall Item 33.23% PM, BM, HM	$95,833.00

City of Dallas

Subject:	Authorize Supplemental Agreement No. 8 to the engineering contract with AECOM Technical Services, Inc. to provide additional engineering services to complete the design of a new street crossing under the Union Pacific Railroad tracks at Herbert Street from Singleton Boulevard to Commerce Street; Muncie Street from Amonette Street to Bataan Street; Amonette Street from Broadway Avenue to Muncie Street; ad Bataan Street from Broadway Avenue to Muncie Street for the West Dallas Gateway Project, Phase II - Not to exceed $160,248.00, from $5,710,679.43 to $5,870,927.43 - Financing: Street and Transportation (A) Fund (2017 General Obligation Bond Fund)

*This item reflects previous Business Inclusion and Development Policy M/WBE goal.

This contract exceeds the M/WBE goal.

Supplemental Agreement No. 8 – 33.23% Overall M/WBE participation
Berkenbile Landscape Architects, Local, WMD, 0.61% - Urban Design and Landscape Architecture
K Strategies Group, Local, BF, 0.14% - Public Involvement
Lim & Associates Inc, Local, PM, 13.67% - Surveying & W/WW Design
Gorrondona & Associates, Inc, Local, HM, 1.97% - Surveying in Railroad ROW
Hayden Consultants Inc, Local, WF, 0.47% - Preliminary Drainage Analysis
Craig Design Group Inc, Local, WF, 4.69% - Landscape Design
Alliance Geotechnical Group, Local, BM, 2.39% - Geotechnical
Gupta & Associates Inc, Local, PM, 1.40% - Electrical Instrumentation and Controls
JQ Infrastructure LLC, Local, IM, 5.71% - Structural Design
CP & Y Inc, Non-Local, PM, 2.16% - Subsurface Utility Engineering
This Item – 59.80% MWBE participation
Lim & Associates Inc, Local, PM, 3.43% - Surveying & W/WW Design
Alliance Geotechnical Group, Local, BM, 36.91% - Geotechnical
Gorrondona & Associates, Inc, Local, HM, 19.46% - Surveying in Railroad ROW

AECOM Technical Services – Local; Workforce – 79.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-746 39	$500,000.00	Other Services	N/A
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	N/A	N/A	N/A

Subject:	Authorize (1) the Upskilling Dallas Program in the City of Dallas to re-skill or up-skill City residents who have been disproportionately impacted by the COVID-19 pandemic and/or are members of an eligible low-or moderate-income household; (2) the City Manager to execute two interlocal agreements for a term of two years, approved as to form by the City Attorney, with Dallas College and Dallas County Mental Health and Mental Retardation Center dba Metrocare Services for an amount not to exceed $125,000 per year, for a total not to exceed amount of $250,000, respectively; and (3) the allocation of funds for the Upskilling Dallas Program(s) in a total amount not to exceed $500,000 - Not to exceed $500,000 - Financing: Coronavirus State and Local Fiscal Recovery Fund (subject to annual appropriations)

This item is Other Services which does not have an availability and disparity participation goal.

Dallas College – Local; Workforce - 26.61% Local
Dallas County Mental Health and Mental Retardation Center dba Metrocare Services - Local; Workforce – 96.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-993 40	$175,000.00	Other Services	N/A
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	N/A	N/A	N/A
Subject:	Authorize a three-year consultant contract in the amount of $100,000, with one two-year renewal option in a total amount of $75,000, as detailed in the fiscal information section, for a compensation study - phase four for the Department of Human Resources - Public Sector Personnel Consultants, Inc., most advantageous proposer of three - Not to exceed $175,000 - Financing: General Fund (subject to annual appropriations)		

This item is Other Services which does not have an availability and disparity participation goal.

Public Sector Personnel Consultants, Inc. – Non-local; Workforce – 0.00% Local

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-1021 41	$873,104.50	Other Services	N/A
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	N/A	100.00% HF	$873,104.50
Subject:	Authorize a three-year cooperative purchasing agreement for the acquisition, service maintenance and support of a device threat detection response solution for the Department of Information and Technology Services with Netsync Network Solutions through the Texas Department of Information Resources cooperative agreement - Not to exceed $873,104.50 - Financing: Coronavirus State and Local Fiscal Recovery Fund ($282,212.50) and Data Services Fund ($590,892.00) (subject to annual appropriations)		

The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements, however, the prime contractor is a certified M/WBE.

Netsync Network Solutions, Non-Local, HF, 100.00% - Service Maintenance and Support

Netsync Network Solutions – Non-Local; Workforce – 6.78% Local

Agenda Item #	Contract Amount	Procurement Category	.0
23-159 42	$453,533.00	Other Services	N/A
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	N/A	N/A	N/A
Subject:	Authorize a five-year cooperative purchasing agreement for the installation, training, and configuration and maintenance of a vehicle tracking system for the Department of Aviation with Selex ES, Inc. a Leonardo Company through an interlocal agreement with the Dallas/Fort Worth International Airport - Not to exceed $453,533 - Financing: Aviation Fund (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Interlocal Purchasing Agreements.			
Selex Es, Inc. a Leonardo Company – Non-Local; Workforce – 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-37 43	$1,387,559.58	Other Services	N/A
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	N/A	N/A	N/A
Subject:	Authorize a five-year service price agreement for Citywide pressure washing, scraping, and sweeping of flat surfaces, pressure washing of vertical surfaces, and pressure washing of vehicles - Texas Power Wash dba Texas Power Wash Pros, LLC, lowest responsible bidder of seven - Estimated amount of $1,387,559.58 - Financing: General Fund ($12,203.86), Equipment & Fleet Management Fund ($1,234,526.40), Aviation Fund ($71,962.00), Convention and Event Services Fund ($38,270.00), Dallas Water Utilities Fund ($16,818.32), and Stormwater Drainage Management Fund ($13,779.00) (subject to annual appropriations)		
The Business Inclusion and Development Policy does not apply to Other Service contracts.			
The Request for Bid method of procurement resulted in the lowest responsive bidders being selected.			
Texas Power Wash dba Texas Power Wash Pros, LLC - Non-local; Workforce - 0.00% Local			

Agenda Item #	Contract Amount	Procurement Category	M/WBE Goal
23-672 47	$13,694,429.80	Construction	32.00%
	M/WBE Subcontracting %	**M/WBE Overall %**	**M/WBE Overall Participation $**
	32.24%	100.00% HM, WF	$13,694,429.80

	Authorize a construction services contract for (1) a twelve-month master agreement for water and wastewater small services installations in the amount of $7,799,461.75; (2) the installation of water and wastewater mains at four locations in the amount of $2,533,711.00 (list attached to the Agenda Information Sheet); and (3) a twelve-month master agreement for water and wastewater main extensions and emergency main installations and relocations at various locations in the amount of $3,361,257.05 - Total not to exceed $13,694,429.80 - Omega Contracting, Inc., lowest responsible bidder of two - Financing: Wastewater Construction Fund ($4,983,909.10), Water Construction Fund ($4,601,864.40), Wastewater Capital Improvement F Fund ($3,588,308.90), and ECO (I) Fund (2017 General Obligation Bond Funds) ($520,347.40)

This contract exceeds the M/WBE goal.

Omega Contracting, Local, HM, 67.76% - GC
G & G Saw and Seal, Local, HM, 2.37% - Concrete Sawing and Sealing
Cowtown Redimix, Non-Local, WF, 10.95% - Concrete Supplier
JRB Pipeline Services, LLC, Local, HM, 18.55% - Pipe Subcontractor
D. Martinez Surveying, Non-Local, HM, 0.37% - Surveying

Omega Contracting, LLC – Local; Workforce – 48.00% Local

Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **City License Applications**

Attached is a list of the most recent Dance Hall, Sexual Oriented Business, Billiard Hall, and/or Amusement Center license applications received for the week of April 10, 2023 – April 14, 2023 by the Tactical and Special Operations Bureau Licensing Squad of the Dallas Police Department.

Please have your staff contact Sergeant Corey Barnes, at (214) 470-6805 and/or by email at corey.barnes@dallaspolice.gov should you need further information.

Jon Fortune
Deputy City Manager
[Attachment]

c:
T.C. Broadnax, City Manager	Majed A. Al-Ghafry, Assistant City Manager
Tammy Palomino, Interim City Attorney	M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
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	Directors and Assistant Directors

DISTRICT	NAME OF BUSINESS	STREET ADDRESS	TYPE OF LICENSE	DATE OF APPLICATION	STATUS (RENEWAL/NEW)	APPLICANT NAME
D10	Internet Café 777	12809 Audelia Road #B	AC	4/10/2023	New	Loi Van Tran

License Definitions

DH - Class "A" Dance Hall - Dancing Permitted Three Days or more a Week

DH - Class "B" Dance Hall - Dancing Permitted Less Than Three Days a Week

DH - Class "C"Dance Hall - Dancing Scheduled One Day At A Time

DH - Class "E" Dance Hall - Dancing Permitted Seven Days A Week for Persons Age 14 through Age 18 Only

LH - Late Hours Permit - Can Operate A Dance Hall Until 4:00

BH - Billiard Hall - Billiards Are Played

SOB - Sexually Oriented Business - Adult Arcade / Adult Book/Video Store / Adult Cabaret / Adult

Adult Theater / Escort Agency / Nude Model Studio

AC - Amusement Center

Memorandum

DATE April 21, 2023

TO Honorable Mayor and Members of the City Council

SUBJECT **Network Outage of Wednesday, April 19, 2023**

On the morning of Wednesday, April 19, beginning around 2:00 a.m. CST, the City experienced a major network outage that impacted all inbound and outbound internet access. This affected all City departments, including 311 and Dallas Water Utilities' ability to process requests. However, due to network redundancy, 911 and Public Safety dispatch were not affected.

Information & Technology Services (ITS) began receiving reports of service unavailability from multiple City locations and began gathering the necessary internal team members to manage and identify the issue. At approximately 3:00 a.m., the City's ITS team placed a series of calls to the City's internet and managed network provider, AT&T, who created a system trouble ticket to assign resources to track and resolve the issue. ITS identified that both internal internet network and public-facing sites were unreachable.

Working with the City's managed network services provider, AT&T, ITS began troubleshooting the City's network access, completing a series of steps to restore service and identify the root cause. Between 7:00 and 11:00 a.m., working with ITS staff, AT&T performed a series of remediation steps to bring the network back online. At 11:00 a.m., the City's home page and other internet services began to come back online. Again, at around 1:00 p.m., a partial loss of the internal internet network connectivity occurred; further troubleshooting was performed to address the issue. All services were fully restored by 3:00 p.m.

The outage necessitated the cancellation of the Council Briefing meeting scheduled for the day. Due to the dependency of internet availability to broadcast the meeting, and compliance with opening meeting provisions for residents' access requirements, we were unable to proceed with the meeting.

At this time, it is believed the root cause of the sustained outage was a failure of an AT&T managed network switch within the City's network which primarily functions to forward all internet traffic. As a result, the devices connected to the switch became unreachable, and communication between different parts of the network disrupted. Moreover, these switches are a crucial component of the City's core network infrastructure, thereby having a cascading effect, causing multiple devices to fail, and eventually resulting in Wednesday's network outage.

A full technical review of the outage is scheduled with AT&T and ITS during the week of April 24 to examine the root cause(s), document lessons learned, and develop a plan of action to prevent future recurrences of such an incident.   Additionally, ITS has taken multiple actions to address the resiliency in the City's overall network.   Along with upgrading and improving the infrastructure, the City has also effectuated a long-term redundancy plan which implements a failover mechanism that automatically switches to the secondary circuit in case of a failure in the primary circuit. During the April 12 City Council meeting, the Council approved the first of several agenda items to address these issues with secondary redundant circuits. Future agenda items will be presented to City Council for approval, as a series of steps to build out and eliminate the risks of these types of resiliency concerns.

If you have any questions, please contact me or William (Bill) Zielinski, Chief Information Officer and Director of Information & Technology Services.

Jack Ireland
Chief Financial Officer

c: T.C. Broadnax, City Manager   Majed A. Al-Ghafry, Assistant City Manager
       Tammy Palomino, Interim City Attorney   M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
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       Preston Robinson, Administrative Judge   Genesis D. Gavino, Chief of Staff to the City Manager
       Kimberly Bizor Tolbert, Deputy City Manager   Directors and Assistant Directors
       Jon Fortune, Deputy City Manager

Memorandum

TO Honorable Mayor and Members of the City Council

SUBJECT **City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget – April 19, 2023, City Council Briefing**

On Wednesday, April 19, 2022, the City Council was scheduled to be briefed on the City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget. The materials provided information on the City Manager's proposed budget and the Community Development Commission's recommendation. Due to a network outage, the City Council meeting was cancelled. An overview of the presentation is outlined below.

Consolidated Plan
The Consolidated Plan program consists of four distinct formula grants received annually from HUD.

- Community Development Block Grant (CDBG)
- HOME Investment Partnerships Program (HOME)
- Emergency Solutions Grant (ESG)
- Housing Opportunities for Persons with AIDS (HOPWA)

To receive grant funds, the City must submit a 5-year Consolidated Plan and an Annual Action Plan to HUD. The Consolidated Plan identifies community needs, prioritizes those needs, and details how the needs will be addressed. The current Consolidated Plan covers the period of October 1, 2019, through September 30, 2024. The FY 2023-24 Action Plan (which also includes the annual budget) is the fifth and final year of the current 5-year Consolidated Plan and is due to HUD by August 15, 2023.

Community Engagement
Meetings hosted by the Community Development Commission (CDC) and staff were conducted in January and February to inform residents and receive feedback.

- 6 Neighborhood meetings
  - 5 virtual
  - 1 in-person at the Martin Luther King, Jr. Community Center
- 1 Telephone Town Hall Meeting
- 2 Stakeholder Meetings
  - Continuum of Care Assembly (in-person)
  - Ryan White Planning Council of the Dallas Area (virtual)

There were 4,047 meeting attendees and 601 resident surveys and polls were collected.

- Top 3 comment categories: Early Childcare/Out-of-School Time Programs, Affordable Housing, and Public Improvements/Infrastructure.

HUD Grant Allocations

While the overall total of the four Consolidated Plan grant funds from HUD increased by $790,443, the increase is due to a significant increase in the HOPWA grant. Each of the other 3 grants were reduced. The grand total of funds from all sources for FY 2023-24 is reduced by $209,557. A summary of the sources and uses of funds is provided below.

Source of Funds	FY 2022-23 Budget	FY 2023-24 Estimate	Variance
CDBG (grant)	$14,120,128	$13,809,603	($310,525)
HOME (grant)	6,440,498	6,433,179	(7,319)
ESG (grant)	1,268,197	1,241,010	(27,187)
HOPWA (grant)	8,469,139	9,604,613	1,135,474
Sub-Total – HUD Grant Funds	**$30,297,962**	**$31,088,405**	**$790,443**
CDBG Program Income (est.) Housing	$200,000	$200,000	$0
HOME Program Income (est.) Housing	500,000	500,000	0
One-time Revenue (unallocated program income)	2,000,000	1,000,000	(1,000,000)
Sub-Total – Other Funds	**$2,700,000**	**$1,700,000**	**($1,000,000)**
Grant Total – All Sources	**$32,997,962**	**$32,788,405**	**($209,557)**

Uses of Funds	FY 2022-23 Budget	FY 2023-24 Estimate	Variance
CDBG Public Services	$2,152,040	$2,124,846	($27,194)
CDBG Housing Activities	7,319,748	7,319,689	(59)
CDBG Public Improvements	4,024,314	2,803,147	(1,221,167)
CDBG Fair Housing	530,112	530,112	0
CDBG Program Oversight	2,293,914	2,231,809	(62,105)
HOME Activities	6,940,498	6,933,179	(7,319)
ESG Activities	1,268,197	1,241,010	(27,187)
HOPWA Activities	8,469,139	9,604,613	1,135,474
Grant Total – All Sources	**$32,997,962**	**$32,788,405**	**($209,557)**

Highlights for each grant and additional details related to the City Manager's Proposed FY 2023-24 HUD Consolidated Plan budget recommendations are included in the attached presentation and appendix.

CDC Deliberations

On March 2, staff presented the City's Manager's proposed budget to the CDC. During March and April, CDC committees met with staff from various departments to review each budget line item and address program question. On April 6, the CDC concurred with the City Manager's recommended budget with no proposed amendments.

Next Steps

At this point, Council members are invited to submit amendments to the City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget. **The Proposed amendments are due to Budget & Management Services by Thursday, April 27, 2023.** You will have the opportunity to discuss potential amendments to the Consolidated Plan Budget during the May 3 briefing meeting. The remaining timeline is below.

Date	Action
April 27	• City Council amendments submitted to Budget & Management Services
May 3	• Discuss proposed City Council amendments and conduct straw votes on FY 2023-24 Consolidated Plan Budget
May 10	• Preliminary adoption of FY 2023-24 Consolidated Plan Budget, and call a public hearing
May 11	• Begin 30-day public review
May 24	• Hold public hearing before City Council
June 14	• Final adoption of FY 2023-24 Consolidated Plan Budget
August 15	• Submit FY 2023-24 Action Plan to HUD
October 1	• Implement Plan

If you need additional information, please contact me or Chan Williams, Assistant Director, Budget & Management Services.

Jack Ireland
Chief Financial Officer

[Attachment]

c: T.C. Broadnax, City Manager   Majed A. Al-Ghafry, Assistant City Manager
    Tammy Palomino, Interim City Attorney   M. Elizabeth (Liz) Cedillo-Pereira, Assistant City Manager
    Mark Swann, City Auditor   Robert Perez, Assistant City Manager
    Bilierae Johnson, City Secretary   Carl Simpson, Assistant City Manager
    Preston Robinson, Administrative Judge   Genesis D. Gavino, Chief of Staff to the City Manager
    Kimberly Bizor Tolbert, Deputy City Manager   Directors and Assistant Directors
    Jon Fortune, Deputy City Manager

City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget

City Council Briefing
April 19, 2023

Jack Ireland
Chief Financial Officer

Janette Weedon, Director
Chan Williams, Assistant Director
Budget & Management Services

City of Dallas

Presentation Overview

- Purpose
- Background
- Consolidated Plan
- Community Engagement
- HUD Grant Allocations
- Budget Considerations
- FY 2023-24 Proposed Budget
- Grant Highlights (CDBG, HOME, ESG, and HOPWA)
- CDC Deliberations
- Next Steps

Purpose

- Review background of U.S. Department of Housing and Urban Development (HUD) grant funds
- Present City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget
- Present review by Community Development Commission (CDC)
- Review next steps
- Respond to comments and questions

Background

- Consolidated Plan program consists of four distinct formula grants received annually from HUD:
  - Community Development Block Grant (CDBG)
  - HOME Investment Partnerships Program (HOME)
  - Emergency Solutions Grant (ESG)
  - Housing Opportunities for Persons with AIDS (HOPWA)
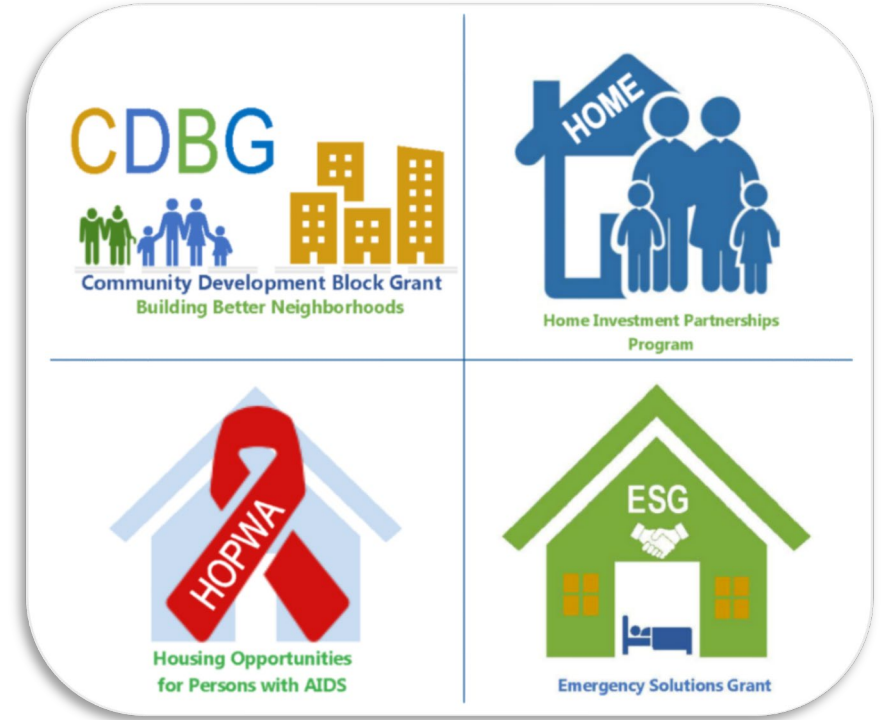
Consolidated Plan

Affordable Housing

Homelessness Support/Prevention

Human/Social Needs to Address Poverty

Economic Development

Public Improvement/ Infrastructure

- Consolidated Plan is a comprehensive analysis and strategic plan that:
  - Identifies community needs
  - Prioritizes needs
  - Details how needs will be addressed
- Consolidated Plan must promote fair housing opportunities to residents regardless of race, color, religion, national origin, disability, familial status or sexual orientation

Consolidated Plan

- Consolidated Plan covers a period of five years
  - Current 5-Year Plan covers October 1, 2019 to September 30, 2024
- To receive grant funds, City must submit a Five-Year Consolidated Plan and Annual Action Plan to HUD
  - Provides a baseline of how the City proposes to use grant funds to address identified community needs
- FY 2023-24 Action Plan (annual budget) will be due to HUD by August 15, 2023
  - This is the fifth (and final) year of the current 5-Year Plan

Consolidated Plan

5-Year Consolidated Plan
(Submitted to HUD August 2019)

Annual Action Plans
(Application/budget submitted to HUD to receive annual grant funds)

Year 1	Year 2	Year 3	Year 4	Year 5
FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24
(Submitted August 2019)	(Submitted August 2020)	(Will submit August 2021)	(Will submit August 2022)	(Will submit August 2023)

Community Engagement

- Annual budget process began with community engagement hosted by CDC and City staff
- Community meetings conducted in January and February to inform residents and receive feedback
  - 5 meetings were virtual/remote, and 1 meeting was held in-person at the Martin Luther King, Jr. Community Center
  - To increase number of residents engaged in outreach efforts, English flyer and all presentation materials were translated in five languages (Spanish, Korean, Chinese, Vietnamese, and Amharic)
- Flyers published in respective languages in *Dallas Morning News, Al Dia, Dallas Voice, KTN Korea Town News, Dallas Chinese Times, and Nguoi Viet Dallas*

Community Engagement

- Community Meetings added to City Calendar, social media platforms, and Eventbrite
- Printed or digital flyers posted at Dallas Public Libraries and Park & Recreation locations
- 4,047 meeting attendees and 601 resident surveys and polls collected
  - 6 Neighborhood Public Meetings (5 virtual and 1 in-person)
  - 1 Telephone Town Hall Meeting (telephone)
  - 2 Stakeholder Meetings - Continuum of Care Assembly (in-person) and Ryan White Planning Council (virtual)
- Top 3 comment categories: Early Childcare/Out-of-School Time Programs, Affordable Housing, and Public Improvement/Infrastructure

HUD Grant Allocations

Grant	FY 2022-23 Actual	FY 2023-24 Actual	Variance
CDBG	$14,120,128	$13,809,603	($310,525)
HOME	6,440,498	6,433,179	(7,319)
ESG	1,268,197	1,241,010	(27,187)
HOPWA	8,469,139	9,604,613	1,135,474
Total	**$30,297,962**	**$31,088,405**	**$790,443**

Budget Considerations

- Consistent with 5-Year Consolidated Plan strategies that cover FY 2019-20 through FY 2023-24
- Increased service level needs
- Comply with HUD guidelines in CDBG capped categories
  - CDBG Public Services 15%
  - CDBG Program Oversight 20%
- Adhere to HUD and City's timely expenditure policy
- Continue to meet HUD monitoring and reporting requirements
- Ensure housing programs affirmatively further fair housing

FY 2023-24 Proposed Budget (Sources)

Source of Funds	FY 2022-23 Budget	FY 2023-24 Estimate	Variance
CDBG (grant)	$14,120,128	$13,809,603	($310,525)
HOME (grant)	6,440,498	6,433,179	(7,319)
ESG (grant)	1,268,197	1,241,010	(27,187)
HOPWA (grant)	8,469,139	9,604,613	1,135,474
Sub-Total - HUD Grant Funds	**$30,297,962**	**$31,088,405**	**$790,443**
CDBG Program Income (Housing)	$200,000	$200,000	$0
HOME Program Income (Housing)	500,000	500,000	0
One-Time Revenue**	2,000,000	1,000,000	(1,000,000)
Sub-Total - Other Funds	**$2,700,000**	**$1,700,000**	**($1,000,000)**
Grand Total - All Sources	**$32,997,962**	**$32,788,405**	**($209,557)**

**One-time revenue generated from unallocated program income

FY 2023-24 Proposed Budget (Uses)

Use of Funds	FY 2022-23 Budget	FY 2023-24 Proposed	Variance
CDBG Public Services	$2,152,040	$2,124,846	($27,194)
CDBG Housing Activities	7,319,748	7,319,689	(59)
CDBG Public Improvements	4,024,314	2,803,147	(1,221,167)
CDBG Fair Housing	530,112	530,112	0
CDBG Program Oversight	2,293,914	2,231,809	(62,105)
HOME Activities	6,940,498	6,933,179	(7,319)
ESG Activities	1,268,197	1,241,010	(27,187)
HOPWA Activities	8,469,139	9,604,613	1,135,474
Total	**$32,997,962**	**$32,788,405**	**($209,557)**

CDBG – Public Services - Highlights

- HUD regulations limit funding for Public Services to 15% of grant amount and program income
  - Level funding for PKR Out-of-School Time Program <u>and</u> Early Childhood and Out of School Time Program
  - Decreased funding for Community Courts Program due to reduced grant amount
    - No impact to program services
    - Prior year CDBG allocation from HUD was reduced resulting in reduction of public services funding
      - Reduction was absorbed by PKR Out-of- School Time Program

CDBG – Housing - Highlights

- Maintain level funding for Dallas Homebuyer Assistance Program
- Increase funding for Residential Development Acquisition Loan Program (RDALP)
  - Full year operating costs to add three (3) positions (moved from Home Improvement and Preservation Program)
- Decrease funding for Support for Home Improvement and Preservation Program
  - Three (3) positions moved to RDALP

CDBG – Public Improvement - Highlights

- Decreased funding for Public Facilities and Improvements due to reduction of one-time revenue
  - Funds will focus on eligible projects in racially or ethnically-concentrated areas of poverty (R/ECAPs) and other high need/priority areas
  - Eligible projects may also include
    - Support for housing development
    - Infrastructure Improvements

CDBG – Fair Housing & Program Oversight

- HUD regulations limit funding for Fair Housing, Planning, and Program Oversight activities to 20% of entitlement
  - Level funding for Fair Housing Division, Program oversight, community engagement, HUD Environmental Review, and Office of Community Care
  - Decrease funding for Housing & Neighborhood Revitalization Department due to cost sharing related to salaries of employees that work on multiple programs

HOME – Highlights

- CHDO Development Assistance funding requirements no less than 15% minimum and CHDO Operating Assistance no more than 5% maximum of entitlement (HOME regulations)
  - Increase funding for CHDO Development Loan Program
  - Maintain level funding for Dallas Homebuyer Assistance Program and HOME Project Cost
  - Reduce funding for Housing Development Loan Program

ESG – Highlights

- Funding allocations made in consultation with local Homeless Continuum of Care (CoC)
  - Recommendations made on February 28, 2023 during Monthly CoC Assembly meeting
- Combined total budget for Emergency Shelter and Street Outreach cannot exceed 60% of grant amount
  - Decrease funding for Emergency Shelter due to grant decrease and to meet needs in Street Outreach and Rapid Re-Housing
  - Increase funding for Street Outreach to cover increased staff costs

ESG – Highlights

- Increase Rapid Re-housing funding due to increase in local rental rates
- Continue funding for Homelessness Prevention
- Homeless Management Information System (HMIS) not funded through ESG
  - Currently supported through other funding source
- ESG Administration is limited to 7.5% of grant amount
  - Maintain level funding for ESG Administration

HOPWA – Highlights

- Grant increase due to large increase in federal HOPWA appropriation
- Funding allocations made consistent with:
  - Priorities established by Ryan White Planning Council of the Dallas Area (RWPC)
  - Needs identified in RWPC 2020 Comprehensive HIV Needs Assessment
- Increase funding across all activities
  - Expand scattered site housing availability (including master leasing) and support services
  - Support operating cost increases in City-operated programs and projects with renewal contracts (including increases in local rental rates)

CDC Deliberations

- On March 2, 2023, staff presented the City Manager's proposed budget for FY 2023-24 to the Community Development Commission (CDC)
- During March and April, seven (7) meetings were held with CDC, CDC committees, and staff from various departments to review each budget line item and address program questions
- On April 6, 2023, CDC concurred with the City Manager's recommended budget with no proposed amendment(s)

Next Steps

- April 27 – City Council amendments submitted to City Manager
- May 3 – Discuss proposed Council amendments and conduct straw votes on FY 2023-24 Consolidated Plan Budget
- May 10 – Preliminary adoption of FY 2023-24 Consolidated Plan Budget, and call a public hearing
- May 11 – Begin 30-day public review
- May 24 – Hold public hearing before the City Council
- June 14 – Final adoption of FY 2023-24 Consolidated Plan Budget
- August 15 – Submit FY 2023-24 Action Plan to HUD
- October 1 – Implement Plan

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City Manager's Proposed FY 2023-24 HUD Consolidated Plan Budget

Line-by-Line Budget Detail

	A	B	C
	Project Name	FY 2022-23 Amended Budget	FY 2023-24 City Manager's Proposed Budget

SOURCE OF FUNDS

Community Development Block Grant

Entitlement (grant)	$14,120,128	$13,809,603
Program Income - Housing Activities	200,000	200,000
One-Time Revenue	2,000,000	1,000,000
	16,320,128	15,009,603

Home Investment Partnership

Entitlement (grant)	6,440,498	6,433,179
Program Income - Housing Activities	500,000	500,000
	6,940,498	6,933,179

Emergency Solutions Grant

Entitlement (grant)	1,268,197	1,241,010

Housing Opportunities for Persons with AIDS

Entitlement (grant)	8,469,139	9,604,613
TOTAL SOURCE OF FUNDS	32,997,962	32,788,405

USE OF FUNDS

Community Development Block Grant

Public Services (15% of CDBG maximum amount allowed)	2,152,040	2,124,846
Housing Activities	7,319,748	7,319,689
Public Improvements	4,024,314	2,803,147
Fair Housing and Program Oversight (20% of CDBG max amount allowed)	2,824,026	2,761,921
	16,320,128	15,009,603

HOME Investment Partnerships Program

HOME Programs	6,940,498	6,933,179

Emergency Solutions Grant

ESG Programs	1,268,197	1,241,010

Housing Opportunities for Persons with AIDS

HOPWA Programs	8,469,139	9,604,613
TOTAL USE OF FUNDS	**$32,997,962**	**$32,788,405**

	A Project Name	B FY 2022-23 Amended Budget	C FY 2023-24 City Manager's Proposed Budget
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)			
CDBG - Public Services			
CD01	**Out-of-School Time Program -** Provide after school and summer programs for low/mod income youth ages 6-12 Monday - Friday through structured recreational, cultural, social and life skills activities. 16 CDBG funded sites. FY 2023-24: estimated 1,750 children to be served. **(PKR)**	$738,301	$738,301
CD02	**Early Childhood and Out of School Time Services Program** - . The program enables low/moderate-income parents to work and adolescent parents to attend school by providing child care referral, support and services. Contracts with providers ensures access to quality child care services. Support levels based on cost and need, for infant or toddler care, underserved communities, quality programs, and parent workshops. Funds will also pay for intake, assessments and provide direct client services. FY 2023-24: estimated 320 children to be served. **(OCC)**	650,000	650,000
	Youth Programs Sub-Total	**1,388,301**	**1,388,301**
CD03	**Community Court Program -** The Community Court, a unique program, provides restoration to the community where the crime is committed, seeks to rehabilitate individuals, deters further criminal action, and encourage defendants to become productive members of the community. FY 2023-24: estimated 1,050 clients to be served.	763,739	736,545
	● South Dallas / Fair Park Community Court	296,772	215,839
	● South Oak Cliff Community Court	203,203	181,946
	● West Dallas Community Court	263,764	338,760
	Other Public Services (Non-Youth) Sub-Total	**763,739**	**736,545**
	Total CDBG - Public Services	**2,152,040**	**2,124,846**
	CDBG - Public Services 15% Cap	2,152,040	2,124,846
	Under/(Over) Cap	(0)	(0)
	CDBG - Public Services Cap Percentage	15.0%	15.0%
CDBG - Housing Activities			
CD04	**Dallas Homebuyer Assistance Program** - Provide no interest, deferred payment loans for down-payment, principal reduction and closing costs. assistance. FY 2023-24: estimated 20 loans to be administered.	400,000	400,000
	Homeownership Opportunities Sub-Total	**400,000**	**400,000**
CD05	**Home Improvement and Preservation Program (HIPP)** - Provide an all-inclusive repair and rehabilitation program for single-family owner-occupied housing units and landlord/rental multi-family units, with the purpose of making needed improvements and preserving affordable housing. FY 2023-24: estimated 40 households to be served.	3,094,038	3,094,038
CD06	**Support for Home Improvement and Preservation Program (HIPP) -** Provide direct service, delivery staff, to implement the Home Improvement Preservation Program.	1,560,000	1,187,427

A	B	C
		FY 2023-24
	FY 2022-23	City Manager's
	Amended	Proposed
Project Name	**Budget**	**Budget**
CD07 **Residential Development Acquisition Loan Program -** Provide loans and grants to affordable housing developers for acquisition, relocation, and demolition to support affordable housing development for low income households at 80% or below AMFI. 40 Housing Units	2,265,710	2,638,224
Homeowner Repair Sub-Total	**6,919,748**	**6,919,689**
Total CDBG - Housing Activities	**7,319,748**	**7,319,689**
CDBG - Public Improvements		
CD08 **Public Facilities and Improvements** - Provide improvements to public facilities and infrastructure within eligible areas.	2,024,314	2,803,147
CD09 **Sidewalk Improvements** - Provide sidewalk improvements in eligible areas.	1,000,000	0
CD10 **ADA Improvements** - Provide improvements and upgrades to public facilities.	1,000,000	0
Public Improvement Sub-Total	**4,024,314**	**2,803,147**
Total CDBG - Public Improvement	**4,024,314**	**2,803,147**
CDBG - Fair Housing and Planning & Program Oversight		
CD11 **Fair Housing Division -** Provide housing discrimination investigations, fair housing education and outreach, and citizen referrals.	530,112	530,112
CD12 **Citizen Participation/CDC Support/HUD Oversight** - Budget & Management Services/Community Development Division. Provide coordination of ConPlan budget development, citizen participation, and reporting to HUD as primary City liaison.	1,029,062	1,029,062
CD13 **HUD Environmental Review** - Budget & Management Services. Provides compliance for City's "responsible entity" designation with HUD, Part 58 environmental review requirements for all HUD funded projects, including Continuum of Care, Dallas Housing Authority, and nonprofits within the city limits of Dallas.	220,929	220,929
CD14 **Community Care Management Support -** Provide salaries and operational support to manage and administer CDBG-funded public service programs in the Office of Community Care.	178,890	178,890
CD15 **Housing Management Support -** Provide operational support for the management and administration for serving housing related CDBG programs.	865,033	802,928
Total CDBG - Fair Housing and Planning & Program Oversight	**2,824,026**	**2,761,921**
CDBG - FH/PLN/Program Oversight 20% Cap	2,824,026	2,761,921
Under/(Over) Cap	(0)	(0)
CDBG - FH/PLN/Program Oversight Cap Percentage	20%	20%
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT	**16,320,128**	**15,009,603**

A	B	C
		FY 2023-24
	FY 2022-23	City Manager's
	Amended	Proposed
Project Name	**Budget**	**Budget**

HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)

A	B	C
HM01 **CHDO Development Loan Program** -Provide loans to City-certified Community Housing Development Organizations (CHDOs) to develop affordable housing for low to moderate income households earning up to 80% Area Median Family Income. (15% minimum)	966,076	1,216,076
HM02 **HOME Project Cost** - Project implemented in conjunction with HOME DHAP. Primary Purpose: Direct assistance provided to eligible homebuyers for down payment, principal reduction, and closing costs based on borrowers' need and debt capacity.	450,000	450,000
HM03 **HOME Program Administration -** Provide operational support for the administration and servicing of the HOME programs which are housing based. **(10% maximum)**	589,796	589,796
HM04 **Dallas Homebuyer Assistance Program** - Provide no interest, deferred payment loans for down-payment, principal reduction and closing cost assistance. DHAP is offered to homebuyers up to eighty percent (80%) Area Median Family Income. Eligible homebuyers must get a principal mortgage through participating lenders and complete a homebuyer counseling course by a HUD approved trainer. FY 2023-24: estimated 20 households to be served.	400,000	400,000
HM05 **Housing Development Loan Program -** Provide profit and nonprofit organizations with loans for the development of single family housing (1-4units) and multifamily housing (5 or more units); FY 2023-24 estimated 84 homes funded.	4,534,626	4,277,307
Home Ownership Opportunities Sub-Total	**6,940,498**	**6,933,179**
TOTAL HOME INVESTMENT PARTNERSHIP PROGRAM	**6,940,498**	**6,933,179**

EMERGENCY SOLUTIONS GRANT (ESG)

A	B	C
ES01 **Emergency Shelter** - Provide (i) payment of operational costs and renovations for shelters or transitional housing facilities for homeless persons, and (ii) essential services to homeless persons residing in shelters or transitional housing facilities. Emergency Shelter and Street Outreach costs combined are limited to 60.0% of the grant. FY 2023-24 estimated 4,100 persons to be served **(OHS)**	614,627	568,435
ES02 **Street Outreach -** Provide direct services designed to meet the immediate needs of unsheltered homeless persons by connecting them with emergency shelter, housing, and/or critical health services. Emergency Shelter and Street Outreach costs combined are limited to 60.0% of the grant. FY 2023-24 estimated 272 persons to be served **(OHS)**	146,291	153,673
Essential Services/Operations Sub-Total	**760,918**	**722,108**

A	B	C
		FY 2023-24
Project Name	FY 2022-23 Amended Budget	City Manager's Proposed Budget
ES03 **Homeless Prevention** - Provide financial assistance and housing relocation/stabilization services to persons at-risk of homelessness and meet income limit below 30% of the area median income. Provide short-term (3 months) and medium-term (4 - 24 months) rental assistance; payment of rental arrears up to 6 months. FY 2023-24 estimated 102 persons to be served. **(OCC)**	246,086	246,086
Homeless Prevention Sub-Total	**246,086**	**246,086**
ES04 **Rapid Re-Housing** - Provide the rapid re-housing assistance to persons who are homeless, to include: (i) housing relocation and stabilization services (HRSS) service costs (ii) HRSS financial assistance and (iii) rental assistance (including short-term (3 months) and medium-term (4-24 months) rental assistance and one-time payment of up to 6 months of rental arrears. FY 2023-24 estimated 11 persons to be served **(OHS)**	169,190	180,813
Rapid Re-Housing Sub-Total	**169,190**	**180,813**
ES05 **ESG Administration** - Provide monitoring, reporting, and evaluation of contracts and related activities. Administrative costs are limited to 7.5% of the grant. **(OHS)**	69,003	69,003
ES06 **ESG Administration** - Provide monitoring, reporting, evaluation and environmental review for program activities. Administrative costs are limited to 7.5% of the grant. **(BMS)**	23,000	23,000
Program Administration Sub-Total	**92,003**	**92,003**
TOTAL EMERGENCY SOLUTIONS GRANT	**1,268,197**	**1,241,010**
HOUSING OPPORTUNITIES FOR PERSONS WITH AIDS (HOPWA)		
HW01 **Emergency Tenant Based Rental Assistance -** Provide financial assistance and staff costs for emergency short-term rent/mortgage/utility assistance, long-term tenant-based rental assistance, and permanent housing placement, as well as supportive services, to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2023-24 estimated 755 households to be served. **(OCC)**	5,162,448	5,918,510
HW02 **Facility Based Housing -** Provide housing operation costs, including lease, maintenance, utilities, insurance and furnishings) and supportive services, as well as rehabilitation/repair/acquisition, at facilities and master leasing that provide assistance to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2023-24 estimated 350 households to be served. **(OCC)**	2,385,000	2,682,450

A	B	C
		FY 2023-24
	FY 2022-23	City Manager's
	Amended	Proposed
Project Name	Budget	Budget

		B	C
HW03	**Housing Placement & Other Support Services** - Provide supportive services to persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area, including hospice and respite care for affected children. FY 2023-24 estimated 20 households to be served. **(OCC)**	150,000	163,395
HW04	**Housing Information Services/ Resource Identification** - Provide housing navigation services consisting of a housing resource center with direct one-on-one housing referral assistance and online searchable housing database and web resources, for persons with HIV/AIDS and their families who live in the Dallas eligible metropolitan area. FY 2023-24 estimated 175 households to be served. **(OCC)**	150,000	160,500
		7,847,448	**8,924,855**
HW05	**Program Administration/ City of Dallas** - Provide administrative oversight, evaluation, technical assistance, and HMIS client-level data collection for grant funds and program activities. Administrative costs are limited to 3.0% of the grant.**(OCC)**	134,590	152,640
HW06	**Program Administration/ City of Dallas** - Provide administrative oversight, evaluation, technical assistance and environmental review for grant funds and program activities. Administrative costs are limited to 3.0% of the grant.**(BMS)**	119,479	135,498
HW07	**Program Administration/ Project Sponsors -** Provide administrative oversight, evaluation, and technical assistance for grant funds and program activities.	367,622	391,620
	Program Administration Sub-Total	**621,691**	**679,758**
	TOTAL HOUSING OPPORTUNITIES FOR PERSONS W/ AIDS	**8,469,139**	**9,604,613**
	GRAND TOTAL CONSOLIDATED PLAN BUDGET	**$32,997,962**	**$32,788,405**

Memorandum

CITY OF DALLAS

TO Honorable Mayor and Members of the City Council

SUBJECT **Taking Care of Business – April 20, 2023**

In this week's issue of Taking Care of Business are the following topics:

New Information
- State of Homelessness Address
- 2023 Budget Community Survey
- Dallas Housing Finance Corporation
- City of Dallas at EarthX
- FreshStart Employment Pre-Screening Eligibility
- Send A Kid To Camp Offer Free Summer Activities
- Code Compliance Partners with St. Philips
- Dumpster Service for Residents in District 12
- Dallas Fights Fentanyl Educational Forum

Weekly Updates
- Convention and Event Services Weekly Event Report
- Office of Procurement Services New Opportunities
- Office of Homeless Solutions Update
  - Responsible Giving Campaign
  - Street Outreach Update
  - H.A.R.T/eam Update
- Media Inquiries

NEW INFORMATION

2023 State of Homelessness Address
The City of Dallas' nonprofit partner, Housing Forward, reported at the State of Homelessness Address, on April 13, 2023, that our community's investments are producing record results. On the night of the Point-in-Time count, there were 4,244 individuals experiencing homelessness in Dallas and Collin Counties, which is the lowest count in 5 years and a 4% decrease in homelessness overall. Since 2022, chronic homelessness has reduced by 32% and the rate of people exiting to permanent housing increased by 18%. Find out more about the City's work addressing homelessness on the Office of Homeless Solutions website.

OHS continues to urge people who see an encampment to report it via 311 or 311's OurDallas smartphone app to ensure strategic alignment with comprehensive OHS outreach. The OHS Service Request dashboard can be utilized to track the progress of encampment resolution efforts. Please visit the dashboard and feel free to share this tool with residents. If you have any questions please reach out to Christine Crossley, Director of the Office of Homeless Solutions, at Christine.Crossley@dallas.gov.

2023 Budget Community Survey

Budget and Management Services (BMS) has partnered with ETC Institute to administer the 2023 Community Survey and to help us understand community priorities regarding City services. The 2023 Community Survey launched on April 17, will run through mid-May, and be briefed to City Council in June. The selected sample is reflective of the demographics of the City and ensures at least 100 responses are collected from each City Council district. The surveys are available in English and Spanish and is customized for Dallas and developed in close cooperation with City staff to ensure comparability with previous surveys and allow for trend analysis. BMS is working with COM to implement a full Community Survey campaign to include media alert, One Dallas update, blog post, and social media sites (Facebook, Twitter, NextDoor, etc.), as well as digital materials to encourage residents to complete the survey if they are selected (attached). More information about the surveys can be found in the Friday memo sent out on April 7, 2023. Please contact Janette Weedon, Budget and Management Services Director, if you have any questions.

Dallas Housing Finance Corporation

Dallas Housing Finance Corporation (DHFC) has been recognized to receive the National Association of Local Housing Finance Agencies (NALHFA) Award of Redevelopment Excellence for its acquisition, renovation, and rehabilitation of The Citizen (formerly Midpark Towers) (Property). The Property had long been a challenging site for the City as there were consistent complaints about safety, functioning elevators, and crime. Prior to its partnership with the developer the property needed significant capital improvement, building system updates, and better operational oversight to ensure resident and community safety. DHFC's partnership with the developer has helped provide the critical funding solutions necessary for these needs to be met.

The Citizen provides deep affordability to its residents and serves some of our most vulnerable populations – including seniors, those with housing choice vouchers, and residents in Rapid Rehousing programs who may have recently experienced or are in serious risk of homelessness. Over 50 of its residents have moved in having previously experienced homelessness in the City's shelter facilities. The project adds 202 units that our City can access to move individuals from the streets or from bridge/transitional/or unsafe housing options to a newly renovated clean unit with respectful management and security onsite.

Should you have questions, please contact, David Noguera, Director of Housing & Neighborhood Revitalization, at david.noguera@dallas.gov.

City of Dallas at EarthX

The City of Dallas is excited to celebrate Earth Day by participating in EarthX, the largest green gathering in the world, held at Dallas Fair Park from April 21 - 23, 2023. Seventeen city departments are being hosted in a pavilion made possible by the Office of Environmental Quality and Sustainability to showcase environmental messages and services during this international sustainability expo. Here are the City's environmental teams to meet during EarthX: Aviation, CECAP, City Hall on the Go, Code Compliance, City of Dallas Environmental Commission, Dallas City Marshal's Office, Dallas Public Seed Library, Defend Your Drains, Environmental Education Initiative (Water Conservation division), Floodplain Management, Office of Equity and Inclusion, Public Works, Stormwater Outreach, Transportation, Urban Agriculture, Water Conservation Outreach, and Zero Waste. Free registration is available at EarthX.org. Please stop by for a visit starting at 10 a.m. daily. View the floorplan here: City of Dallas Pavilion #3333. Let's all celebrate the planet.

On Friday, April 21 from 10 a.m. - 2 p.m., the Office of Environmental Quality and Sustainability hosts the **Green Speaker Series**. The exciting day of panel discussions focuses on environmental justice and building better communities. It begins at 10 a.m. with opening remarks featuring Dr. Earthea Nance, the EPA Regional Administrator for Region 6. Five panel discussions follow: 10:15 a.m. Environmental Justice, 11 a.m. Soil Contamination & Remediation, 11:45 a.m. Regional Air Quality, 12:30 p.m. Environmental Health, and 1:15 p.m. Equitable Use Planning. The panel series is free and open to the public in the Automobile Building at Fair Park.

FreshStart Pre-Screening Eligibility

On-site applicant pre-screening to determine eligibility for the FreshStart Employment Program and employment with the City of Dallas is being conducted every Tuesday from 12:00 PM to 5:00 PM at the West Dallas Multipurpose Center, 2828 Fish Trap Rd. Dallas, TX 75212. Also, every Wednesday from 10:00 AM to 1:00 PM at the Janie C. Turner Recreation Center, 6424 Elam Rd. Dallas, TX 75217.

Should you have any questions, please contact Marcus Stewart, Reentry Workforce Coordinator for the Small Business Center at marcus.stewart@dallas.gov or freshstartemployment@dallas.gov.

Send A Kid To Camp Offer Free Summer Activities

Dallas Park and Recreation offers Send A Kid To Camp – a free, drop-in summer camp – at sites in communities with few or no structured recreational options. Campers ages 5- 15 enjoy crafts, games, nature studies, life skills/enrichment activities, sports, enrichment programs & field trips. To send a kid to camp, the public can make donations directly to Communities Foundation of Texas by visiting https://bit.ly/3LbsapJ. Should you have questions, contact Steve Baker, Dallas Park and Recreation, at steven.baker@dallas.gov.

Code Compliance Partners with St. Philips

On Saturday, April 15th, Code Compliance's Nuisance Abatement Division assisted St. Philip's School & Community Center in their community cleanup efforts in South Dallas. Nuisance Abatement's Heavy Clean Team and Litter Removal Team (LRT) assisted by removing brush and debris with department heavy equipment and working with the community members. This inter-agency effort left the surrounding community cleaner and safer for residents. Should you have any questions, please contact Elonda Chilton, Code Compliance Administrator, at elonda.chilton@dallas.gov.

Dumpster Service for Residents in District 12

Code Compliance Services has initiated a service to District 12 residents who live further from the landfill and transfer stations than other residents. Twice per month, two roll-off containers are being stationed at the Renner Frankford Branch Library for resident use over the weekend to provide an additional option for waste disposal. This service is set to run through July, at which point it will be assessed for further need and sustainability. Should you have questions, please contact Cedric Secoundiata, Nuisance Abatement Manager for Code Compliance, at cedric.secoundiata@dallas.gov.

Dallas Fights Fentanyl Educational Forum

The City of Dallas is partnering with the Dallas Independent School District and the Dallas Opioid Strike Force partners to host "Dallas Fights Fentanyl", a bilingual educational forum on the dangers of Opioids and Fentanyl. This event is scheduled for 8 a.m. – 12 p.m. on Saturday, April 22, 2023, and will be held at Yvonne A. Ewell Townview Center 1201 E. Eighth St., Dallas, TX 75203. Registration and a light continental breakfast will begin at 8 a.m. Children ages 5 and older are welcome to attend. Program begins at 8:30 a.m. featuring remarks from Dallas ISD

Superintendent Dr. Stephanie Elizalde, Council Member Paula Blackmon, Council Member Adam Bazaldua and Police Department Chief Eddie Garcia. RSVP is recommended, but not required: https://bit.ly/41kq0cz. The forum will be streamed in Spanish language live by Univision on univisiondfw.com. Should you have any questions or concerns, please contact Claudia Torrescano, Communications Manager at claudia.torrescano@dallas.gov.

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WEEKLY UPDATES

Convention and Event Services Weekly Event Report

Each week, Convention and Event Services will provide a report featuring two weeks of upcoming events that are either coordinated with the Office of Special Events or hosted at the Kay Bailey Hutchison Convention Center Dallas. The report highlights the dates, location, and Council District for each event, and is attached for your convenience. Should you have any questions or concerns, please contact Rosa Fleming, Director of Convention and Event Services at rosa.fleming@dallas.gov.

Office of Procurement Services New Opportunities

The Office of Procurement Services (OPS) is excited to announce the following new contract opportunities. More information can be found on the City's electronic bid portal:

Opportunity No.	Opportunity Name
CIZ23-PKR-3010	Main Street Garden- Plaza Paving
BDZ23-00021852	Temporary Labor of Licensed Veterinarian
BG23-00021750	Automatic Flushing Devices and Sampling Stations
BKZ23-00020840	Tree Inventory and Assessment Services
BKZ23-00021009	Street Sweeping Services
BW23-00021835	Animal Identification Microchips

We are also pleased to share the latest, Procurement Quarterly listing citywide opportunities for the current quarter (of the fiscal year) and published on the OPS website. The City of Dallas Office of Procurement Services will host in-person and virtual meetings to engage business and non-profit vendors with technical assistance regarding "Doing Business with the City of Dallas". For more information about the City of Dallas Office of Procurement Services or to schedule an appointment, please contact Denita Lacking-Quinn, at Denita.quinn@dallas.gov or call 214.670.5542.

Please be advised that once an opportunity is advertised, it is considered an open procurement until the City Council awards the contract. The Code of Ethics prohibits communication between councilmembers and vendors/ suppliers on open procurements. Should you have any questions, please contact Danielle Thompson, Director of Procurement Services at Danielle.thompson@dallas.gov .

Office of Homeless Solutions Updates
OHS Street Outreach Update
The Dallas Real Time Rapid Rehousing (D.R.T.R.R.) team of homeless service providers, co-led by the Office of Homeless Solutions (OHS) and Housing Forward, is currently targeting several encampments, which will result in closure through the housing of those unsheltered individuals throughout the year. The team will outreach to these sites and meet with various persons experiencing homelessness to assess their needs in preparation for site closure via housing. During this time, the OHS Street Outreach Team will continue to engage with unsheltered residents through normal street outreach, connecting people with the needed resources, such as: getting IDs, working with Community Courts on expunging eligible tickets and offenses from their records, identifying medical needs, and getting them access to the Coordinated Access System (CAS). The DRTRR Community Dashboard is live and may be found here.

Please see the attached schedule for homeless encampment cleaning the week of April 17 through April 21, 2023. Please note that these will be for debris removal and outreach only. All encampment cleaning requests are being resolved as time and weather allows and are subject to modification in response to special requests by City leadership.

Responsible Giving Campaign Outreach Update
OHS is busy spreading the Give Responsibly campaign message. Our Community Liaison, Marci Jackson, and Street Outreach staff are meeting with communities and organizations all over the City, block-by-block. We're at NPO, Code, HOA, Crime Watch meetings and more! Attached is a list of where we've been for the month of April, to date. Contact Marci Jackson, Community Liaison at Marci.Jackson@dallas.gov if you'd like for OHS to host or attend a meeting in your community.

H.A.R.T/eam Update
The Homeless Action Response Team (H.A.R.T/eam) is led by the Office of Homeless Solutions (OHS) and encompasses four teams comprised of a core team of the following: Crisis Intervention Team (CIT), Dallas Animal Services (DAS), Dallas Marshals, and Code Compliance (Code). This team is supplemented by Parks and Recreation, Dallas Fire & Rescue, and Public Works as needed. The purpose of H.A.R.T/eam. is to provide a quick response to immediate safety concerns around homeless encampments and hot spots. To report a critical issue regarding an encampment or panhandling, please submit a service request to 311 or the OurDallas smartphone app. For any questions or concerns please reach out to the Outreach Manager, Lisa Rand at Lisa.Rand@dallas.gov, Senior Outreach Supervisor, Barry Dyson at Barry.Dyson@dallas.gov, and H.A.R.T/eam leads April Jamison at April.Jamison@dallas.gov and Jeremy Scott at Jeremy.Scott@dallas.gov

Please see the attached the H.A.R.T/eams performance measures for the week of April 10 through 16, 2023, and the H.A.R.T/eams encampment resolution schedule for April 17 through April 23, 2023. OHS staff will also send individual H.A.R.T. encampment resolution reports bi-weekly to applicable Districts for a more comprehensive report out on the data outside of the TCB.

Media Inquiries
As of April 17, 2023, the Communications, Outreach, and Marketing (COM) Department has received various media inquiries available to view here. For more information, contact Catherine Cuellar, catherine.cuellar@dallas.gov.

The following storylines reference the major media inquiries addressed by Dallas Fire-Rescue (DFR) during the period dating from April 11th – 17th. A more detailed account of the department's responses to those inquiries, and others, can be viewed at this link. Should you have any questions or concerns, please contact Fire Chief, Dominique Artis, at dominique.artis@dallasfire.gov.

- The Search for Two Men Who Went Missing In Trinity Continues
- Grand Opening of Replacement Fire Station 36
- Four Taken to Hospital After Vehicle Hits DFR Ambulance
- Sixteen Displaced Following Northeast Dallas Apartment Fire

Should you have any questions or concerns, please contact Genesis D. Gavino, Chief of Staff.

T.C. Broadnax
City Manager

c: Tammy Palomino, Interim City Attorney   Majed A. Al-Ghafry, Assistant City Manager
      Mark Swann, City Auditor   M. Elizabeth (Liz)Cedillo-Pereira, Assistant City Manager
      Bilierae Johnson, City Secretary   Dr. Robert Perez, Assistant City Manager
      Preston Robinson, Administrative Judge   Carl Simpson, Assistant City Manager
      Kimberly Bizor Tolbert, Deputy City Manager   Jack Ireland, Chief Financial Officer
      Jon Fortune, Deputy City Manager   Genesis D. Gavino, Chief of Staff to the City Manager
                                                      Directors and Assistant Directors

YOUR OPINION MATTERS!

Community Survey

April – May

You're our most important customer.
Check the mail to see if you were randomly selected
to participate in the 2023 Community Survey.
Let us know how we're doing!

? Questions

✉ DallasMeasures@dallas.gov

City of Dallas

2023 Community Survey

City of Dallas

Convention and Event Services
Weekly Events Report
April 21, 2023

Event Type	Name	Dates	Location	District
Special Event	Surrealist Garden at the Eye	4/21/2023	1601 Main St.	14
Special Event	Saint Michael's Farmers Market	4/22/2023	4344 Colgate Dr.	13
Special Event	West End 5k	4/22/2023	607 Corbin St.	2, 14
Special Event	Comerica Community Market	4/22/2023	6260 E. Mockingbird Ln.	14
Special Event	White Rock Home Tour	4/22/2023	9729 Van Dyke Rd.	9, 10, 14
Special Event	Pegasus City Brewery – 6 Year Anniversary	4/22/2023	1508 Commerce St.	14
Special Event	Tropical Event	4/22/2023	10720 Preston Rd., Ste. 1018	13
Special Event	Skyline Half Marathon, 10k & 5k	4/22/2023	109 Continental Ave.	6
Special Event	DPR Spring Cleaning Sale	4/22/2023	3309 S. Malcolm X Blvd.	7
Special Event	Dallas Pizza Fest 2023	4/23/2023	2806 Elm St.	2
Special Event	Harwood Food and Wine Fest	4/28/2023	2728 N. Harwood St.	14
Special Event	American Indian Art & Culture Festival	4/28/2023	2600 Live Oak St.	14
Special Event	Lamplighter Family Picnic	4/28/2023	11611 Inwood Rd.	13
Special Event	Dallas Observer the Morning After	4/29/2023	1500 Marilla St.	2
Special Event	2nd Annual - Living My Best Healthy Life Community Fair	4/29/2023	3822 Robert L. Parish, Sr. Ave.	7
Special Event	Our Community Salutes Event	4/29/2023	2540 Walnut Hill Ln.	6
Special Event	Velvet Hammer 5k	4/29/2023	1301 Pace St.	6
Special Event	March for Babies	4/29/2023	3046 Gulden Ln.	6
Special Event	Run the Highlands 5k & Family Walk	4/29/2023	9449 Church Rd.	10
Special Event	Private Event	4/29/2023	2821 Turtle Creek Blvd.	14
Special Event	St. Patrick Catholic Community Spring Festival	4/29/2023	9643 Ferndale Rd.	10
Special Event	Deep Ellum Outdoor Market #8	4/29/2023	100 - 199 N. Crowdus St.	2
Special Event	Israel Independence Day Celebration	4/30/2023	7900 Northaven Rd.	11
Special Event	CONNECT + ESPERANZA - Dia de Ninos (Children's Day Event)	4/30/2023	13900 Esperanza Rd.	11
Special Event	Dallas Police Memorial	5/2/2023	1397 Marilla St.	2
Special Event	Movie Night at the Eye	5/3/2023	1601 Main St.	14
Special Event	World Classic #1	5/4/2023	215 S. Tyler St.	1
Special Event	Cinco de Mayo – Taqueria La Ventana	5/5/2023	1611 McKinney Ave.	14
Special Event	Cinco de Mayo – The Union	5/5/2023	2301 N. Akard St.	14
Special Event	Cinco de Mayo – Uno Mas Fiesta	5/5/2023	Stone Place Walkway	14
Special Event	Cinco de Mayo – Ojeda's Backyard Fiesta	5/5/2023	4617 Maple Ave.	2

KBHCCD Schedule of Events

KBHCC	VEX Robotics World Championship	4/25/2023	650 S. Akard St.	2
KBHCC	Dallas Police Memorial Rain Backup	5/2/2023	650 S. Akard St.	2

City of Dallas
Office of Homeless Solutions
TCB Update – April 20, 2023

Encampment Resolution (Cleaning) Schedule
April 17 – April 21, 2023

Location	District
5606 W. Jefferson Blvd	6
668 S R.L. Thornton Fwy	4
900 E 10th St	1
1200 Pentagon Pkwy & Marvin D. Love Fwy	4
3700 Marvin D. Love Fwy & Polk St	4
4101 S Polk St & Pentagon Pkwy	4
400 W Kiest Blvd	4
200 N Riverfront	6
982 Griffin St	2
3620 W Illinois	3
9415 Harry Hines Blvd	6
9036 LBJ Fwy	10
4099 LBJ Fwy WB	9
117623 Ferguson Rd	11
Spring Valley Rd & Dallas Pkwy	11
4439 Frankford Rd	12
2354 Storey Ramp W (9751 Harry Hines Blvd)	6

Responsible Giving Community Engagement and Outreach
April 1 – 20, 2023

Organization / Business	District
Glen Oaks HOA	4
Claremont Community	7
Monthly Crime Watch Community Meeting – NW Dallas Hotels	6
Watermark Church Leadership	11
Garland Legends Organization	6
East Dallas Adventist Church	7
Merriman Park Estates Community Meeting	10
Private Citizens	2
Private Citizens	2
Private Citizens	2
District Manager for CVS Health for Downtown Dallas	2 & 14
Starbucks Corporate Leadership and Store Locations 7995 LBJ Fwy 7718 Forest Ln 3701 W Northwest Hwy	2, 6, 11, 13

City of Dallas
Office of Homeless Solutions
TCB Update – April 20, 2023

• 2285 W Northwest Hwy • 11844 Josey Ln • 3100 Forest Ln	

H.A.R.T. Outreach and Advocacy
April 9 – 16, 2023

Performance Measure	Total
Number of Service Request Closed within 10 days	6
Number of Service Request still open (pending closing)	26
Number of MCC's received for the week	33
Number of Locations Visited	23
Number of Individuals Engaged	90
Number of HMIS Entered	0
Number of Panhandlers Engaged	19

H.A.R.T. Encampment Resolution (Cleaning) Schedule
April 17 – April 23, 2023

Location	District
N Walton Walker Blvd SB & W Davis St	6
5111 Worth St	14
2370 W Northwest Hwy	6
318 N St. Augustine Dr	5
Medical District at Stemmons	6
Royal Ln & Channel Dr	13
3900 Botham Jean Blvd	7
Al Lipscomb Way & Parnell St	7
Gus Thomasson Rd & Fern Dr	9
3107 Puget St	6

Dallas Fights Fentanyl

Parent Education Forum

8 a.m. to 12 p.m.
Saturday, April 22, 2023

Yvonne A. Ewell Townview Center
1201 E. Eighth St., Dallas, TX 75203

RSVP recommended, but not required:
bit.ly/41kq0cz

Streaming live:
univisiondfw.com

Learn about:
Prevention
Intervention
Interdiction

City of Dallas

DALLAS
INDEPENDENT SCHOOL DISTRICT

Memorandum

DATE **April 21, 2023**

TO **Honorable Mayor and Members of the City Council**

SUBJECT **Interstate Highway (IH)-345 Feasibility Study – Update of City of Dallas Panel Discussion and Next Steps**

Background
On October 19, 2022, the Texas Department of Transportation (TxDOT), accompanied by the North Central Texas Council of Governments (NCTCOG) and the City of Dallas' Department of Transportation (TRN), briefed the Dallas City Council on TxDOT's IH-345 Feasibility Study and its path to the recommended Refined Hybrid Option for redevelopment of IH-345. Following the October 19, 2022, City Council briefing, TRN staff drafted a resolution of support for the Refined Hybrid Option of IH-345 for consideration during the February 22, 2023, City Council agenda meeting.

Noted in memorandums sent to the Mayor and City Council on February 15, 2023, and March 24, 2023, the agenda item for City Council to consider support for the Refined Hybrid Option for the redevelopment of IH-345 was deleted to hold additional discussions on the options for redevelopment, based upon previous City Council briefings. The February 15th and March 24th memorandums also noted that TRN would co-host a community panel of subject matter experts to discuss the different options of reconfiguration of IH-345 and answer questions from the public. The March 24, 2023, memorandum to the Mayor and City Council also detailed that following the community panel, City staff would brief the Mayor and City Council and the agenda item for the resolution of support would be brought to City Council for consideration.

Given the background and discussion of the IH-345 Feasibility Study provided above, the purpose of this memorandum is to provide an update of the development and timeline of the panel discussion and next steps for City Council to consider a resolution of support for the Refined Hybrid Option for the redevelopment of IH-345.

City of Dallas Panel Discussion and Next Steps
Understanding the status of the resolution of support for the Refined Hybrid Option for redevelopment of IH-345, next steps to move this item forward will include a public panel discussion to share details of and ask questions about the IH-345 Feasibility Study, a briefing to the Transportation and Infrastructure Committee, a City Council briefing, and then an agenda item for City Council for a resolution of support for IH-345 redevelopment. The next steps are tentatively scheduled as follows:

1. Public Panel Discussion: May 8th, 6:00 PM to 7:30 PM, Dallas City Hall Council Chambers,
2. Transportation and Infrastructure Committee Briefing: May 15, 2023,
3. City Council Briefing: May 17, 2023,

4. City Council Consideration of proposed resolution: May 24, 2023.

As this memorandum has provided updates on the panel discussion and the next steps to progress a resolution of support for redevelopment of IH-345, should there be any questions, please contact Dr. Ghassan "Gus" Khankarli, Director of Transportation, by email at ghassan.khankarli@dallas.gov.

Robert M. Perez, Ph.D.
Assistant City Manager

c: T.C. Broadnax, City Manager
Tammy Palomino, Interim City Attorney
Mark Swann, City Auditor
Bilierae Johnson, City Secretary
Preston Robinson, Administrative Judge
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